

## COMMITTEE REPORT

**COMMITTEE:** Social and Environmental Committee  
**CHAIRPERSON:** Margie Montelius  
**DATE/TIME:** August 20, 2014 @ 6:00 pm

**PRESENT:**

<input type="checkbox"/> Margie Montelius	<input checked="" type="checkbox"/> Dan Hughes
<input type="checkbox"/> Jody Covert	<input checked="" type="checkbox"/> Ron Smith
<input checked="" type="checkbox"/> Steve McIntyre	<input checked="" type="checkbox"/> Brandon Behlke
<input checked="" type="checkbox"/> Robert Heurman	

**BOARD MEMBERS PRESENT:**

**OTHERS PRESENT:** Dan Reimer, Roger Kelzer, Angie Kaiser and Jim Lander.

1. Minutes Approval – Brandon Behlke made a motion to approve the minutes of the July 17, 2014 Social and Environmental Committee meeting. Seconded by Dan Hughes and motion passed.
2. Citizens' Comments
3. Unfinished Business
  - a) Discussion of 2013 committee strategic goals and timeline – Nothing new to report.
  - b) Update on the Capital Assistance Grant Application for Improvements to the JDC Transit Building – Roger Kelzer, Jo Daviess County Transit Director reported that Jo Daviess County has received a signed copy of the Capital Assistance grant agreement from IDOT (Illinois Department of Transportation) in the amount of \$825,000. Kelzer discussed that this is a reimbursement grant. The County would pay the contractor and then submit a requisition for reimbursement. The Committee questioned if reserves in the Public Transportation Account (PTA) (Jo Daviess County Transit Fund) could be used to pay project costs until reimbursement was received from the State.
  - c) Update on proposed improvements to the Jo Daviess County Transit Building – Kelzer reported the design drawings and building specifications have been submitted to IDOT for approval and they are working on a pre-bid review and concurrence check list. Once the IDOT review process has been completed Jo Daviess County will be able to advertise the project for bid.
  - d) Update on compliance review of the Jo Daviess County Transit Program – Kelzer discussed the compliance review of the Jo Daviess County Transit Program which was conducted on-site at the Transit building on July 24<sup>th</sup> and July 25<sup>th</sup>. Representatives from The Workshop and Jo Daviess County participated in the review. Kelzer reviewed the Exit Conference Findings and thought that the review went well and he is waiting for the final report.
4. New Business
  - a) Discussion and possible action regarding the FY2015 Jo Daviess County Transit Fund (017) Budget - Dan Reimer reviewed the proposed FY2015 Jo Daviess County Transit Fund budget and explained each of the revenue and expense line items. FY2015 revenue, which includes the \$825,000 capital assistance grant for the Transit Building improvement project, is estimated at \$1,617,000. FY2015 expenses are estimated to be \$1,596,402. Angie Kaiser explained the process for submitting reimbursement claims to

IDOT for the PCOM position and other eligible reimbursements to the PTA. Kelzer recommended that Jo Daviess County discontinue funding a local match for public transportation in the amount of \$30,250 and Medical Transportation in the amount of \$8,500. IDOT now requires the county, as Grantee, to have a Public Transportation Account (PTA) administered by a Program Compliance Oversight Monitor (PCOM), which was established December 1, 2013. It was determined by Jo Daviess County PCOM Angie Kaiser and IDOT that the county would just be putting money into its own program, only to be reimbursed later by federal and state grants through quarterly requisitions. In prior years the County paid the Jo Daviess County Transit (administered by The Workshop) the mentioned local match amounts and the money was deposited into the Jo Daviess County Transit reserve account. As of December 2, 2013 the money in the Jo Daviess County Transit reserve account was turned over to the County and placed in the Jo Daviess County Transit Fund (public transportation account). **Brandon Behlke made a motion to eliminate for FY2014 and FY2015 medical transportation and public transportation funding by resolution and forward to the County Board. Seconded by Robert Heuerman.** After discussion of the motion. **Dan Hughes made an amendment to the motion to not pay the FY2014 public transportation interfund transfer of \$30,250 and the medical transportation interfund transfer of \$8,500 and to eliminate future funding from Jo Daviess County of the public transportation local match and medical transportation local match. Seconded by Brandon Behlke and amendment to the motion voted on and passed unanimously. The original motion was voted on and passed.**

#### 5. Staff Reports

- a) Jo Daviess Transit
- b) Public Health – Jim Lander, President of the Jo Daviess County Board of Health reported that he is in contact with the staff at the Health Department daily. Lander is working on completing the E990 form for the Health Foundation 501(c) 3 statues. Lori Stangel was appointed Interim Health Department Administrator. Lori has requested a six month extension for completing the IPLAN. The search for a new Health Department Director will begin soon.
- c) Jo Daviess County PCOM – Angie Kaiser reviewed her written report. Kaiser discussed met with Sandee Callahan, Roger Kelzer, Mark Einsweiler and Jeremy Wolfe of O'Connor and Brooks on August 4<sup>th</sup> to discuss how the Workshop will move forward with their accounting and auditing process, now that all Transit funds are held in the Jo Daviess County PTA account.

#### 6. Citizens' Comments

#### 7. Board Member Concerns

The next Social and Environmental Committee meeting will be held on September 18, 2014 at 6:00 pm in the County Board room.

Motion to adjourn was made at 7:17 pm by Brandon Behlke, seconded by Robert Heuerman and motion passed.