

COMMITTEE REPORT – JOINT MEETING

COMMITTEE: Social & Environmental and
Finance, Tax & Budgets
CHAIRPERSON: Jack Zillig
DATE/TIME: August 23, 2007. 7:00 p.m.

PRESENT:

Bernece Hill

Mike Lorig

Marv Schultz

Margie Montelius

Yerda Potter

Jack Zillig

Other Board Members: Bill Cooper, Ron Mapes, Jody Carroll
Others: Dan Reimer, Terry Kurt, Diane Williams

MINUTES

Yerda Potter called the meeting to order at 7:00 p.m.

1. Citizens' Comments – none
2. Budget Review Session with the Finance Committee
County Administrator Dan Reimer reviewed the guidelines that were determined by the Finance Committee at the beginning of the budget process. In some cases the agencies were given slightly different instructions than the operational departments. He reviewed how the targets were determined and how necessary expenses and unfunded requests will be handled. Reimer also reviewed an updated target worksheet following the actions taken at the first budget review meeting.
 - a) State's Attorney. State's Attorney Terry Kurt reviewed his budget and has no unfunded requests this year. He is not sure yet what the state has passed for his salary. There is some increase for continuing legal education for attorneys required by the state for each year. This year, the State's Attorney budgeted expenditures for line items that in the past were lumped together. Kurt clarified that the Victim Witness Coordinator is a full-time position. Jack Zillig made a motion to forward this budget to the draft budget document contingent upon approval of the Law & Courts Committee. Margie Montelius seconded and the motion passed.
 - i. Drug Forfeiture. Kurt stated that this fund pays for the summer intern in his office. He explained the division of assets that provide revenue for this fund. Zillig made a motion to forward this budget to the draft budget document contingent upon approval of the Law & Courts Committee. Montelius seconded and the motion passed.
 - ii. Diversion Program. Kurt stated that this is a new fund and explained how the program will work for certain individuals who qualify. Bernece Hill made a motion to forward this budget to the draft budget document contingent upon approval of the Law & Courts Committee. Mike Lorig seconded and the motion passed.
 - b) Social and Environmental Services
 - i. NICA Golden Meals. Mary Backus represented the Golden Meals program and explained their request for \$8,165. There are three congregate meal sites in the county; in Stockton, Hanover, and Galena. A new site for East Dubuque is needed; they are hoping that the new owners of Hillman House will allow Golden Meals to return there. She also reported that the audit is not

available yet but they will forward it to the office when it arrives. Montelius made a motion to move this request forward to the draft budget document. Hill seconded and the motion passed.

- ii. Stephenson County Senior Center. Kelly Alexander, Linda Nobis, and Ann Knautz were in attendance at the meeting. Alexander explained to the committees that the funds received from the county are used as a 10% match for funds from the Older Americans Act. She discussed their Information & Assistance Program and the Caregiver Support Program. Lorig made a motion to move this request forward to the draft budget document. Montelius seconded and the motion passed.
- iii. Jo Daviess Transit. This budget was discussed in detail at the Social & Environmental Committee meeting as Rich Machala was unable to attend tonight's meeting. Hill made a motion to move this request forward to the draft budget document. Montelius seconded and the motion passed.
- iv. Veterans' grave markers. Ben DiCicco showed the committee members a new grave marker that they have begun to use. There are six VFW posts in the county, tending to approximately 3600 graves in 31 cemeteries. Montelius made a motion to move this request forward to the draft budget document. Lorig seconded and the motion passed.
- v. Jo-Carroll Solid Waste Agency. This request is the same amount as last year's request. Hill made a motion to move this request forward to the draft budget document. Lorig seconded and the motion passed.

c) Public Health

- i. Public Health. Peg Murphy pointed out the differences in this FY08 budget compared to the FY07 budget. The tax levy has increased. Most of the grants are the same, except for Case Management. She is hoping to receive additional money from the state if the Governor signs the proposed budget. In expenditures, the salaries are based on current staffing with increases according to the guidelines. The budget is a deficit budget, but if they receive the proposed state funding it will not be a deficit budget. Murphy and Reimer discussed the reserved fund balance policy and she would like to schedule interfund transfers of \$50,000 each to the Capital Investment Fund and Catastrophic Fund. Zillig made a motion to include interfund transfers of \$50,000 to Public Health Capital Investment and \$50,000 to Catastrophic Public Health Emergency Fund. Lorig seconded and the motion passed. Lorig made a motion to move this budget forward to the draft budget document. Montelius seconded and the motion passed.
- ii. Public Health Bio-terrorism. Murphy stated that this budget is for a grant from Homeland Security. Montelius made a motion to move this budget forward to the draft budget document. Hill seconded and the motion passed.
- iii. Public Health Foundation. Murphy reminded the committee that this fund was established to purchase infant and toddler seats. They are the only agency in the county that provides seats. Montelius made a motion to move this budget forward to the draft budget document. Lorig seconded and the motion passed.

- iv. Catastrophic Public Health Emergency. Murphy stated that the county has been preparing for pandemic flu and part of the levy includes the levy for TB control. She stated the requirements for monitoring and treating the disease. If there were more active cases in the County it could drain the resources of the Public Health Fund very quickly. Lorig made a motion to move the budget forward to the draft budget document. Montelius seconded and the motion passed. The committee discussed budgeting to spend the entire fund balance in case it is needed.
 - v. Public Health Capital Investment. Murphy stated that this fund is for major repairs to her building as well as replacement of the truck. She would like to eventually be connected to city water and sewer. Hill made a motion to move this budget forward to the draft budget document. Montelius seconded and the motion passed.
- d) Home Health
- i. Home Health Care. Murphy introduced Marcia Christ, the new Home Health Care Office Manager. She also stated that the 2007 budget will be over budget in several line items because of an increase in clients and a higher use of therapies and training of new staff. Murphy distributed a projection through the end of the fiscal year. Increased clients served will also result in an increase in revenues. She reminded the committee that there is no County money paying for the Home Health Care program. Hill made a motion to move this budget forward to the draft budget document. Lorig seconded and the motion passed.
 - ii. HHC Memorial. Murphy stated that this fund contains donations that family members of clients have given to the program for specific requests. Montelius made a motion to move this budget forward to the draft budget document. Hill seconded and the motion passed.
 - iii. HHC Capital Equipment. This is primarily for Telehealth and monitors in the homes of clients. Lorig made a motion to move this budget forward to the draft budget document. Montelius seconded and the motion passed.
- e) 708 Mental Health Board. Gary Jobgen and Ben Anderson attended the meeting to represent the 708 Board. Jobgen acknowledged that their request was over the target. They are trying to get as much money as they can for the agencies. They are working more diligently to meet the state statutes and request the amount of their levy and publishing their meeting minutes. They plan to seek some grant money. They plan to have a more detailed budget next year to request mileage for the board members and provide office support. The request is \$8,068 over their target amount. The committee discussed programs for some of the agencies. Hill made a motion to move this budget forward to the draft budget document. Lorig seconded. Reimer reviewed how the tax levy was established and that the increase was weighted across the various funds in the levy. The total extension was an increase of 5.3%, but certain funds required a higher increase so the weighted increase for five levies, including corporate, highway, health, extension education, and 708, was determined to be 4.62%. Potter made a motion to amend the motion to send it back to the 708 Board and ask them to submit a request closer to the target amount. Montelius seconded the amendment and it passed

with one no vote. The original motion was voided by the passage of the amendment. The committee discussed the tax levy and explained how the tax levy rates were determined. Jobgen and Anderson stated that the law has changed since 2005 when the State's Attorney gave his previous opinion. Anderson expressed his concern that the 708 Board does not have a presence anywhere with an office or staff. Anderson stated that the code that changed is 405 IL 20 Section 01, 405/20-4 refers to tax levy. The committee would like to check with the State's Attorney for an updated opinion. Carroll explained to Anderson how the unfunded request process works. Potter made a motion to send it to Finance Committee to ask the State's Attorney for an updated opinion. This motion died for lack of a second. Schultz made a motion to rescind sending the budget back to the 708 Mental Health Board. Lorig seconded and the motion passed with Potter voting no. Anderson revised their budget request to \$323,119 with an unfunded request of \$8,068. Carroll made a motion to move the budget forward with the unfunded request. Zillig seconded and the motion passed. Carroll made a motion to forward a request to the State's Attorney to review 405 ILCS 20 and see how the act affects the county levy. Zillig seconded and the motion passed.

- f) Small Rental Properties Program. Schultz made a motion to move the Small Rental Properties Program forward with no application being made for the upcoming year. Zillig seconded and the motion passed.

3. Board Member Concerns

Zillig reported that an estimate to prepare drawings was received from Wayne at All-Systems. Any renovation work would be an unfunded request for the FY08 budget. Potter reported that All-Systems has been requested to create two designs for the County Clerk's Office; one would leave the antique fixtures in place and the other would take them out. The committee discussed how to determine what amount will be submitted as an unfunded request. The committee discussed paying for the drawings from the Contingency Fund in order to get the drawings and estimates done in time to submit a request to the budget. The committee discussed future plans for the courthouse. The drawing proposal will be placed on the Finance Committee's agenda next week for approval.

4. Citizens' Comments – none

Meeting adjourned at 9:15 p.m. following a motion by Zillig and seconded by Schultz.