



**Jo Daviess County Health Department • 9483 US Rt. 20 W •  
P. O. Box 318 • Galena, Illinois 61036 • (815) 777-0263**

**Jo Daviess County Board of Health Meeting**

Jo Daviess County Health Department Conference Room

October 5, 2015 at 5:00 p.m.

- 1. Call to Order:** Bill Bingham, Vice President of the Board of Health called the Meeting to order at 5:24 PM in the Conference Room of the Jo Daviess County Health Department.
- 2. Roll Call: Present:** Kim Barrett, Elizabeth Blair, Dr. Ralph Losey, Karen Scheele and Bill Bingham, County Board Representative. A quorum was established.

**Absent:** Ron Lubcke, Stephen Petras, Greg Stauder and Jim Vormezeele

**Others present:** Elizabeth Kane, Lori Stangl, Charlotte Foster, Susan Schultz, Matt Heller, Ron and Jeannie Norman, Dirk and Susette Einsweiler.

**3. Approval of Minutes**

**a) Minutes from August 5<sup>th</sup>, 2015 Board of Health meeting.**

Kim Barrett motioned to approve the minutes from the August 5, 2015, Board of Health Meeting, as presented. Second by Elizabeth Blair. Voice vote was taken and all were in agreement. Motion passed.

**4. Citizens' Comments**

Jeannie Norman spoke to the Board and shared her concerns about land application of raw sewage. Jeannie voiced her opinion on the information she read regarding the EPA 503 Sludge Rule regarding land application. She stated she called the Illinois Department of Public Health and shared with the Board the information she received from IDPH.

**5. Unfinished Business: None**

**6. New Business**

- a) Discussion and possible action to approve the Animal Control Position Descriptions (Warden, Secretary and Administrator) and submit to Carlson-Dettmann for review and classification –** Bill explained to the Board the 3 position descriptions. The Administrator will be overseeing the

Animal Control department, the Secretary will be 50% Public Health Secretary & 50% Animal Control Secretary. The Animal Control Warden will have increased duties from being an Officer to a Warden. The ACW has had some specialized training and will be receiving more advanced training. Carlson Dettmann will determine if the updated job descriptions warrant a new classification on the job grade scale. Elizabeth Blair motioned to approve the Animal Control position descriptions including Animal Control Warden, Secretary and adjustment to the Administrator position. Second by Dr. Ralph Losey. Voice vote was taken and all were in agreement. Motion passed.

**b. Discussion and possible action to approve the Jo Daviess County Animal Budget FY2016** - Bill explained the 3 budgets, Rabies, Animal Control and the Dog Fund. The Dog fund was dissolved and Rabies fund and Animal Control fund were combined. Karen Scheele motioned to approve the Animal Control Budget. Second by Elizabeth Blair. Voice vote was taken and all were in agreement. Motion passed.

**c. Discussion and possible action to grant approval to the Administrator to Pursue the return of W.I.C. and Family Case Management to Jo Daviess County Health Department** – Elizabeth spoke with the head of WIC from the State of Illinois. JDCHD hopes to get the program back from Stephenson County on July 1, 2016. Kim Barrett motioned to move forward with the reinstatement of the WIC and Family Case Management programs. Second by Dr. Ralph Losey. Voice vote was taken and all were in agreement. Motion passed.

**d. Discussion and update on the Public Health Tax Levy** – Elizabeth received a phone call from Dan Reimer last week after the County Board Budget Workshop. The County Board voted to take back the \$106,000.00 from the Public Health Budget. Elizabeth is addressing this issue at the upcoming County Board Budget Workshop on 10-7-15. Elizabeth stressed this money is essential to increase services and to do more for the community.

## **7. Financial Reports**

- a. Home Health Care – Board of Health members reviewed the reports. Elizabeth informed the Board that the census has been at 13-15 patients. There is still a position open for Home Health Care Coordinator. Once that is filled, the Agency will be able to take on more patients.

b. Public Health – Board of Health members reviewed the reports. Elizabeth explained the need and cost of the underground water tank that was installed.

**8. Administrator's Comments** – Elizabeth introduced Charlotte Foster who a Public Health nurse.

**9. Citizen's Comments** - None

**10. Other** – None

**11. Next Board of Health Meeting-** Wednesday, December 2, 2015 at 7:00 p.m.

**12. Adjourn** – Meeting adjourned at 5:48 p.m.