

## COMMITTEE REPORT

**COMMITTEE:** Finance, Tax & Budgets  
**CHAIRPERSON:** Steve Rutz  
**DATE/TIME:** September 3, 2014 @ 6:00 p.m.

**PRESENT:**  John O'Boyle       Rick Dittmar       Randy Jobgen  
                   Steve Rutz             RJ Winkelhake       Ron Smith

Other Board members: Dan Hughes and Margie Montelius  
Others: Dan Reimer, Carol Soat and Donna Berlage.

**1. Review and approve minutes** – Rick Dittmar made a motion to approve the July 31, 2014 meeting minutes. Seconded by Ron Smith and motion passed.

**2. Citizens Comments**

**3. Staff Reports**

a) **Chief County Assessment Office** – Chief County Assessment Officer, Donna Berlage reported that her office has completed work on 15 townships which have been rolled over to the Supervisor level. There is nothing new to report on PTAB cases. Berlage reported that township responses to the assessment redistricting are included in the committee packet. Berlage reported that per States Attorney Hay, the Finance, Tax & Budgets Committee should make an approval recommendation and send the recommendation to the County Board for approval. A resolution will be drafted and placed on the September 25, 2014 Finance, Tax & Budget Committee agenda for approval.

b) **Treasurer's Office** – County Treasurer, Carol Soat discussed that the due date for second installment of 2014 property taxes was today September 3<sup>rd</sup>. Soat reported that she processed the third property tax distribution to the Jo Daviess County taxing districts on August 25, 2014.

c) **County Administrator** – County Administrator, Dan Reimer reviewed updated economic statistics including sales tax, state shared revenue, hotel/motel tax, building permits and transfer declarations. Reimer also reviewed 8 month actual financial statements for the general fund and special funds.

**4. Unfinished Business**

a) Jo Daviess County strategic goals – Nothing new to report at this time.

b) Township Assessor Pilot Program – Nothing to report at this time.

c) Township Assessor Program Intergovernmental Agreement – Nothing to report at this time.

d) Update on options to fund the Public Safety Radio Communications System- Nothing to report at this time.

**5. New Business**

- a) Discussion and possible action regarding a resolution authorizing the execution of a deed of conveyance of the County's interest in parcel 23-001-028-10 in Woodbine Township- **RJ Winkelhake made a motion to approve a resolution authorizing the execution of a deed of conveyance of the County's interest in parcel 23-001-028-10 in Woodbine Township. Seconded by John O'Boyle and motion passed.**
  - b) Discussion and possible action regarding a resolution authorizing the execution of a deed of conveyance of the County's interest in parcel 21-001-676-00 in Warren Township- **RJ Winkelhake made a motion to approve a resolution authorizing the execution of a deed of conveyance of the County's interest in parcel 21-001-676-00 in Warren Township. Seconded by John O'Boyle and motion passed.**
  - c) Discussion and possible action regarding a resolution to correct the activity code for Capital Equipment Fund that was approved in resolution R2013-28 – Dan Reimer reviewed a resolution to correct an activity code in the Capital Equipment Fund **Rick Dittmar made a motion to approve a resolution to correct the activity code for Capital Equipment Fund that was approved in resolution R2013-28. Seconded by Ron Smith and motion passed.**
  - d) Review Round 2 General Fund Revenue Estimates - Dan Reimer reviewed Round 2 revenue estimates. General Fund FY2014 Round 2 estimated actual revenue of \$6,935,474 is \$19,259 less than the FY2014 budget amount of \$6,954,733. Round 2 General Fund revenue for FY2015 is estimated to be \$7,183,861, this amount is \$229,128 or 3.3% more than the FY2014 budget amount.
  - e) Review 2015 unfunded requests – The committee reviewed the list of unfunded requests which were moved forward during the budget review meetings in August. The list included 8 requests totaling \$815,690. Three of the requests are for capital improvements to the Courthouse totaling \$784,100.
  - f) FY2015 Jo Daviess County Budget Update- Reimer reviewed the general fund target spreadsheet and after the August budget review meetings and Round 2 revenue estimates the General Fund indicates a deficit of \$170,522. Reimer reviewed the FY2015 budget process to date, the next steps include the preparation of draft budget documents which will be completed by the County Administrators office. The first of three budget workshops begins on September 30<sup>th</sup>.
- 6. Board Member concerns** - Ron Smith reported that there has been discussion regarding the school facilities sales tax.
- 7. Citizens' comments** - None

Next committee meeting is on Thursday, September 25, 2014 @ 7:00 p.m.

John O'Boyle made a motion to adjourn at 8:32 pm. Seconded by Rick Dittmar and motion passed.