

COMMITTEE REPORT

COMMITTEE: Social and Environmental Committee
CHAIRPERSON: Margie Montelius
DATE/TIME: July 17, 2014 @ 6:00 pm

COMMITTEE MEMBERS PRESENT:

<input checked="" type="checkbox"/> Margie Montelius	<input checked="" type="checkbox"/> Dan Hughes
<input type="checkbox"/> Jody Covert	<input checked="" type="checkbox"/> Ron Smith
<input checked="" type="checkbox"/> Steve McIntyre	<input checked="" type="checkbox"/> Brandon Behlke
<input checked="" type="checkbox"/> Robert Heurman	

BOARD MEMBERS PRESENT:

OTHERS PRESENT: Dan Reimer, Roger Kelzer, Angie Kaiser, Jim Baranski and Peg Tonne.

1. Minutes Approval – Brandon Behlke made a motion to approve the minutes of the April 17, 2014 Social and Environmental Committee meeting and the May 13, 2014 special committee meeting. Seconded by Bob Heurman and motion passed.
2. Citizens' Comments
3. Unfinished Business
 - a) Discussion of 2013 committee strategic goals and timeline – Nothing new to report.
 - b) Update on the Capital Assistance Grant Application for Improvements to the JDC Transit Building - Angie Kaiser reported that the State sent a revised Capital Assistance grant application for the Transit Building. The signed application was sent back to Illinois Department of Transportation on June 23, 2014 and the County is now awaiting approval.
 - c) Update on proposed improvements to the Jo Daviess County Transit Building – Jim Baranski, Architect for BHMS, provided an update on the Jo Daviess County Transit Building project including a tentative timeline schedule based on conversations with Gina Trimarco of TranSystems, who is IDOT's project consultant. The target date for completing the construction drawings for IDOT review is August 8th. Baranski noted that per grant guidelines the project must be completed and all funds paid by August 1, 2015.
4. New Business
 - a) Hope Foundation - Presentation by Don Gereau. Don Gereau discussed the background and the mission statement for the Hope Foundation, which reads as follows; "Is to provide financial assistance to individuals with disabilities, their families and Non Profit agencies that serve them in Jo Daviess County." Gereau provided a copy of the application for Hope Foundation grants and the grant guidelines. The Foundation has been raising about \$26,000 per year and budgeting to spend up to \$20,000 per year in grants.
 - b) Discussion regarding an upcoming compliance review of the Jo Daviess County Transit Program. The committee discussed an upcoming compliance review of the Jo Daviess

County Transit Program. Illinois Department of Transportation (IDOT) sent a notification letter that for the compliance review for Federal Transit Administration (FTA) Formula Funding programs. Division of Intermodal and Public Transportation staff members perform an annual cursory review of Section 5310, Section 5311m Section 5316, and Section 5317 funding recipients. The primary purpose of the annual review is to ensure the on-going integrity of crucial transportation program components and access of services to the general public. Every five to seven years, IDOT hires a third-party consulting firm to conduct comprehensive in-depth review of Section 5310, Section 5311, Section 5316 and Section 5317 funding recipients to ensure that all components of transportation programs throughout the state are operating within all federal and state compliance requirements. The on-site review of Jo Daviess County transit program is scheduled for July 24, 2014 and July 25, 2014.

- c) Discussion and possible action regarding a Jo Daviess County Transit No Show Policy. Roger Kelzer discussed that when the ADA policy was approved last year, a no show policy was not included. Kelzer reviewed a draft no show policy for the Jo Daviess County Transit that he worked on with Assistant States Attorney Gilbert. **Steve McIntyre made a motion to approve and move forward to the County Board a Jo Daviess County Transit No Show Policy. Seconded by Bob Heurman and motion passed.**

5. Staff Reports

- a) Jo Daviess Transit - The committee discussed that 5311/DOAP reimbursements from the State are up to date and only taking about a month receive after the requisition is submitted.
- b) Public Health
- c) Jo Daviess County PCOM – JDC PCOM Angie Kaiser reviewed her written report.

6. Citizens' Comments - Peg Tonne, Chairman of the Board of Directors for The Workshop, stated that she wanted to clarify that years ago around \$100,000 was originally moved from The Workshop to the Hope Foundation to establish the foundation. Tonne discussed that in the past The Workshop has requested grant funding from the Hope Foundation and were denied.

7. Board Member Concerns - Dan Hughes asked if the FY2015 vehicle procurement grant was approved and Kelzer informed the committee that Jo Daviess County Transit was approved for three vehicles but was unsure on a date that the vehicles would be available.

The next Social and Environmental Committee meeting will be held on Wednesday, August 20, 2014 at 6:00 pm in the County Board room.

Motion to adjourn was made at 7:09 pm by Brandon Behlke, seconded by Steve McIntyre and motion passed.