



Public Health
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JO DAVIESS COUNTY HEALTH DEPARTMENT

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JO DAVIESS COUNTY HEALTH DEPARTMENT

BOARD OF HEALTH SPECIAL MEETING

Tuesday, May 13, 2015 at 6:00 PM

Jo Daviess County Health Department Conference Room

1. Call to Order

Jim Lander, President of the Board of Health, called the meeting to order at 5:57 PM.

2. Roll Call

Members present: Elizabeth Blair, Jim Lander, Kim Barrett, William Bingham, Karen Scheele, Ron Lubcke and Jim Vormezeele

Others present: Katie Meusel, Marcia Christ, Lori Stangl, Evelyn Folks, Dan Reimer, County Administrator and Dab Gilbert, Deputy State's Attorney

3. Citizens' Comments: None

4. Unfinished Business: None

5. New Business

- a) Discussion and possible action regarding a Resolution to Implement an Advance Step Hiring Policy for Qualified Public Health/Home Health Nurses Per the Jo Daviess County Position Classification and Compensation Plan.

Lori Stangl, Interim Administrator, prefaced the discussion by stating that the Health Department has had serious problems recruiting and keeping qualified nurses. At the present time, Home Health Care has only 1 full time nurse, that is also the HHC

Coordinator, and 1 part-time nurse. Karen Scheele asked for an explanation of the step-scale process as initiated by Carlson-Dettmann. Dan Reimer, County Administrator described the process of the wage study and the resulting pay scale developed by Carlson-Dettmann Consulting as described in their contract with Jo Daviess County. The original plan was initiated on February 1, 2013. All County employees submitted a current job description, a wage survey was conducted in the tri-state area with like sized counties and private sector comparable for a significantly equal study. Once this was completed, the official resolution was passed by both the Jo Daviess County Board and the Board of Health. The structure of the pay/wage scale is updated at County approved intervals.

The submitted resolution for Public Health and Home Health Care nurses is a positive step in recruiting. All nurse's (both advanced degree and non BSN) would move up 1 pay grade, as specified in the draft resolution.

b) Jim Lander asked if any other Board member s had questions or comments. None were voiced. Jim then asked for a motion. Bill Bingham motioned to approve the Resolution to Implement an Advance Step Hiring Policy for Qualified Public Health/Home Health Nurses Per the Jo Daviess County Position Classification and Compensation Plan, second by Elizabeth Blair. All in favor, motion passed.

6. Citizens' Comments: None

7. Next Regular Board of Health Meeting: Wednesday, June 3, 2015 at 7:00 PM

8. Adjourn

With no other business to discuss, Bill Bingham motioned to adjourn, second by Ron Lubcke. All in favor. Jim Lander adjourned the meeting at 6:09 PM.

Ron Lubcke, BOH Secretary

Date

