



## JO DAVIESS COUNTY HEALTH DEPARTMENT

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### Medical Reserve Corps Meeting Jo Daviess County Health Department Conference Room November 19, 2015 at 4:30 PM

#### MEETING MINUTES

Call to Order – Shirley Toepfer made the motion to call the meeting to order at 4:37 p.m., seconded by Nancy McMenamin. All in favor, motion passed.

MRC Volunteers Present: Shirley Toepfer, Elaine Schlichting, Walt Schaefer, Nikki Chamberlain Pham, Duc Pham, Paul McMenamin, Nancy McMenamin, Carol Risinger, John Meyerhofer and Peggy Murphy

Staff: Collette Hoagland & Susan Schultz

Minutes from August 20, 2015 meeting were reviewed by the members. Elaine Schlichting made the motion to approve the minutes as presented, seconded by Peggy Murphy. All in favor, motion passed.

No Citizen's Comments

Unfinished Business:

ICS – 100 Training 9-17-15 follow up – Collette states that the MRC members are only required to have a basic understanding of ICS - 100. Certification is available but not required.

Free Flu Clinic held 10-22-15 and MRC assistance – 4 MRC members assisted at the clinic. The NIU pharmacy students and MRC members did a great job. This was a State-wide test and the day and time was predetermined. Patient flow was smooth and all evaluations from participants were positive.

New Business:

MRC Budget Cuts – Collette shared with the members that we did not receive a MRC Capacity Building Award due to budget cuts. The MRC program will be funded with PHEP Grant funds for the next fiscal year.

2016 Meeting Schedule – The MRC members discussed 2016's meeting schedule. February 18, May 19, August 18 and November 17, 2016 all at 4:30 pm. Paul McMenamin motioned to accept the 2016 schedule, seconded by Nancy McMenamin. All in favor, motion passed.

**Training/Exercise – Psychological First Aid – Collette gave a power point presentation to the MRC Volunteers on Psychological First Aid for First Responders. The MRC members discussed the presentation afterward.**

John Meyerhofer motioned to adjourn the meeting at 5:32pm, seconded by Shirley Toepfer. All in favor, motion passed.