

## COMMITTEE REPORT

**COMMITTEE:** Information & Communications Technology  
**CHAIRMAN:** Gerald Bennett  
**DATE/TIME:** December 30, 2015, 5:00 pm.

**PRESENT:**

<input checked="" type="checkbox"/> Gerald Bennett	<input checked="" type="checkbox"/> Martin Werner	<input checked="" type="checkbox"/> Ron Smith
<input checked="" type="checkbox"/> Steven McIntyre	<input checked="" type="checkbox"/> John O'Boyle	<input checked="" type="checkbox"/> Terry Stoffregen

Others: Joe Kratcha, GIS/IT Coordinator  
Sgt. Mike Moser, Sheriff's Office  
Dan Reimer, County Administrator

### MINUTES

1. **Call to Order and Roll Call.** Chairman Bennett called the meeting to order at 5:00 pm. Roll call was taken with all Committee members present. A quorum was established.
2. **Citizens Comments.** None
3. **Review and possible action of Committee report for the meeting on October 28, 2015 (attachment).** McIntyre made a motion to approve the minutes as presented. O'Boyle seconded and it was approved unanimously.
4. **Presentation, discussion and possible action on current status and future considerations of the GIS/IT Department (attachment).** The Committee reviewed a presentation on how the GIS/IT Department has evolved over the past sixteen years from one employee performing GIS tasks to four employees supporting GIS, website administration and information technology. Duties and responsibilities, accomplishments, and current workload were all discussed and considered. A concern is that the County's current and future information technology needs cannot be supported by current staff. After more discussion, McIntyre made a motion to recommend to the Executive Committee to approve and fund an additional Information Technology Systems Administrator position in the GIS/IT Department and fill the position as soon as possible. O'Boyle seconded and the motion was approved unanimously.
5. **GIS Update (attachment).** The Committee reviewed the monthly GIS update.
6. **Website Update (attachment).** The Committee reviewed the monthly website update.
7. **Information Technology Update (attachment).** The Committee reviewed the monthly IT update.
8. **Review and possible action of strategic goals and objectives for FY2016 (attachment).** McIntyre made a motion to approve the FY2016 strategic goals and objectives as presented. Stoffregen seconded and it was approved unanimously.
9. **Review and possible action on Committee meeting schedule for FY2016 (attachment).** McIntyre made a motion to approve the FY2016 Committee meeting schedule as presented. O'Boyle seconded and it was approved unanimously.
10. **Other Matters.** None
11. **Citizen's Comments.** None.
12. **Adjourn.** McIntyre made a motion to adjourn at 6:00 pm. Stoffregen seconded and the motion passed.

**The next Committee meeting will be held on Wednesday, January 27, 2016 at 6:00 pm in the Jo Daviess County Board room.**