

COMMITTEE REPORT

COMMITTEE: Public Works
CHAIRPERSON: Randy Jobgen
DATE/TIME: April 25, 2016 7:00 P.M.

PRESENT:

<input checked="" type="checkbox"/> Berlage	<input checked="" type="checkbox"/> Dittmar	<input type="checkbox"/> Heuerman
<input checked="" type="checkbox"/> Hughes	<input checked="" type="checkbox"/> Jobgen	<input checked="" type="checkbox"/> Petersburg
<input type="checkbox"/> Smith		

Others: Steve Keeffer, Beth Baranski

MINUTES

1. Minutes

Merri Berlage made a motion to approve minutes from the March 28, 2016 meeting, Brad Petersburg seconded, and the motion carried.

2. Citizens' Comments

None

3. Highway Department

a. Old Business

1. Project Schedule Update

Steve Keeffer prepared a map of the county with all active projects delineated. The committee discussed many of the projects and their progress/status.

2. Committee Goals and Objectives

The committee goals and objectives were reviewed. Steve Keeffer informed the committee that he has been working with the City of Galena while finalizing details on the Galena storage building.

3. County Board Retreat Items

The committee reviewed the items from the June 2015 county board retreat.

4. Security System for Hanover

No updates

5. Hanover Office Space Rental Discussion

Steve Keeffer indicated to the committee that he had met with the TCEDA Executive Director and that she was interested in the space available at the Hanover Facility. Steve Keeffer has also talked to the Health Department regarding the methodology they used to set rental rates at their facility. The committee reviewed the various costs associated with the operation of the Hanover facility and after some discussion, Rick Dittmar made a motion to set the rental rate for the current conference room at a rate of \$3,600 per year, Merri Berlage seconded the motion. The motion was discussed and Rick Dittmar made an amendment to the motion to set the rental rate for a period of two years, Merri Berlage seconded, and the amendment carried. The amended motion was voted on and the motion carried.

b. New Business

1. County Highway Winter Operations Discussion

Steve Keeffer informed the committee that he and Randy Jobgen have been invited to a meeting with the Menominee Dunleith Fire Chief, Galena Fire Chief, and Scales Mound Fire Chief. Ron Smith will also be attending the meeting. The subject of the meeting is to discuss the lack of county plows during the overnight hours. Steve Keeffer thought it would be appropriate to accurately understand the position of the Public Works Committee to frame the discussion that may take place at the scheduled meeting. The committee did not think the resources currently exist to consider a 24 hour plow schedule. The committee also reviewed information as to where the addresses in the county are located, and the majority of addresses (53%) are on Township Roads and less than 7% are on County Roads. There was also discussion that with having 2 or 3 county plow trucks on the road 'overnight', the likely hood of having a plow truck in the area of a rural fire call would be limited and it could take considerable time to get a truck where it is needed. After more discussion, Merri Berlage made a motion declaring that the County does not have the funding to support a 24 hour plow schedule and offered the following suggestions for addressing overnight snow plowing for safety/logistic reasons: Fire Departments consider acquiring their own

plow equipment, collaborating with township(s) in their district, collaborating with a municipality in their district, or collaborate with a private plowing company; Brad Petersburg seconded, and the motion carried.

2. Culvert Replacement Project on Willow Road

The committee reviewed quotes for replacing a culvert on Willow Road to be done prior to the pavement grinding project. The low bid was Gary Saam Construction from Scales Mound at a cost of \$16,400. Dan Hughes made a motion to award the project to Gary Saam Construction at a cost of \$16,400, Merri Berlage seconded, and the motion carried.

3. Discussion on the Staff Engineer Search

The committee discussed the challenges of finding applicants for the Staff Engineer position. Thus far, ads have been placed in the local newspapers, on free internet job sites, and information has been submitted to university placement offices. No applications have been received. An employment search company was investigated, but it was cost prohibitive. Steve Keeffer suggested that it may work better to start someone while they are a university student as a summer technician and see if they would like the full time position after graduating. The committee asked Steve Keeffer to talk to the University of Wisconsin Platteville to see if they might be able to assist in locating a candidate.

4. MFT County Seal Coat Asphalt Bid

There is a MFT bid for seal coat asphalt scheduled for Tuesday May 10th. This was a bid that the vendor forgot to submit last month, so it needs to be rebid. The consensus was to bring the bid results to the county board without a committee recommendation.

4. Citizens Comments

None

5. Board Member Concerns

None

The meeting concluded at 8:29 P.M.