

These minutes are not the official record until final approval at the next board or committee meeting and all minutes may be changed until officially approved

COMMITTEE REPORT

COMMITTEE: Social and Environmental Committee
CHAIRPERSON: Brandon Behlke
DATE/TIME: December 18, 2014 @ 6:14 pm

PRESENT:

<input checked="" type="checkbox"/> Brandon Behlke	<input type="checkbox"/> Dan Hughes
<input type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Ron Smith
<input checked="" type="checkbox"/> Steve McIntyre	<input checked="" type="checkbox"/> Martin Werner
<input checked="" type="checkbox"/> Robert Heuerman	

BOARD MEMBERS PRESENT: Rick Dittmar, Randy Jobgen, John O'Boyle, Steve Rutz and RJ Winkelhake.

OTHERS PRESENT: Dan Reimer, Angie Kaiser, Roger Kelzer, Jim Baranski, Matt Calvert, and Mary Althof.

1. Minutes Approval

- a) Steve McIntyre made a motion to approve the minutes from the September 18, 2014 Social & Environmental Committee meeting. Seconded by Brandon Belhke and motion passed.
- b) Bob Heuerman made a motion to approve the minutes from the November 10, 2014 Social & Environmental Special Committee meeting. Seconded by Steve McIntyre and motion passed.

2. Citizens' Comments

3. Unfinished Business

- a) Discussion of 2013 and 2014 Committee Strategic Goals and Timeline
- b) Update on the Capital Assistance Grant Application for Improvements to the JDC Transit Building – Jo Daviess County PCOM Angie Kaiser reported that she received notification from the Illinois Department of Transportation (IDOT) that Jo Daviess County was awarded an additional \$52,000 for the Transit Building Addition Project. The current grant agreement needs to be amended. This process should take about four weeks and wouldn't be executed in time to award the contract. Jo Daviess County funds will still be necessary for now to award the contract until the additional grant funds are fully amended into the contract. This does not prohibit the county from awarding the contract
- c) Update on proposed improvements to the JDC Transit Building
- d) Update on compliance review of the Jo Daviess County Transit Program

4. New Business

- a) Discussion and possible action on establishing 2015 monthly meeting dates for the Social & Environmental Committee –**Steve McIntyre made a motion to approve the 2015**

monthly meeting dates on the third Thursday of the month at 7:00 p.m. as presented. Seconded by Brandon Behlke and motion passed.

- b) Discussion and possible action to establish an ordinance amending the code of ordinance of Jo Daviess County, Title 5 Public Health & Safety, Chapter 7 Water Supply, Article B regarding Geothermal Closed Loop Systems – Matt Calvert reported that the Illinois Dept. of Public Health has revised their Illinois Water well Construction Code to now include closed loop geothermal wells. By including this code the permit and inspection process is now the responsibility of the local health departments. Calvert explained that Jo Daviess County needs to adopt a local ordinance in order to permit and inspect closed loop geothermal systems. **Brandon Behlke made a motion to establish an ordinance amending the code of ordinance of Jo Daviess County, Title 5 Public Health & Safety, Chapter 7 Water Supply, Article B regarding Geothermal Closed Loop Systems. Seconded by Ron Smith and motion passed.**
- c) Discussion and possible action on implementing a fee for Geothermal Closed Loop system review and inspection that will be added to the Jo Daviess County Health Department Environmental Health Fee Structure – **Ron Smith made a motion to implement a fee for Geothermal Closed Loop system review and inspection that will be added to the Jo Daviess County Health Department Environmental Health Fee Structure. Seconded by Steve McIntyre and motion passed.**
- d) Discussion and possible action to establish a resolution to amend the existing Jo Daviess County Health Department Environmental Health Fee Structure – Matt Calvert explained the Environmental Health fee structure. The cost for a geothermal permit - \$100.00 for the first ten holes plus \$10.00 for each hole after ten; sand filter - \$300.00 (2 inspections required); contract with City of Galena (B&B inspections) \$50.00 each and radon test kit - \$5.00 each. **Brandon Behlke made a motion to establish a resolution to amend the existing Jo Daviess County Health Department Environmental Health Fee Structure. Seconded by Ron Smith and motion passed.**
- e) Discussion and possible action to award a contract to Sjostrom & Sons as the lowest responsive bidder for the Jo Daviess County Transit Facility Addition Project in the amount of \$832,600.00 – Dan Reimer explained that on November 10, 2014 the Jo Daviess County Board made certain recommendations to IDOT regarding the bids received for the Jo Daviess County Transit Facility Addition Project including a request for pre award concurrence from IDOT for Sjostrom & Sons as the lowest responsive bidder for the Jo Daviess County Transit Facility Addition Project at a cost of \$832,600.00. Angie Kaiser reported that last week she received word from IDOT that the approval was on the Secretary of Transportation's desk and yesterday afternoon she received an email with the signed approval letter granting concurrence. We are now ready for the committee to move forward a recommendation to the County Board. **Steve McIntyre made a motion to award a contract to Sjostrom & Sons as the lowest responsive bidder for the Jo Daviess County Transit Facility Addition Project in the amount of \$832,600.00. Seconded by Bob Heurman and motion passed.**

5. Staff Reports

- a) Jo Daviess Transit
- b) Public Health – The Health Department has completed their Organization Capacity Self Assessment and Community Health Needs Assessment. They have also developed a Contagious Disease Response Plan. The Food Handling Enforcement

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Act allows baked goods to be sold out of the home kitchen without inspection or permitting as long as the homeowner does not exceed \$1,000 a month in sales. This can only be done if an ordinance is adopted. As of two weeks ago no counties have allowed this to go forward.

- c) Jo Daviess County PCOM – The County has not yet received the first quarter transit grant reimbursement. The Public Transportation Service Plan is being worked on. It must go to IDOT before the County can adopt plan.
- d) Update on Public Health Administrator Search committee – Bill Bingham reported that an ad has been developed for the newspapers and various trade journals. They are working on developing the structure and questions for the interview. A tentative timeline has been established.
- e) Mental Health Board – Brandon Behlke reported that Board is nearing completion of the Needs Assessment Study.
- f) And/Or Other Boards

6. Citizens' Comments

7. Board Member Concerns – Ron Smith thanked Angie Kaiser and Dan Reimer for their work with the IDOT on the Transit Facility Addition Project.

Motion to adjourn was made at 6:59 pm by Robert Heurman, seconded by Steve McIntyre and motion passed.