

**JO DAVIESS COUNTY
EMERGENCY TELEPHONE SYSTEM BOARD**

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF FEBRUARY 3, 2016

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:01 pm in the Jo Daviess County Courthouse Board Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present:
Bill Kimball, Kevin Stewart (7:06 p.m), RJ Winkelhake,
Nate Johnson, Michael Staver, Matt Judges, Helen Kilgore

Board Members Absent:

Others Present: Mike Moser and Stacy Meade

A quorum was established.

PUBLIC COMMENTS: None

CORRESPONDENCE: Nothing new to report.

LEGISLATION: Nothing new to report.

MEETING MINUTES: The January 6, 2016 meeting minutes were approved as presented.

FINANCIAL REPORTS: January financial reports were reviewed. The Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim for January is \$3,949.18. **RJ Winkelhake made a motion to approve the accounts payable claim for January 2016 for \$3,949.18. The motion was seconded by Matt Judges and motion passed.**

REPORTS:

- A. **Sheriff's Report:** No report at this time.
- B. **Coordinator's Report:** Mike Moser reported that NINGA hosted demos on 2 potential vendors for the NG project. At the conclusion of the second demo, NINGA members met and briefly discussed the demos presented. Additional generic or site specific questions will be posed to the vendors. The NINGA group is meeting February 11 to further discuss the demos as well as work on a Shared Services Agreement draft. Mike also reported that February is an off training month for the Spillman project. This allows for internal meetings to finalize standards and other data entry items, such as establishing users, reporting templates and establishing resources. Mike reported that on January 29th, AT&T sent email notification that their call box in Galena was deactivated. On February 11th Frontier anticipates deactivating the remainder of the call boxes. Email notifications were sent to the fire departments.
- C. **Assistant Coordinator's Report:** No report at this time.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Discussion and possible action on transfer of fixed assets. Board members are going to meet with Dan Reimer and Mary Althof from the County Administrators office along with Sheriff Kevin Turner to further discuss the transfer of fixed assets.

CLOSED SESSION: None

BOARD MEMBER CONCERNS: Bill Kimball mentioned Illinois's appointment of Cindy Barbera-Brelle as the first Statewide 9-1-1 Administrator.

PUBLIC COMMENTS: None

ADJOURNMENT: The meeting adjourned at 7:26 p.m. following a motion made by Nate Johnson and seconded by Helen Kilgore.

Next meeting date is Wednesday, March 2, 2016 in the Jo Daviess County Courthouse Board Room.