

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: RJ Winkelhake, Chair
DATE/TIME: December 15, 2014 @ 6:00 p.m.

PRESENT:

<input checked="" type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Gerald Bennett	<input checked="" type="checkbox"/> Don Zillig
<input type="checkbox"/> Ron Smith	<input checked="" type="checkbox"/> Terry Stoffregen	
<input checked="" type="checkbox"/> RJ Winkelhake	<input checked="" type="checkbox"/> Bill Bingham	

Other Board Members:

Others: Dan Reimer

1. **Bill Bingham made a motion to approve the November 17, 2014 Law Enforcement and Courts committee meeting minutes seconded by Terry Stoffregen and motion passed.**
2. **Brandon Behlke made a motion to approve the December 1, 2014 Special Law Enforcement & Courts committee meeting minutes seconded by Terry Stoffregen and motion passed.**
3. **Citizens' Comments**
4. **Unfinished Business**
 - a) **FY2014 Strategic Goals & Plans** – Nothing new at this time.
 - b) **Law & Courts Committee assignments from 2013 County Board Retreat** – Nothing new at this time.
 - c) **Update on five year capital improvement plan** – RJ Winkelhake reported that FY2015 is year two of a five year capital improvement plan for the Courthouse. The Courthouse Sidewalk, Drainage and Railing Project was completed in FY2014. The FY2015 budget includes \$159,000.00 for tuck pointing and new windows for the 1900 Addition to the Courthouse.
 - d) **Recommendations to fund the Public Safety Radio Communications System Project** – Nothing new at this time.
 - e) **Update on proposed 911 dispatch center consolidation feasibility study** – The 9-1-1 dispatch center consolidation feasibility study is proceeding. The gentleman doing the feasibility study cancelled the meeting last month and there will be a rescheduled meeting in the future.
 - f) **Update on Courthouse Sidewalk & Drainage Project** – This project is now complete and a final pay application from M&N Sproule Construction needs to be submitted and approved by Shive-Hattery and then submitted to the County for payment. After the final pay application is approved the City of Galena will pay their share of the project, which is alternate two, the curb and gutter. RJ Winkelhake commented that he feels the project looks really good.
 - g) **Update on establishment of a paid parking program for Jo Daviess County Courthouse parking lots** – Bill Bingham reported that he has gone out and counted cars a couple of times. The numbers range from 15 to 19 vehicles at any one time. There were just as many cars in the north lot as the south lot when he checked. The cost for a kiosk is \$2,000.00. By law we can enter into an intergovernmental agreement with the City of Galena to use their parking control

to come through and enforce parking tickets. We need to look into the cost of maintaining the kiosk and who will do that.

5. New Business

- a) **Discussion and possible action on establishing 2015 monthly meeting dates for the Law & Courts Committee** – There was a brief discussion on changing the time of the Law & Courts Committee meetings. **Gerald Bennett made a motion to approve the 2015 monthly meeting dates for the Law & Courts Committee as presented with a start time change from 6:00 p.m. to 5:00 p.m. Seconded by Don Zillig and motion passed.**
- b) **Discussion and possible action on a Federal Equitable Sharing Agreement and Certification between the Federal Government (DOJ), Jo Daviess County Sheriff and Jo Daviess County** – Sheriff Turner informed the committee that this is a renewal that we have every year. If we ever do get a large amount of money that is seized we need this agreement so that we can share a portion of the proceeds with the Federal Government. **Brandon Behlke made a motion to approve a Federal Equitable Sharing Agreement and Certification between the Federal Government (DOJ), Jo Daviess County Sheriff and Jo Daviess County. Seconded by Don Zillig and motion passed.**
- c) **Discussion and possible action on a Project Manual for the Jo Daviess County Courthouse Railing Modifications Project** – Dan Reimer reported that Shive-Hattery developed bid specifications for three options for the Courthouse Railing Modification Project. The committee worked out a timeline for the project. Advertisement for bids will be published in newspapers the week of January 13-14, 2015. Reimer recommended that bids be due at 3:00 p.m. Goes to Law & Courts on February 17, 2015 and to County Board on March 10, 2015. **Brandon Behlke made a motion to approve the Project Manual for the Jo Daviess County Courthouse Railing Modifications Project with the dates of the ad in the paper on January 13 - 14, 2015, bids due on February 11, 2015 at 3:00 p.m., bid opening on February 11, 2015 at 3:30 p.m., contract award date March 10, 2015 and a completion date of May 22, 2015. Seconded by Don Zillig and motion passed.**
- d) **Discussion and possible action to request a professional services proposal from Shive-Hattery for engineering services associated with exterior improvements to the 1900 addition of the JDC Courthouse as recommended in the 2013 JDC Courthouse Exterior Condition Study** – The committee discussed that Shive-Hattery should be requested to submit a professional services proposal for architectural and engineering services associated with the 1900 Addition of the JDC Courthouse as recommended in the September 13, 2013 Courthouse Exterior Condition Study. Reimer recommended that the project consist of two options – one for tuck pointing and one for windows. **Brandon Behlke made a motion to request a professional services proposal from Shive-Hattery for engineering services associated with exterior improvements to the 1900 addition to the Jo Daviess County Courthouse as recommended in the 2013 Jo Daviess County Courthouse Exterior Condition Study and to include two option bids – one for exterior masonry and one for exterior doors and windows. Seconded by Don Zillig and motion passed.**

6. Staff Reports

- a) **Sheriff's Report** – nothing to report at this time.
- b) **Circuit Clerk's Office**
- c) **Probation**
- d) **Public Defender**
- e) **Other**

7. Citizens' Comments

- 8. Board Member Concerns** – RJ Winkelhake commented that he has contacted the comptroller's office about debt recovery of unpaid fines. He needs to find out if the Clerk of the Circuit Court has any role to play in this and get all the documentation together.

A special meeting will be held on January 13, 2015 to consider the request for proposal letter from Shive-Hattery. The next regular Law & Courts committee meeting is supposed to be January 19th, but due to the holiday will be on January 20, 2015.

Meeting adjourned at 7:43 p.m. following a motion by Brandon Behlke and a second by Gerald Bennett.