

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: Bill Bingham, Vice-Chairman
DATE/TIME: July 15, 2019 @ 4:31 p.m.

PRESENT:

<input checked="" type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Lucas Bourquin	<input checked="" type="checkbox"/> LaDon Trost
<input checked="" type="checkbox"/> Steve Allendorf	<input checked="" type="checkbox"/> John Korth (4:49 p.m.)	<input type="checkbox"/> Scott Toot
<input checked="" type="checkbox"/> Don Zillig		

A quorum was established.

Other Board Members: None

Others: Kathy Phillips, Chuck Pedersen, Dan Reimer, Nick Tranel, Jerry Meyer, Bob Wallenhorst, Kevin Turner and Jamie Watson

1. Minutes Approval:

a) Minutes from June 17, 2019 Law Enforcement & Courts Committee meeting – **Don Zillig made a motion to approve the June 17, 2019 Law Enforcement & Courts Committee meeting minutes as presented. Seconded by Lucas Bourquin and motion carried.**

2. **Citizens' Comments:** Nick Tranel, representing Menominee-Dunleith Fire Protection District (MDFPD), reported on a 180 ft. NELLO radio communication tower that is for sale. The tower is currently located in Wyoming County, New York and can be shipped to Jo Daviess County for about \$15,000. Steve Allendorf discussed that it will be December 1st before any potential funds would be available. He would like to help, but doesn't know if we can consider the full amount or even a portion. At this point a more definite plan and information is needed. This item was not on the agenda, the Committee agreed to add an item regarding the radio communication tower to the August Law Enforcement & Courts agenda.

Don Zillig made a motion to move item 6. New Business a. Discussion and possible action on Courthouse fascia/soffit and roof repairs up on the agenda. Seconded by Lucas Bourquin and motion passed.

3. Unfinished Business

a) FY2019/FY2020 Strategic Goals & Plans – Timelines/Responsibilities – The committee deferred this item.

b) Update on Hanover Emergency Operations Center (EOC) and the Hanover Radio Communication Tower – Chuck Pedersen, Jo Daviess County EMA Coordinator reported that the interior work for the new Emergency Operations Center at the Hanover Highway building is complete. Pedersen has started moving his office from Galena to Hanover. The radio communications tower was delivered today. Paul Kurt from Comelc Services started to put the tower together today. The crane is scheduled for Thursday to lift the tower into place.

c) Discussion on five year capital improvement plan – There was nothing new to report at this time.

d) Update on the Jo Daviess County All Hazard Mitigation Planning grant – Chuck Pedersen reported that he received a letter from IEMA informing the County that the State has allocated funds for the All Hazard Mitigation Planning grant program. In August Pedersen should receive approval for the grant. If we are approved, then everything will move

quickly and the project must be completed by the end of May, 2020. We are taking an eighteen month project and putting it into a six month project.

4. New Business

- a) Discussion and possible action on Courthouse fascia/soffit and roof repairs – Jeff Brown and Bill Groh, from Shive-Hattery, joined the meeting via conference call. Brown reported that Bill Groh was onsite to inspect the Courthouse fascia/soffit a couple of weeks ago. Groh conducted a walk through with Sheriff Turner to try and determine the scope of the work. Groh and Brown have been working on a potential budget for the project. One of the concerns is the limited amount of funds the County has to work with. There are some unknowns regarding the scope of work but putting together bids documents is fairly simple. However if the County wants Shive-Hattery to provide services similar to past projects, such as, oversee the bidding process, conduct a pre-bid meeting, distribute drawings, review the bids, provide construction management, and approve pay applications the cost of these services could take up a significant portion of the \$50,000 budget. Brown suggested that maybe the County could do some of this on their own. Another option would be to defer any work until fiscal year 2020 and appropriate more funds for the project and help spread out the necessary overhead costs. The committee discussed that it might be difficult to find qualified contractors this time of the year who would want to bid a small project. Steve Allendorf asked what needs to be done first in order to prevent needed repairs from become more costly down the road. Brown discussed that there is clearly deterioration to some of the fascia and soffits. There should not be any structural damage, but the painted surfaces will decay more if not addressed. Shive-Hattery is not equipped to do any destructive investigations to discover any underlying issues. In their observations there maybe be some recommendations for additional flashing and gutter repairs so it is a little more involved than just simply replacing the fascia's and soffits. They want to improve the situation. **Steve Allendorf made a motion to carry over the balance of FY2019 budget earmarked for Courthouse Repair in to FY2020 budget for soffit/fascia repair. Seconded by LaDon Trost and motion carried.**
- b) Discussion and possible action on a professional service agreement with Shive-Hattery – We do not have any action to be taken on this item at this time.
- c) Discussion and possible action on the purchase of a vehicle for the JDC Emergency Management Agency – Chuck Pedersen reported that on July 1st the compressor went out on his EMA vehicle so he had no air conditioning. The estimated cost of repair is \$850. The Committee discussed that this is the third major repair this year on the 2010 Chevy Impala, and the vehicle has over 150,000 miles on the odometer. It may be a better investment to purchase a newer all-wheel drive vehicle with less miles rather than continue to repair the current vehicle. The Jo Daviess County Emergency Management Agency researched used vehicles and located and inspected a used 2014 GMC Terrain 4-wheel drive vehicle. There was considerable discussion on purchasing a new vehicle versus a used vehicle. The Jo Daviess County Purchasing Ordinance allows for Noncompetitive Procurement when purchasing used equipment. Dan Reimer suggested that if a purchase of a used vehicle is recommended it be memorialized in the form of a resolution. **Steve Allendorf made a motion to authorize the County Board chairman to purchase a 2014 GMC Terrain (59,000 miles) from Matt Wand in the amount of \$15,800 for the Emergency Management Agency. Seconded by Don Zillig and motion carried. A nay vote was recorded for John Korth.**

5. Staff Reports

- a) **Sheriff's Report** – Sheriff Turner reported that County Treasurer, Melisa Hammer, asked if it would be okay if her church group made landscape improvements to the front of the courthouse lawn. They want to put some top soil down and plants and put rock around the two trees in front with mulch. Their church does have insurance to cover them. They will be doing this project on Wednesday night. Sheriff Turner asked if there has ever been any thought to have a Property Manager for all of the County buildings. Dan Reimer commented not in recent years and it may be good time to start a discussion. Steve Allendorf added that he liked the idea. Turner asked if this could be put on the agenda for next month and he will do some research to see if anyone internally would be interested in the position. Sheriff had a board member express their concerns about the Sheriff's Office overtime and he has prepared a response to that which he handed out to the committee.
- b) **Circuit Clerk's Office** – Kathy Phillips, Clerk of the Circuit Court, reported that her office started to implement the new court assessment schedule on July 1st. So far we have only had one waiver of fees. They will monitor going forward. We have had several calls about the cost of tickets going up. The grand jury met today.
- c) **Probation** – Jamie Watson, Chief County Probation Officer, reported that at last month's meeting we talked about our lack of a drug testing facility. We have been putting a sign on the door of the facilities on the first floor. He has not heard any positives or negatives from anyone on this. The officers like it because no one has come in when the sign is in place.
- d) **Public Defender** – No reports.

6. Citizens' Comments – None.

7. Board Member Concerns – None.

The next Law Enforcement & Courts Committee meeting will be Monday, August 19, 2019, at 4:30 p.m.

Meeting adjourned at 5:57 p.m. following a motion by Don Zillig and a second by John Korth.