

COMMITTEE REPORT

COMMITTEE: Public Works
CHAIRPERSON: Randy Jobgen
DATE/TIME: July 27, 2015 7:00 P.M.

PRESENT:

<input checked="" type="checkbox"/> Berlage	<input checked="" type="checkbox"/> Dittmar	<input checked="" type="checkbox"/> Heuerman
<input checked="" type="checkbox"/> Hughes	<input checked="" type="checkbox"/> Jobgen	<input checked="" type="checkbox"/> Petersburg
<input checked="" type="checkbox"/> Smith		

Others: Steve Keeffer, Dan Reimer, Linda Delvaux, Elizabeth Kane, and Sue Schultz

MINUTES

1. Minutes

Rick Dittmar made a motion to approve minutes from the May 26, 2015 meeting, Bob Heuerman seconded, and the motion carried.

Brad Petersburg made a motion to approve the minutes from the June 29, 2015 meeting, Rick Dittmar seconded and the motion carried.

2. Citizens' Comments

None

3. Highway Department

a. Old Business

1. Project Schedule Update

The list of ongoing projects was reviewed and discussed.

2. Committee Goals and Objectives

The committee goals and objectives were reviewed.

3. County Board Retreat Items

The committee reviewed the items from the June 2015 county board retreat.

4. Animal Control

a. Unfinished Business

1. Transfer of the Animal Control Department

The committee discussed the possibility of transferring the Animal Control Department. Representatives from the Health Department and the Building and Zoning Department were in attendance to answer questions. The Animal Control Department and the Building and Zoning Department currently each pay half the full time salary of the Building and Zoning Secretary. There was concern about the effect of transferring the Animal Control Department and how it might impact that shared staff member. Steve Keeffer indicated that the Highway Department has a need for additional staff to help with several clerical tasks and to provide telephone coverage. Rick Dittmar made a motion to transfer the Animal Control Department from the Highway Department to the Health Department effective December 1, 2015, Dan Hughes seconded, and the motion carried. Merri Berlage made a motion to develop a plan to have the Highway Department share the Building and Zoning Secretary position with the Building and Zoning Department, Brad Petersburg seconded, and the motion carried.

5. Highway Department

b. New Business

1. 2016 Budget Discussion

Steve Keeffer informed the committee that he was proposing to begin using the Highway Capital Investment Fund to make capital purchases beginning in FY 2016. Equipment, Vehicles, Buildings, and Roadway projects would no longer be paid from the Highway Fund. Instead, an annual transfer would be made from the Highway Fund into the Highway Capital Investment Fund would be made. The committee also discussed how the Animal Control Budgets would be developed in consideration of the proposed changes to the Animal Control Department.

6. Board Member Concerns

Ron Smith informed the committee that he had recently met with the Illinois Secretary of Transportation, Randy Blankenhorn.

Merri Berlage asked if the county had a policy regarding part time employees taking county vehicles home.

7. Citizens Comments

None

The meeting concluded at 8:21 P.M.