

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: Dane Jackson
DATE/TIME: October 13, 2009 @ 6:30 p.m.

PRESENT:

<input type="checkbox"/> Bill Cooper	<input checked="" type="checkbox"/> Marvin Schultz	<input checked="" type="checkbox"/> Don Zillig
<input checked="" type="checkbox"/> Bernece Hill	<input checked="" type="checkbox"/> Terry Stoffregen	
<input checked="" type="checkbox"/> Dane Jackson	<input checked="" type="checkbox"/> Gerald Bennett	

Other Board Members: Merri Berlage

Others: Dan Reimer, Sheriff Hefel and Melisa Hammer

Dane Jackson called the meeting to order at 6:32 pm. and read the 3rd floor evacuation policy.

1. **Citizens' Comments** – None

2. **Unfinished Business** – None

3. **New Business**

- a) **Discussion, consideration and possible recommendation regarding bids for Courthouse/Public Safety Building parking lot project.** Dane Jackson reported that two bids were received for the Courthouse/Public Safety Building parking lot project, Hamel Parking Lot, Dubuque, IA and Civil Constructors, Freeport, IL. The RFP requested contractors to bid two options -option 1 the entire parking lot and option 2 the Courthouse parking lot to the Public Safety Building. Civil Constructors was the low bid for both options including \$38,885.00 for the entire parking lot. It was discussed that this amount was \$3,000 over the amount appropriated in the FY2009 budget. Steve Keeffer reported that the RFP did not include prep work which includes removing the old asphalt and preparing the aggregate base. In an effort to reduce the cost of the project the County Highway Department was planning on doing this work and would like some reimbursement for their time and material. Keeffer estimated that about 200 man hours would be needed to prep the project and that he would not charge for the cost of equipment and he would include about 500 gallons of primer and priming the surface as well. Keefer estimated the cost to be reimbursed to the Highway Fund at \$5,000. Dan Reimer discussed that \$35,500 was appropriated in the FY2009 General Capital Investment Fund budget in line item 042-46171-805-429 Courthouse Parking Lot. Reimer stated that if the County wanted to complete the entire project in FY2009 additional funding would be needed. The Committee discussed the possibility of recommending an over budget request whereby a request would be made to use undesignated fund balance in the General Capital Investment Fund to cover the costs to complete the project. Reimer recommended that a resolution be written to clarify how the project would be funded. Sheriff Hefel asked how long the parking lot would be closed and unavailable for use by the public. Keeffer estimated that

project work would take at least a week to complete once started and the bid specs require the contractor to have the project completed by November 20th. **Dane Jackson made a motion to award a contract for \$38,885.00 to Civil Constructors for the re-surfacing of the Courthouse/Public Safety Building parking lot. Seconded by Don Zillig and motion passed.** Reimer reviewed the amount that would need complete entire project. Keeffer proposed that the amount needed to reimburse the Highway Department for their work can be limited to an amount not to exceed \$5,000. **Terry Stoffregen made a motion to approve an over budget amount not to exceed \$9,000 to complete the Courthouse/Public Safety Building parking lot project. To be paid from the General Capital Investment Fund line item 042-46171-805-429 with the project to be completed by November 20, 2009. Seconded by Don Zillig and motion passed.**

4. Board Member Concerns – None

Next regular meeting: Monday, October 19, 2009 @ 7:00 pm

Meeting adjourned at 6:50 p.m. following a motion by Bernece Hill and seconded by Terry Stoffregen.