



Galena/Jo Daviess County Convention & Visitors Bureau
Minutes for CVB Board Meeting
Jo Daviess County Courthouse @ 3:00 p.m.
October 6, 2016

Call to order: Meeting was called to order by Hal Gilpin at 3:02 p.m.

Roll Call Present:

CVB Board Members

- Matthew Carroll
- Jess Farlow
- Erin Murphy (Vice Chair) *(Entered at 3:12 pm)*
- Terry McGovern
- Sharon Cholewinski
- Helen Schamberger
- Hal Gilpin (Chair)
- Betsy Achett
- Merri Berlage / JDC Board Member

Staff

- Katherine Walker, Executive Director
- Lori Kinnaman, Administrative Assistant

Guest in Attendance

None

Public Comments

None

New Business

None

Public Comments

None

Closed Session

Motion: Moved by Merri Berlage to go in to closed session for Personnel section 2(c)1, the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Topic of discussion: Administrative Assistant Compensation. Second by Jess Farlow. **Motion Carried.**

The board adjourned to closed session at 3:04pm.

The board reconvened to open session at 3:16 pm.

Roll call. Present: Merri Berlage, Jess Farlow, Erin Murphy, Hal Gilpin, Helen Schamberger, Sharon Cholewinski, Betsy Achett and Terry McGovern. Absent: Matthew Carroll

Motion: Moved by Merri Berlage to move \$2,000 from line item 027-45161-401 Full Time Salaries to 027-45161-405 Overtime line item. Second by Jess Farlow. **Motion carried with all aye votes.**

Motion: Moved by Jess Farlow to move \$10,000 from line item 027-45161-401 Full Time Salaries to 027-45161-405 Overtime line item for FY17. Second by Sharon Cholewinski. **Motion carried with all aye votes.**

Adjournment

Motion: Moved by Sharon Cholewinski. *Second:* by Jess Farlow to adjourn the meeting. **Motion carried.** The meeting was adjourned at 3:18 p.m.

Katherine Walker

Secretary

Galena/Jo Daviess County Convention & Visitors Bureau

November 2, 2016

Date of Approval