



**Jo Daviess County Health Department • 9483 US Rt. 20 W •
P. O. Box 318 • Galena, Illinois 61036 • (815) 777-0263**

Jo Daviess County Board of Health Meeting

Jo Daviess County Health Department Conference Room

October 14, 2015 at 7:00 p.m.

1. **Call to Order: Ron Lubcke**, President of the Board of Health, called the Meeting to order at 7:03 PM in the Conference Room of the Jo Daviess County Health Department.
2. **Roll Call: Present:** Ron Lubcke, Kim Barrett, Dr. Stephen Petras, Greg Stauder, Jim Vormezeele and Bill Bingham, County Board Representative. A quorum was established.

Absent: Elizabeth Blair, Dr. Ralph Losey and Karen Scheele

Others present: Elizabeth Kane, Lori Stangl, Jamie Petras and Evelyn Folks

3. **Approval of Minutes**

- a) **Minutes from October 5, 2015 Board of Health meeting.**

Bill Bingham motioned to approve the minutes from the October 5, 2015, Board of Health Meeting, as presented. Second by Kim Barrett. Voice vote was taken and all were in agreement. Motion passed.

4. **Citizens' Comments:** None

5. **Unfinished Business:** None

6. **New Business**

- a) **Discussion and possible action to approve and move forward to the County Board the Public Health Fund Budget FY2016 (fund number 003).**

Elizabeth Kane, Jo Daviess County Health Department Administrator, updated the Board on changes to the Public Health Fund Budget that have occurred over the last weeks.

Revenue increases: \$106,389 Property taxes

32,564 **Family Case Management Grant (5 months)**

22,750 **WIC Grant (5 months)**

50,000 **WIC Food Instrument allocation**

Revenue decrease : \$ 1,000 **Stephenson County Space Rental (5 months)**

Expense Increases: \$ 50,000 **WIC Food Instrument Allocation**

10,000 **WIC/FCM Program Costs**

Expense Decreases: \$ 5,000 **Interfund Transfer Costs**

(-\$25,000 to Catastrophic and + \$20,000 to Animal Control Program for start-up costs)

With no other questions, Bill Bingham motioned to approve and move forward to the Jo Daviess County Board the Public Health Fund Budget FY2016 (Fund # 003), second by Kim Barrett. All in favor, motion passed.

b) Discussion and possible action to approve and move forward to the County Board the Catastrophic Emergency Fund Budget FY2016 (fund number 046).

For the past several years, the Public Health Fund (003) has been able to transfer \$25,000 to the Catastrophic PH Fund (046). This year, with the addition of new programs, this transfer will not be financially possible. With no other questions, Kim Barrett motioned to approve and move forward to the Jo Daviess County Board the Public Health Catastrophic Fund Budget FY2016 (Fund # 046), second by Bill Bingham. All in favor, motion passed.

c) Discussion and possible action to approve and move forward to the County Board the Animal Control Fund Budget FY2016 (fund number 020).

The Animal Control Budget fund was discussed in 6a above. It may be in the next fiscal year before Animal Control is able to repay Public Health (003) the \$20,000. No other action needed.

d) Discussion and possible action to approve and move forward to the County Board the Public Health Capitol Investment Fund (fund number 055).

The only change in this fund is an increase in Revenue. The General Fund (001) of the County will transfer \$9,500 to the PH Capital Fund (055) \$9,500 for reserve on the future purchase of an Animal Control truck. With no other questions, Bill Bingham motioned to approve and move forward to the Jo Daviess County Board the Public Health Capital Investment Fund Budget FY2016 (Fund # 055), second by Bill Bingham. All in favor, motion passed.

e) Discussion and possible action to approve a memorandum of request to the County Board for a Capitol Equipment Purchase (Activity Code 506) of \$1,280 for a laptop for Animal Control.

Bill Bingham motioned to approve a memorandum of request to the County Board for a Capital Equipment Purchase (Account Code 506) for up to \$1,280 for a laptop for the Animal Control Warden. Second by Kim Barrett. All in favor, motion passed.

7. President's Comments:

Ron Lubcke expressed thanks to Elizabeth Kane, Lori Stangl, Bill Bingham and especially Steve Rutz for their help in persuading the County Board to reinstate the \$106,000 to the Public Health Levy.

8. Administrator's Comments

Elizabeth Kane wanted to express her thanks to the County Board, Board of Health and staff for their support.

5. Citizens' Comments: None

6. Other: None

7. Next Board of Health Meeting: Wednesday, December 2, 2015 @ 7:00pm

8. Adjourn

With no other business to discuss, Bill Bingham motioned to adjourn the meeting, second by Jim Vormezeele. All in favor, motion passed.

Ron Lubcke, President of the Board of Health, adjourned the meeting at 7:45 PM.