

## COMMITTEE REPORT

**COMMITTEE:** Social and Environmental Committee  
**CHAIRPERSON:** Margie Montelius  
**DATE/TIME:** September 18, 2014 @ 6:00 pm

**PRESENT:**

<input checked="" type="checkbox"/> Margie Montelius	<input type="checkbox"/> Dan Hughes
<input type="checkbox"/> Jody Covert	<input type="checkbox"/> Ron Smith
<input checked="" type="checkbox"/> Steve McIntyre	<input checked="" type="checkbox"/> Brandon Behlke
<input checked="" type="checkbox"/> Robert Heurman	

**BOARD MEMBERS PRESENT:**

**OTHERS PRESENT:** Dan Reimer, Angie Kaiser, Matt Calvert and Jim Baranski.

1. Minutes Approval – Brandon Behlke made a motion to approve the minutes of the August 20, 2014 Social and Environmental Committee meeting. Seconded by Robert Heurman and motion passed.
2. Citizens' Comments
3. Unfinished Business
  - a) Discussion of 2013 and 2014 committee strategic goals and timeline – Nothing new to report.
  - b) Update on the Capital Assistance Grant Application for Improvements to the JDC Transit Building – Nothing new to report.
  - c) Update on proposed improvements to the Jo Daviess County Transit Building – Jim Baranski reported that he has been working with Gina Trimarco of TranSystems, who is IDOT's project consultant. The project team completed the construction drawings for the Jo Daviess County Transit Building Addition project based on the preliminary design drawings and meetings with Roger Kelzer and Todd Holland. Based on a request by Todd Holland a hose bib was added in the new garage space west of the new service area and hand sink in the service area. The project team met at the building on July 23rd to review the complete drawing sets. The construction drawings were for IDOT review was August 8th.
  - d) Update on compliance review of the Jo Daviess County Transit Program – Nothing new to report.
4. New Business
  - a) Discussion and possible action regarding dates for advertising for bids, bid due date and any other project timeline dates regarding the Transit Garage Expansion Project – Jim Baranski reviewed the bid process for the Jo Daviess County Transit Garage Expansion project. The committee discussed the bid process time line with Baranski. **Brandon Behlke made a motion to approve the following dates and times for the bid process for the Jo Daviess Transit Building Addition: Advertise for bids September 30th, bid documents available on October 1st at noon, pre-bid meeting on October 9th at 10:00 am, bids due on October 22nd at 3:00 pm and bid openings on October 22nd at 3:30 pm. Seconded by Steve McIntyre and motion passed.**
5. Staff Reports
  - a) Jo Daviess Transit

- b) Public Health – Matt Calvert, Director of Environmental Health, provided a report including statistics for environmental health. Calvert discussed that the State of Illinois has amended the Food Handling Regulations Enforcement Act to allow baked goods to be sold out of a home kitchen without inspection or permitting as long as the owner does not exceed \$1000/month in sales. Calvert informed the committee that he is discussing with the Board of Health their position on this act and to determine if there needs to be an amendment to County Code of ordinances. Calvert reported that the State has also revised the Illinois Water Well Construction Code to include loop geothermal wells. By including this in the code, the permitting, licensing, inspection and abandonment is the responsibility of the local health departments. For the health department to take on this added responsibility there must be mention of the actions in the code of ordinances. Calvert provided a draft ordinance and discussed fees associated with geothermal contractor licenses and geothermal permits. Calvert reported that it is now mandatory for individuals that handle food to obtain a food handler certification. Calvert encouraged the committee to review the environmental health updates on the Jo Daviess County website.
- c) Jo Daviess County PCOM – Angie Kaiser provided a written report and reviewed the report with the committee. Kaiser stated that the County has received the 5311/DOAP fourth quarter reimbursement of \$134,016.73 on August 18, 2014 and the signed executive agreement for the FY15 grant was received on August 28, 2014. The County has received a check in the amount of \$9,513.45, which represents the local service contract income for July 2014, collected by The Workshop and submitted to the County for service contract/local match. The balance of the Public Transportation account at the end of August 2014 was \$461,538.48, which includes accrued interest of \$95.77. Kaiser also reported that on August 27, 2014 she has received confirmation from Kevin Lamm of IDOT that the county can use PTA funds to "front" expenditures associated with the Transit Building Addition Project until grant reimbursements are received.

#### 6. Citizens' Comments

7. Board Member Concerns - Brandon Behlke discussed that after the budget meeting last month that he contacted Lori Stangl, interim Health Department Administrator, and is planning a tour of the Health Department for the County Board members on Thursday, September 25, 2014 at 1:00 pm.

The next Social and Environmental Committee meeting will be held on October 16, 2014 at 6:00 pm in the County Board room.

Motion to adjourn was made at 7:10 pm by Brandon Behlke, seconded Steve McIntyre and motion passed.