

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF OCTOBER 7, 2015

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:01 pm in the Jo Daviess County Sheriff's Office Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball, Nate Johnson, Helen Kilgore, Kevin Stewart, Michael Staver

Board Members Absent: RJ Winkelhake, Bob Conley

Others Present: Stacy Meade, Ben Petitgout

A quorum was established.

PUBLIC COMMENTS: None

CORRESPONDENCE: None

LEGISLATION: None

MEETING MINUTES: The August 5, 2015 and September 2, 2015 meeting minutes were approved as presented.

FINANCIAL REPORTS: August and September financial reports were reviewed. The Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim for August is \$10,695.56 + \$61.30 for claims that were inadvertently paid by regular claims rather than ETSB claims. **Kevin Stewart made a motion to approve the accounts payable claim for August 2015 for \$10,695.56 + \$61.30. The motion was seconded by Helen Kilgore and motion passed.** The total accounts payable claim for September 2015 is \$152,559.00. **Helen Kilgore made a motion to approve the accounts payable for September 2015 in the amount of \$152,559.00. The motion was seconded by Michael Staver and motion passed.**

REPORTS:

- A. **Sheriff's Report:** None
- B. **Coordinator's Report:** Mike Moser gave a report on NG. The pre-bid meeting was well attended by a number of vendors. Follow up questions were asked and formal responses were provided to all vendors. Throughout the process, vendors have asked to extend the deadline. After a conference call on the 5th, with a number of agencies, as well as the consultant, there will be no change to the existing schedule. CAD Network installation was completed the week of September 14th. Spillman did speak to NG911 about a device to connect to their product, which may require a site visit by NG911. This would most likely be a billable event, as it is outside of the scope of the existing MA.
- C. **Assistant Coordinator's Report:** Ben Petitgout had nothing further to report.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Discussion and possible action regarding letter of resignation from Bob Conley from the Jo Daviess County Emergency Telephone System Board. Kevin Stewart made a motion to approve the resignation of Bob Conley from the Jo Daviess County ETSB. The motion was seconded by Michael Staver and motion passed.
- B. Discussion and possible action on a recommendation to the County Board on appointing someone to the Jo Daviess County Emergency Telephone System Board vacancy. This will need to be carried over until the November meeting to further discuss.
- C. Discussion and possible action on renewal of a Geo-Comm, Inc Dispatch Mapping Support Project Agreement for the period 1 Oct 2015 through 30 June 2016 in the amount of \$6,213.75 Helen Kilgore made a motion to approve the renewal of a Geo-Comm Inc. Dispatch Mapping Support Project Agreement for the 9 Month period of October 1 2015 through June 30 2016 in the amount of \$6,213.75. The motion was seconded by Nate Johnson and motion passed.
- D. Discussion and possible action on a bill received from Frontier Comm. No new action on this item as this was an item previously approved and paid.
- E. Discussion and possible action on renewal of maintenance contract with NG 9-1-1 Inc. pending ASA review Bill Kimball made a motion to approve the renewal of maintenance contract with NG-911 Inc. pending the approval of the Assistant States Attorney. The motion was seconded by Kevin Stewart and motion passed.
- F. Discussion and possible action on engaging Nelson Systems, Inc. to inspect the Eventide Recorder and update the software. Helen Kilgore made a motion to approve Nelson Systems, Inc. to inspect the Eventide Recorder and update the software in the amount of \$600. The motion was seconded by Nate Johnson and motion passed.
- G. Discussion and possible action on approving the purchase of seven (7) monitors and 13 Cables from Dell through the County approved single source purchase agreement to facilitate use of the new Spillman Software. Helen Kilgore made a motion to approve the purchase of seven (7) monitors and thirteen (13) cables from Dell through the County approved single source purchase agreement in the amount of \$1587.53 to facilitate the use of the new Spillman Software. The motion was seconded by Kevin Stewart and motion passed.

CLOSED SESSION: None

BOARD MEMBER CONCERNS: None

PUBLIC COMMENTS: None.

ADJOURNMENT:

The meeting adjourned at 7:25 p.m. following a motion made by Nate Johnson and seconded by Helen Kilgore.

Next meeting date is Wednesday, November 4, 2015 in the Sheriff's Conference Room.