

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF NOVEMBER 4, 2015

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:03 pm in the Jo Daviess County Sheriff's Office Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL:

Board Members Present:	Bill Kimball, Nate Johnson, Helen Kilgore, RJ Winkelhake
Board Members Absent:	Kevin Stewart and Michael Staver
Others Present:	Ben Petitgout, Mike Moser, Matt Judges, and Stacy Meade

A quorum was established.

PUBLIC COMMENTS: Bill Kimball introduced Matt Judges, East Dubuque Police Dept.

CORRESPONDENCE: Nothing new to report.

LEGISLATION: The State of Illinois is currently not paying out 911 Funds while the Illinois State budget is not approved.

MEETING MINUTES: The October 7, 2015 meeting minutes were approved as presented.

FINANCIAL REPORTS: October financial reports were reviewed. The Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim for October is \$52,989.55. **Helen Kilgore made a motion to approve the accounts payable claim for October 2015 for \$52,989.55. The motion was seconded by Nate Johnson and motion passed.**

REPORTS:

- A. **Sheriff's Report:** Sheriff Turner is working on getting new quotes for generator updates, radiator repairs as well as control panel repairs.
- B. **Coordinator's Report:** Mike Moser gave a report on NG – At the October 23rd bid opening in Rockford, a total of 5 (five) bids were received. On November 12th and November 13th, we will be convening in DeKalb with members of LRK to review them in detail. LKR Planned on creating a spreadsheet, to extract certain bid details so they are more readily comparable. At the conclusion of the meeting on November 13th, we plan on narrowing the list and requesting interviews on November 18th in Oregon. Mike Moser also updated on CAD. The project is moving forward with administrator training remaining online for December. The user's group meeting was helpful as he learned of some issues that existing users were experiencing. The group seemed to be committed to the product and the company. Bret Gempler, from the Jo Daviess County GIS office, has been working diligently on making sure their map is robust. Mike Moser also included that the NG911 Inc. Contract was received back from DSA Dan Gilbert and forwarded to NG911 for considerations of Gilbert's changes.
- C. **Assistant Coordinator's Report:** Ben Petitgout advised that he, as well as two others, were not able to attend the Annual Illinois Public Safety Telecommunications Conference in Springfield, IL that was to be held

November 1-4. Ben also advised that the monitors ordered for dispatch have been delivered. These will be used for Spillman software training and then moved back to dispatch.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Discussion and possible action regarding an agreement for FY2016 for Enhanced 911 Emergency Dispatch Services between the County of Jo Daviess, Illinois, the Sheriff of Jo Daviess County and the Jo Daviess County Emergency Telephone System Board. Bill Kimball made a motion to approve the standard agreement for FY2016 total Amount \$138,055. \$2,031 to AP Claims Processing, \$10,213 to IT Support program, \$6,360 to GIS service contract, \$1,185 for the Recording Secretary, \$1,066 for the Audit Fees, and \$117,200 contribution towards debt service - RCFS. The motion was seconded by RJ Winkelhake and motion passed.
- B. Discussion and possible action on a recommendation to the County Board on appointing someone to the Jo Daviess County Emergency Telephone System Board vacancy. There is currently one vacancy on the board. This will need to be carried over until the December meeting to further discuss.
- C. Discussion and possible action to set the meeting dates and times for 2016 RJ Winkelhake made a motion to approve the 2016 ETSB Meeting dates and times as presented. The motion was seconded by Nate Johnson and motion passed.

CLOSED SESSION: None

BOARD MEMBER CONCERNS: Bill Kimball stated that he is concerned with the current State of Illinois budget status. There currently has been no state funding paid for the 911 Fund for the month of September or October.

PUBLIC COMMENTS: None.

ADJOURNMENT:

The meeting adjourned at 7:29 p.m. following a motion made by Nate Johnson and seconded by RJ Winkelhake.

Next meeting date is Wednesday, December 2, 2015 in the Sheriff's Conference Room if available.