

JO DAVIESS COUNTY BOARD
SPECIAL MEETING PARLIAMENTARY PROCEDURES MINUTES
MARCH 6, 2014

CALL TO ORDER: Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 5:00 p.m. Thursday, March 6, 2014, in the second floor large courtroom, Jo Daviess County Courthouse, Galena, Illinois.

ROLL CALL was answered as follows: Present-Merri Berlage, Jody Covert, Richard Dittmar, Randy Jobgen, John O'Boyle, Ron Smith, Terry Stoffregen, RJ Winkelhake and Don Zillig. Present: 9. Absent-Brandon Behlke, Gerald Bennett, William Bingham, Robert Heuerman, Dan Hughes, Steve McIntyre, Margie Montelius and Steven Rutz. Absent: 8.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Smith.

CITIZENS' COMMENTS

There were no citizens' comments at this time.

NEW BUSINESS

Jody Covert introduced Nancy Sylvester, a professional registered parliamentarian through the National Association of Parliamentarians, who is a certified professional parliamentarian and a certified teacher of parliamentarian procedure through the American Institute of Parliamentarians.

Nancy's presentation included basic meeting procedures on agendas, motions and minutes under Robert's Rules of parliamentarian procedures.

Nancy answered questions and concerns submitted by board members and guests.

County Board Chairman Ron Smith thanked Nancy Sylvester for her informative presentation and Jody Covert for coordinating the event.

CITIZENS' COMMENTS

There were no citizens' comments at this time.

ADJOURNMENT

The meeting adjourned following a motion made by John O'Boyle and seconded by Randy Jobgen. The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 8:30 p.m.

Jean Dimke, Jo Daviess County Clerk