

COMMITTEE REPORT

COMMITTEE: Executive Committee
CHAIRPERSON: Merri Berlage
DATE/TIME: June 3, 2014 @ 7:00 pm
PRESENT:

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| <input checked="" type="checkbox"/> Merri Berlage | <input checked="" type="checkbox"/> Randy Jobgen | <input type="checkbox"/> Jody Covert |
| <input checked="" type="checkbox"/> Steve Rutz | <input checked="" type="checkbox"/> Ron Smith | <input type="checkbox"/> RJ Winkelhake |
| <input checked="" type="checkbox"/> Margie Montelius | <input checked="" type="checkbox"/> Gerald Bennett | |

Other Board Members:

Others: Dan Reimer, Steve Keeffer, Richard Montgomery and Hal Gilpin.

1. Minutes Approval – **Randy Jobgen made a motion to approve the March 31, 2014 committee meeting minutes and the April 7, 2014 Special Committee Meeting minutes. Seconded by Steve Rutz and motion passed.**
2. Citizens' Comments – None
3. Unfinished Business

Chairperson Berlage moved forward item 4a Discussion and possible action regarding a letter of intent to enter into negotiations for a contractual relationship with an electrical supplier upon the approval of the supplier by the Jo Daviess County board on June 10, 2014. Richard Montgomery consultant from Rock River Energy Services, Co. reviewed the Jo Daviess County Electrical Aggregation Program which was implemented in 2013. In 2013 a one year agreement was awarded to Verde Energy. This agreement will expire on September 1, 2014. It is now time to start the process again. Rock River sent out a new RFP which was approved by the Executive Committee on May 5, 2014. Bids were due today June 2nd. Four bids were received. Montgomery reviewed a bid matrix which included price options for one, two or three years. First Energy provided a rate guarantee in which the County can end the program if the ComEd price falls below the rate. First Energy has a slightly lower bid rate but the rate is only guaranteed for today. With the other suppliers a letter of intent can be signed today and the price will be held until the County Board meeting on June 10th. Bids were received from First Energy, Integrys, Verde Energy, and Constellation. In general a lower price is offered with a three year contract. The Committee discussed that the recommended proposal should be reviewed by the States Attorney including the indemnification and insurance language. **Randy Jobgen made a motion to approve a letter of intent to enter into negotiations for a contractual relationship with First Energy for a 3 year agreement at a rate of 7.31 per year for 3 years, upon approval of the supplier by the Jo Daviess County Board on June 10, 2014. Seconded by Gerald Bennett and motion passed.**

Chairperson Berlage moved forward item 3e Update from CVB Board (Hal Gilpin) regarding possible merger between the Galena/Jo Daviess County CVB and Visit Galena. Hal Gilpin reported that he received an email from the Visit Galena Board President asking to continue discussions regarding the consolidation of the visitors center. Gilpin reported that a CVB sub committee meeting is scheduled for Thursday, June 5, 2014

Unfinished Business.

- a) Update from US EPA – Bautsch Gray site on Blackjack Road – Reimer reported that Len Zintka, On-Scene Coordinator, U.S. EPA Region 5 plans to attend the June 30th Executive Committee meeting along with Pam Molitor the new Remedial Project Manager for the Bautsch Gray site.
- b) Update on Jo Daviess County FOIA request – The committee reviewed an updated FOIA request spreadsheet.
- c) Jo Daviess County Strategic Plan – FY2014 Executive Committee Goals – Nothing new to report at this time.
- d) Jo Daviess County Emergency Management Coordinator position – Ron Smith is working with Sheriff Turner on this item.
- e) Update from CVB Board (Hal Gilpin) regarding possible merger between the Galena/Jo Daviess County CVB and Visit Galena- See above.
- f) Update on grant writer agreement with Madelynn Wilharm - Nothing to report at this time.

4. New Business

- a) Discussion and possible action regarding a letter of intent to enter into negotiations for a contractual relationship with an electrical supplier upon the approval of the supplier by the Jo Daviess County Board on June 10, 2014 - See above.
- b) Discussion and possible action regarding a request by County Administrator Dan Reimer to hire a full time Office Manager (per FY2014 hiring freeze policy, positions may be filled only with County Board approval) - Dan Reimer reviewed a request to hire a new Office Manager for the County Administrator's Office and discussed the availability of funds in the FY2014 budget to hire a new office manager prior to the end of the fiscal year. **Randy Jobgen made a motion to approve a request by County Administrator, Dan Reimer to hire a full time office manager in July if possible, per 2014 hiring freeze policy, positions to be filled only with County Board approval. Seconded by Margie Montelius and motion passed.**
- c) Discussion and possible action regarding a request by County Engineer Steve Keeffer to hire a part time Maintenance Worker I (per FY2014 hiring freeze policy, positions may be filled only with County Board approval)- County Engineer Steve Keeffer discussed a request to fill a part time maintenance worker I position. This request was approved by the Public Works Committee. **Randy Jobgen made a motion to approve a request by County Engineer Steve Keeffer to hire a part time Maintenance Worker I, per hiring freeze policy, positions to be filled only with County Board approval. Seconded by Gerald Bennett and motion passed.**
- d) Discussion and possible action regarding the FY2015 Budget review schedule and associated committee business meeting schedule -Steve Rutz reported that on May 30th the Finance, Tax and Budget Committee approved the FY2015 Jo Daviess County Budget Preparation Schedule. Rutz discussed that joint committee budget review meetings with departments and agencies will again be scheduled in August. However this year the Finance Committee has recommended that monthly committee meetings be separated to different days to help reduce the length of any given meeting. The

Finance Committee approved a start time of 4:00 pm for budget review meetings and would like input from the Committee chairs on the scheduling/rescheduling of August Committee meetings. After discussion, due to a conflict with some members being on two committees scheduled to meet at the same time, it was suggested that the meeting date for the Development and Planning committee be moved to August 26th and Public Works committee meeting moved to August 28th. **Randy Jobgen made a motion to move forward the FY2015 Budget Review Schedule and associated committee business meeting schedule as proposed by the Finance, Tax and Budget Committee with the following revisions; move the Development and Planning Committee meeting to Tuesday, August 26, 2014 at 7:00 pm and the Public Works Committee meeting to Thursday, August 28, 2014 at 7:00 pm. Seconded by Steve Rutz and motion passed.**

5. Citizens' Comments
6. Closed Session
7. Possible action as a result of closed session.

Merri Berlage stated the next meeting of the Executive Committee is scheduled for June 30, 2014.

Meeting adjourned at 9:01 p.m. following a motion made by Randy Jobgen and seconded by Margie Montelius, motion carried.