



## JO DAVIESS COUNTY HEALTH DEPARTMENT

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Jo Daviess County MRC Meeting and Training  
Thursday November 17, 2016 @ 11:00AM  
Jo Daviess County Health Department Conference Room

### MEETING MINUTES

**MRC Volunteers Present:** Peggy Murphy, Paul McMenamin, Michael Koeller, Nancy McMenamin, Shirley Toepfer, Elaine Schlichting, Mike Connors, and Brent Riemer

**Others Present:** Lori Stangl, Check Pedersen, and Marcia Christ

**Call to Order:** The meeting was called to order at 11:00 AM

**Introductions:** Lori Stangl introduced herself as the current MRC Coordinator and asked the committee to each state their name in order for her to know each member

**Approval of Minutes:** Meeting Minutes from August 18, 2016 were reviewed by the members. Nancy McMenamin made a motion to approve the minutes as presented, seconded by Paul McMenamin. All in favor, motion passed.

**Citizens Comments:** None

#### Unfinished Business:

- A. Recruitment of new members – There was discussion regarding recruitment of additional Jo Daviess county MRC members. Lori mentioned that the state of Illinois was encouraging MRC in each of the counties and confirmed that MRC information and the list of meeting dates was available on the Jo Daviess County website.

#### New Business:

- a. 2017 meeting schedule – Lori stated that the MRC meetings in 2017 would be quarterly starting the month of February. There was discussion to continue holding the meetings on Thursdays and to move the time up to 10:00 AM. All members were in agreement. The upcoming 2017 MRC meeting dates would be as follows:
  - February 16, 2017
  - May 18, 2017
  - August 17, 2017
  - November 16, 2017

- b. Public Health Emergency Preparedness (PHEP); focus this year is to increase Closed PODS and volunteer recruitment – Lori explained the meaning of PHEP (Public Health Emergency Planning); the goals and objectives. She explained the main focus this year is to increase the number of PODS (Point of Dispensing) and volunteer recruitment, in order to expand Health Department Emergency Preparedness.
- c. Potential Mumps outbreak and possible MRC assistance – Lori provided education and training 101 on Mumps. She reviewed vaccination requirements, symptoms, and incubation periods. She noted the number of cases reported in Dubuque County, and the state of Illinois. There was discussion regarding the Health Departments’ role and possible MRC involvement.

**Training / Exercise:**

- a. Chuck Pedersen, Jo Daviess County EMA – Chuck Pedersen introduced himself and discussed his role, and the need for Command Post recruitment. Chuck stated that the Command Post is assigned specifically to Jo Daviess County and has had many recent updates. That it is considered the highest-tech vehicle in the state of Illinois. Chuck discussed the need for additional trained volunteers to learn the updated data base and credentialing process, as well as being licensed to drive the vehicle and to set up the command post and the equipment.
- b. 2017 Northern Illinois Preparedness and Response Coalition (NIPARC exercise) – Lori discussed the PHEP exercise requirements, explaining adjoining partners meeting quarterly in order to review region preparedness and roles. Lori stated there is a Group exercise scheduled for June 1st, 2017 in order to meet exercise requirements and to prepare and educate in the event of an emergency.
- c. 10+50+vaccine for anthrax – No discussion

**Member Concerns:** Peg Murphy inquired about CPR renewal for members. Lori stated she would make arrangements for those who would be interested.

**Citizen Comments:** None

**Adjourn:** Elaine Schlichting made a motion to adjourn, seconded by Shirley Toepfer. All in favor, motion passed. The meeting adjourned at 11:50 AM.