

COMMITTEE REPORT

COMMITTEE: Finance Committee
CHAIRPERSON: Yerda Potter, Chairperson
DATE/TIME: April 8, 2002 9:00 am

PRESENT: Berlage ___ Lyons Schubert
 ___ Bielenda Montelius ___ Sisler
 ___ Breckenridge Potter ___ Stoffregen
 ___ Carroll Powers ___ Toepfer
 ___ Creighton ___ Rosenthal ___ Zillig
 Hasken Rutherford

Others: Duane Olivier, County Administrator

1. Claims review. The Committee reviewed the claims to be considered for approval by the County Board at its meeting on April 9, 2002.
2. Approval of Minutes. On a motion by Dutch Powers, 2nd by John Rutherford, the Committee approved the Minutes of March 11, 2002.
3. Treasurer's financial reports. The Committee reviewed several monthly financial reports prepared by the County Treasurer. (Attached)
4. FY2002 year-to-date summaries of revenues and expenditures. The Committee reviewed year-to-date summaries of revenues and expenditures prepared by the County Administrator for the General Fund, Highway Fund, Health and Home Healthcare Funds, Tourism Promotion Fund, and ESTB (911) Fund. (Attached)

John Rutherford asked about the collection of the County's hotel/motel tax funds. The current policy of allowing up to 90-days for the payment of the hotel/motel tax to the County seems excessive. On a motion by John Rutherford, 2nd by Dutch Powers, the Committee recommended that the policy be changed to require a more timely payment of hotel/motel tax to the County such as within 30-days of collection. The motion was approved.

5. Summary of assessed value for County, townships, and municipalities. The Committee reviewed a summary of 2001 assessed values broken down by township and a summary broken down by municipality. (Attached)
6. Jo Daviess County Civic Center Authority. Merri Berlage reviewed the matter of the Jo Daviess County Civic Center Authority appointed in 1985 pursuant to legislation passed by the Illinois General Assembly. After the appointment of the Authority Board, the County provided limited funding for the Board for postage costs and other minor expenses. Although the Board has not functioned for many years a small bank account still exists with \$192.92. Although the State legislation does not provide for the dissolution of the Authority, the County should seek the return of the funds provided the Authority before such funds are passed to the State of Illinois because of the inactivity in the account. Merri will follow up on this matter.

7. Financial management software. Duane Olivier reported on the review of alternative financial management software packages with Carol Soat and Jean Dimke. Three packages are presently under review. A report and recommendation will be made to the Committee at its next meeting.
8. Executive Session. On a motion by Merri Berlage, 2nd by Yerda Potter, the Committee approved going into executive session to consider a personnel matter and a land acquisition matter.

Upon returning from Executive Session, the Committee discussed the matter of elected officeholder salaries beginning December 1, 2002. On a motion by Vince Hasken, 2nd by John Rutherford, the Committee approved recommending the following salary plan for elected officeholders effective December 1, 2002:

For Circuit Clerk, County Clerk/Recorder, and County Treasurer a salary of \$40,000 effective December 1, 2002 and thereafter an additional 4% each year for three (3) years.

For Coroner a salary of \$13,500 effective December 1, 2002 and thereafter an additional \$500 each year for three (3) years.

For Sheriff a salary of \$52,000 effective December 1, 2002 and thereafter an additional 4% each year for three (3) years.

This recommendation will be presented to the County Board at its April meeting and placed on the County Board's Agenda for action at its May meeting.

There being no further business, the meeting adjourned.