

COMMITTEE REPORT

COMMITTEE: Information & Communications Technology

CHAIRMAN: Gerald Bennett

DATE/TIME: September 28, 2016 at 5:00 pm.

PRESENT:

Gerald Bennett

Steven McIntyre

Martin Werner

John O'Boyle

Ron Smith

Terry Stoffregen

Others: Joe Kratcha, IT/GIS Director

Dan Reimer, County Administrator

MINUTES

- 1. Call to Order.** Vice-chairman McIntyre called the meeting to order at 5:01 pm.
- 2. Roll Call and Quorum Establishment.** Roll call was taken with all Committee members present except Bennett. A quorum was established.
- 3. Citizens Comments.** None
- 4. Review and possible action of Committee minutes for the meeting on August 24, 2016 (attachment).** O'Boyle made a motion to approve the minutes as presented. Stoffregen seconded and the motion passed.
- 5. GIS Update (attachment).** The Committee reviewed the monthly GIS update.
- 6. Discussion and possible action to update the County GIS Cost Recovery Policy (attachment).** The Committee reviewed proposed changes to the GIS Cost Recovery Policy, in particular establishing a cost for the 2016 digital orthophotography which is now available. O'Boyle made a motion to recommend to the County Board approval to update the GIS Cost Recovery Policy as presented. Werner seconded the motion and the motion was approved.
- 7. Discussion and possible action on a request from the local IDNR Conservation Police Officer for access to the County's GIS website with associated fees waived (attachment).** The Committee reviewed the written request submitted by IDNR Conservation Police Officer Matt Hoogerwerf. The GIS Internet mapping site fee for a government/non-profit entity is \$270 per year. After some discussion, O'Boyle made a motion to approve waiving the associated \$270 fee and allowing CPO Hoogerwerf access to the GIS website. Stoffregen seconded. Additional discussion then ensued about the length of time for the access. O'Boyle made an amendment to his original motion to stipulate a length of time of one-year. Stoffregen again seconded and the amendment was approved. The original motion with the addition of the one-year stipulation was then approved unanimously.
- 8. Discussion and possible action on a digital GIS data request from the U.S. Census Bureau to obtain Jo Daviess County parcel and administrative boundaries.** Kratcha reported he emailed the U.S. Census Bureau as instructed at the past meeting but had not yet received a response. The Committee decided to take no action on this item until a response is received.
- 9. Information Technology Update (attachment).** The Committee reviewed the monthly IT update.
- 10. Discussion and possible action to renew the annual CallOne Customer Service agreement (attachment).** Smith made a motion to recommend to the County Board approval of renewing the CallOne Customer service agreement for one year. Werner seconded the motion and it passed.

These minutes are not the official record until final approval at the next committee meeting and all minutes may be changed until officially approved.

11. Other Matters. None.

12. Citizen's Comments. None.

13. Adjourn. O'Boyle made a motion to adjourn at 5:40 pm. Stoffregen seconded and the motion passed.

The next Committee meeting will be held on Wednesday, October 26, 2016 at 5:00 pm in the Jo Daviess County Board room.

DRAFT