

COMMITTEE REPORT

COMMITTEE: Executive Committee
CHAIRPERSON: Merri Berlage
DATE/TIME: May 5, 2014 @ 7:00 pm

PRESENT:

<input checked="" type="checkbox"/> Merri Berlage	<input checked="" type="checkbox"/> Randy Jobgen	<input checked="" type="checkbox"/> Jody Covert
<input type="checkbox"/> Steve Rutz	<input type="checkbox"/> Ron Smith	<input checked="" type="checkbox"/> RJ Winkelhake
<input checked="" type="checkbox"/> Margie Montelius	<input checked="" type="checkbox"/> Gerald Bennett	

Other Board Members:

Others: Dan Reimer, Kevin Turner, Melisa Hammer, Jean Dimke, Sharon Wand, Steve Keeffer, Linda Delvaux and Hal Gilpin.

1. Minutes Approval – **RJ Winkelhake made a motion to approve the March 31, 2014 committee meeting minutes and the April 7, 2014 Special Committee Meeting minutes. Seconded by Randy Jobgen and motion passed.**
2. Citizens’ Comments - Hal Gilpin suggested that Jo Daviess County appropriate funds in the FY2015 budget for Economic Development.
3. Unfinished Business
 - a) Update from US EPA – Bautsch Gray site on Blackjack Road – Dan Reimer reported that Len Zintek, On-Scene Coordinator, U.S. EPA Region 5 contacted the County Administrators office and would like to attend the June 30th Executive Committee meeting and provide the committee with an update report. Pam Molitor is the new Remedial Project Manager for the Bautsch Gray site. Water sampling of Smallpox Creek will be one of the primary activities in 2014.
 - b) Update on Jo Daviess County FOIA request – The Committee reviewed the updated list of FOIA requests.
 - c) Jo Daviess County Strategic Plan – FY2014 Executive Committee Goals – Nothing new to report at this time.
 - d) Jo Daviess County Emergency Management Coordinator position – Nothing new to report at this time.
 - e) Update from CVB Board (Hal Gilpin) regarding possible merger between the Galena/Jo Daviess County CVB and Visit Galena- Hal Gilpin reported that he received an email from the Visit Galena Board President indicating that Visit Galena would like to resume discussions regarding the possible combination of visitor centers.
 - f) Update on grant writer agreement with Madelynn Wilharm - Jody Covert reported that Madelynn Wilharm is looking forward to working with Jo Daviess County. Covert contacted County Departments asking for a prioritized list of potential projects in which grant funding is needed.
 - g) Discussion and possible action to establish salaries for elected officials of Jo Daviess County - Merri Berlage reviewed a spreadsheet of elected official salaries from surrounding Illinois counties. Berlage reminded the committee that the Jo Daviess County Board is required per (50 ILCS 145/2) to fix the compensation of certain elected County officials including the County Clerk and Recorder, County Treasurer, and County Sheriff at least 180 days before the beginning of the terms of the officers

whose compensation is to be fixed. Reimer discussed that historically Jo Daviess County fixes the compensation of the Clerk of Circuit Court, as allowed in Attorney General Opinion number S-864, at the same time as the County Clerk and Recorder, County Treasurer and County Sheriff. Berlage suggested that a percentage increase be used to establish annual salaries for elected officials, rather than the PTELL CPI increase that was used previously. **Randy Jobgen made a motion to establish salaries for elected officials of Jo Daviess County (County Clerk & Recorder, County Treasurer, County Sheriff, Clerk of the Circuit Court) at a 2.5% annual increase for a four year term beginning FY2015, FY2016, FY2017 and FY2018. Seconded by RJ Winkelhake and motion passed.**

4. New Business

- a) Discussion and possible action regarding a request for proposal (RFP) for Municipal Aggregated Electricity Supply for Residential and Small Commercial Retail Customers - Reimer explained that the Jo Daviess County Electrical Aggregation Program was implemented in September of 2013. Jo Daviess County locked in a one year agreement with Verde Energy at 5.5569 cents per kWh. Rates are good through September 2014. Reimer discussed that it is now time to start the process again. Rock River Energy has provided a draft RFP for the 2014 electrical aggregation renewal program. After the RFP is approved by the Executive Committee, Rock River Energy will start the renewal process and solicit bids which will be brought to the Executive Committee for review and recommendation on June 2nd. The Executive Committee recommendation will go to the County Board for approval on June 10th. **RJ Winkelhake made a motion to approve a request for proposal for municipal aggregated electricity supply for residential and small commercial retail customers. Seconded by Gerald Bennett and motion passed.**
- b) Discussion and possible action regarding a request by Building & Zoning Administrator Linda Delvaux to hire a part time secretary position (per FY2014 hiring freeze policy, positions may be filled only with County Board approval) - Linda Delvaux discussed that her current part time secretary in the Building & Zoning office has submitted her resignation to take a full time position at another company. Delvaux would like to hire a part time secretary for the vacant position. **Gerald Bennett made a motion to approve a request by Building & Zoning Administrator Linda Delvaux to hire a part time secretary (per FY2014 hiring freeze policy, positions may be filled only with County Board approval). Seconded by RJ Winkelhake and motion passed.**
- c) Discussion and possible action regarding a request by County Engineer Steve Keeffer to hire an Animal Control Officer (per FY2014 hiring freeze policy, positions may be filled only with County Board approval)- Steve Keeffer reported that the current animal control officer has submitted her resignation and will be farming full time. Keeffer discussed that the position is currently full time but he would like make the position a part-time position which would include on call duties. Keeffer has reviewed the current position description and the duties and responsibilities will stay the same; the only change will be to make it a part time position. **Jody Covert made a motion to approve a request by County Engineer Steve Keeffer to hire a part time Animal Control Officer. Seconded by Randy Jobgen and motion passed.**

- d) Discussion and possible action regarding possible revisions to the Animal Control Officer position description - see above.
5. Citizens' Comments
 6. Closed Session - **Margie Montelius made a motion to enter into closed session at 7:47 pm for the purpose of personnel section 2(c) 1 "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity". With topic of discussion: Reclassification review request for GIS/IT Coordinator position and IT Systems Administrator position and for the purpose of Closed session minutes section 2(c) 21. At 8:53 pm RJ Winkelhake made a motion to reconvene to open session. Seconded by Randy Jobgen and motion passed.**
 7. Possible action as a result of closed session. **RJ Winkelhake made a motion to accept the reclassification recommendation from Carlson Dettmann Consulting for the GIS/IT Coordinator position. Seconded by Jody Covert. Vote was 3 ayes and 3 nays, motion failed. RJ Winkelhake made a motion to accept the reclassification recommendation from Carlson Dettmann Consulting for the IT Systems Administrator position. Seconded by Jody Covert. Vote was 3 ayes and 3 nays, motion failed. Gerald Bennett made a motion to open executive committee closed session minutes of April 1, 2013 upon review of the State's Attorney. Seconded by Randy Jobgen and motion passed.**

Merri Berlage stated the next meeting of the Executive Committee is scheduled for June 02, 2014.

Meeting adjourned at 8:59 p.m. following a motion made by Gerald Bennett and seconded by Margie Montelius, motion carried.