

## COMMITTEE REPORT

**COMMITTEE:** Finance, Tax & Budgets  
**CHAIRPERSON:** Steve Rutz  
**DATE/TIME:** October 30, 2014 @ 6:00 p.m.

**PRESENT:**  John O'Boyle       Rick Dittmar       Randy Jobgen  
                  Steve Rutz               RJ Winkelhake       Ron Smith

Other Board members:

Others: Dan Reimer, Carol Soat and Donna Berlage.

1. **Review and approve minutes** – RJ Winkelhake made a motion to approve the September 25, 2014 meeting minutes. Seconded by John O'Boyle and motion passed.
2. **Citizens Comments**
3. **Staff Reports**
  - a) **Chief County Assessment Office** – Chief County Assessment Officer, Donna Berlage reported that her office is currently working on reviewing the township assessor work for Berreman, Derinda, Pleasant Valley and Wards Grove. Berlage reported that she has prepared and submitted evidence for one PTAB case this month. Berlage reported that she has contacted the Department of Revenue about what needs to be submitted to them for the assessment redistricting and is waiting for a response back. The Board of Review met on October 14th to review the balance of Senior Homestead Freezes and Disabled persons applications. At this time they also reviewed several tax exempt applications that have been submitted.
  - b) **Treasurer's Office** – County Treasurer, Carol Soat reported that the property tax sale was held on Monday, October 27<sup>th</sup>; six tax sale buyers participated. There were a total of 204 parcels, 196 parcels were sold with 32 sold to the County trustee Joseph Meyer. Soat reported that approximately \$93,000 was assessed in penalties. Soat reported she made the final property tax distribution to the taxing districts. Soat will bring forward a copy of the Jo Daviess County Investment Policy to be reviewed and approved by the County Board. The committee discussed that the investment policy should be reviewed every three years. It was suggested to make changes and have the policy placed on the Executive Committee agenda for November 3rd.
  - c) **County Administrator** – County Administrator, Dan Reimer reported that the Administrator's Office has been busy preparing the FY2015 budget summary. The budget must be available for public inspection at least 15 days prior to the County Board adopting the budget. The Public Hearing for the FY2015 Jo Daviess County Budget is scheduled for November 18, 2014. Bid opening for the Jo Daviess County Transit Building Addition Project was held on October 22<sup>nd</sup>. The Administrator's Office is working with the Jo Daviess County PCOM to determine what IDOT needs from the County regarding recommendations for non-responsive bidders and lowest responsive bidder so that IDOT can make a recommendation of concurrence to the County Board for awarding a bid. Reimer reported that the

Courthouse/Meecker Street sidewalk and railing project is progressing and should be completed in the next couple of weeks..

#### 4. Unfinished Business

- a) Jo Daviess County strategic goals – RJ Winkelhake reported funding was approved for FY2015 at the County Board Workshop for tuckpointing and window improvements to the 1900 addition of the Courthouse.
- b) Township Assessor Pilot Program – Nothing to report at this time.
- c) Township Assessor Program Intergovernmental Agreement – Nothing to report at this time.
- d) Update on options to fund the Public Safety Radio Communications System- RJ Winkelhake reported that the Law & Courts Committee is researching information to determine the feasibility of charging agencies a fee for the use of the Jo Daviess County Public Radio Communication System.

#### 5. New Business

- a) Discussion and possible action on a resolution to approve a journal entry to correct an activity code entry in the Capital Equipment Fund 048- **Randy Jobgen made a motion to approve a resolution to approve a journal entry to correct an activity code in the capital equipment fund 048. Seconded by RJ Winkelhake and motion passed.**
  - b) Review of FY2015 Budget to date - Dan Reimer reviewed some of the year-to-date financial statements including the FY2015 summary of revenues and expenditures for the general fund and special funds. It was noted that the projected FY2015 budget amount for special funds revenue is \$10,730,736 and the projected FY2015 expenditures for special funds is \$13,406,114. The projected FY2015 revenue budget amount for the general funds is \$7,396,812 and the projected 2015 expenditures for general funds is \$7,781,721. The general fund targets were reviewed and the general fund deficit after budget workshops is \$384,908. Reimer reviewed the summary of interfund transfers and the approved unfunded requests for FY2015 budget.
6. **Board Member concerns** - Steve Rutz discussed that at recent UCCI meeting one County gave a presentation on how they changed their fiscal year-end from November 30<sup>th</sup> to December 31<sup>st</sup>. Rutz asked about the possibility of changing the Jo Daviess County fiscal year end from November 30th to December 31st.

#### 7. Citizens' comments - None

Next committee meeting is on Thursday, November 20, 2014 @ 6:00 p.m.

John O'Boyle made a motion to adjourn at 7:59 pm. Seconded by Randy Jobgen and motion passed.