

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: RJ Winkelhake
DATE/TIME: June 16, 2014 @ 6:00 p.m.

PRESENT:

<input checked="" type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Gerald Bennett	<input checked="" type="checkbox"/> Don Zillig
<input checked="" type="checkbox"/> Ron Smith	<input checked="" type="checkbox"/> Terry Stoffregen	
<input checked="" type="checkbox"/> RJ Winkelhake	<input type="checkbox"/> Bill Bingham	

Other Board Members:

Others: Dan Reimer, Craig Ketelsen

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1. **Brandon Behlke made a motion to approve the May 19, 2014 committee meeting minutes seconded by Don Zillig and motion passed.**
2. **Citizens' Comments**
3. **Unfinished Business**
 - a) **FY2013 Strategic Goals & Plans** – Nothing new at this time.
 - b) **Law & Courts Committee assignments from 2013 County Board Retreat** – Nothing new at this time.
 - c) **Update on five year capital improvement plan** – A five year capital improvement plan has been submitted to Finance, Tax, & Budgets Committee.
 - d) **Recommendations to fund the Public Safety Radio Communications System Project**
 - e) **Update on Courthouse exterior repairs/improvements** – RJ Winkelhake reported that on June 10th the County Board approved a professional services agreement with Shive-Hattery for Architectural and Civil Engineering services associated with life safety items identified in the September 13, 2013 exterior building study of the Jo Daviess County Courthouse. This agreement includes the Jo Daviess County Sidewalk and Drainage Project. A notice of award was sent to Shive-Hattery on June 16th.
 - f) **Update on appointment of an EMA Director** – Ron Smith reported that he is working on an appointment for this position.
 - g) **Update on proposed 911 dispatch center consolidation feasibility study**
4. **New Business**
 - a) **Discussion and possible action regarding safety issues associated with bicycle events in Jo Daviess County** – This item was referred to the Law & Courts Committee by the County Board. Terry Stoffregen discussed a call he received from local emergency personnel regarding safety concerns with the recent Tour of Galena cycling stage race. Chief Deputy Craig Ketelsen discussed concerns which the Sheriff's department had with the bike race, better communication would help. To complicate matters another biking event was passing through Jo Daviess County at the same time the stage race was going on. The Committee discussed that with all future events, a planning meeting should be scheduled with all the disciplines (sheriff, emergency services, cities, villages, highway districts, and the event organizers) prior to the event. Brandon Behlke suggested that a written plan

be required for each event. Winkelhake asked Stoffregen and Ketelsen to research the Tour of Galena Bike Race, review complaints and prepare a report on the issues.

- b) Discussion and possible action regarding the access control system for the Courthouse and Public Safety Building** – Craig Ketelson reviewed proposals received from five vendors for the purchase and installation of an access control system for the Jo Daviess County Courthouse and Public Safety Building. The current system is old and is no longer supported. This project was carried over from the FY2013 budget to the FY2014 budget. All bids were more than the budget amount of \$7,000. Ketelsen discussed that Sheriff Turner would pay any additional costs from the Sheriff's Safety Building budget. **Terry Stoffregen made a motion to approve a proposal from Globalcom Technologies, Dubuque, IA for the purchase and installation of an Access Control (Keyscan) System for the Jo Daviess County Courthouse, Public Safety Building and jail at a cost of \$10,850. This was not low bid; low bidder did not follow the request for proposal. Said purchase to be paid as follows: \$7,000 from Capital Equipment Fund line item 048-46172-802 activity code 511 and \$3,850 from the General Fund, Safety Building budget line item 001-41122-711 Utilities with an associated line item transfer of \$3,850 from 001-41122-711 Utilities to line item 001-41122-810 Equipment. Seconded by Brandon Behlke and motion passed 6-0.** This purchase was approved by the Law & Courts Committee, per Section 2-1-4 B. 3. of the Jo Daviess County purchasing ordinance - Purchase Authorization: Obligations between ten thousand and twenty thousand dollars: For individual obligations of more than ten thousand dollars (\$10,000) per year not to exceed twenty thousand dollars (\$20,000) per year, with the approval of the parent committee.

5. Staff Reports

- a) Sheriff's Office**
- b) Circuit Clerk's Office**
- c) Probation**
- d) Public Defender**
- e) Other**

6. Citizens' Comments

7. Board Member Concerns

Meeting adjourned at 6:55 p.m. following a motion by Don Zillig and a second by Gerald Bennett.