

COMMITTEE REPORT

COMMITTEE: Information & Communications Technology

CHAIRMAN: Gerald Bennett

DATE/TIME: January 27, 2016, 6:00 pm.

PRESENT:

Gerald Bennett

Martin Werner

Ron Smith

Steven McIntyre

John O'Boyle

Terry Stoffregen

Others: Joe Kratcha, GIS/IT Coordinator
Dan Reimer, County Administrator

MINUTES

1. **Call to Order and Roll Call.** Vice-Chairman McIntyre called the meeting to order at 5:58 pm. Roll call was taken with all Committee members present except Bennett. A quorum was established.
2. **Citizens Comments.** None
3. **Review and possible action of Committee report for the meeting on December 30, 2015 (attachment).** O'Boyle made a motion to approve the minutes as presented. Stoffregen seconded and it was approved unanimously with Bennett absent.
4. **GIS Update (attachment).** The Committee reviewed the monthly GIS update.
5. **Review and possible action to select the lowest responsible bidder for the 2016 Orthophotography Project (attachment).** The Committee reviewed the bid tabulation sheet and after some discussion, Werner made a motion to recommend to the County Board to select the Surdex Corporation as the lowest responsible bidder for the Cooperative Multi-County 2016 Digital Orthophotography Project at a total project cost of \$120,000 of which Jo Daviess County's portion is \$44,028. O'Boyle seconded the motion and it was approved unanimously with Bennett absent.
6. **Website Update (attachment).** The Committee reviewed the monthly website update.
7. **Information Technology Update (attachment).** The Committee reviewed the monthly IT update.
8. **Review and possible action to utilize part of the law library for additional office space.** The Committee toured both the law library and the second floor conference room near the small court room which Sheriff Turner recommended as options to consider for office space for the GIS/IT Department. After touring both rooms, the Committee felt that the second floor conference room would be the best choice based on its closer proximity to the current GIS/IT office. O'Boyle made a motion to approve using the second floor conference room for office space for the GIS/IT Department pending approval from both Sheriff Turner, Custodian of the courthouse, and Judge Kelly. Smith seconded the motion and it was approved unanimously with Bennett absent.
9. **Other Matters.** None
10. **Citizen's Comments.** None.
11. **Adjourn.** O'Boyle made a motion to adjourn at 6:25 pm. Stoffregen seconded and the motion passed.

The next Committee meeting will be held on Wednesday, February 24, 2016 at 5:00 pm in the Jo Daviess County Board room.