

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF JANUARY 6, 2016

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:01 pm in the Jo Daviess County Courthouse Board Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball, Kevin Stewart, RJ Winkelhake, Helen Kilgore, Nate Johnson, Michael Staver, Matt Judges

Board Members Absent:

Others Present: Ben Petitgout, Mike Moser, and Stacy Meade

A quorum was established.

PUBLIC COMMENTS: None

CORRESPONDENCE: Nothing new to report.

LEGISLATION: Nothing new to report.

MEETING MINUTES: The November 4, 2015 meeting minutes were approved as presented.

FINANCIAL REPORTS: November financial reports were reviewed. The Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim for November is \$11,328.24. **Kevin Stewart made a motion to approve the accounts payable claim for November 2015 for \$11,328.24. The motion was seconded by RJ Winkelhake and motion passed.**

December financial reports were reviewed. The Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim for December is \$81,450.71. **Kevin Stewart made a motion to approve the accounts payable claim for December 2015 for \$81,450.71. The motion was seconded by Helen Kilgore and motion passed.**

REPORTS:

- A. **Sheriff's Report:** No report at this time.
- B. **Coordinator's Report:** Mike Moser reported that NG Project Vendor Meeting will be held January 26th and 27th in DeKalb. Several representatives from Jo Daviess County will be attending.
- C. **Assistant Coordinator's Report:** Ben Petitgout reported that the CAD training is continuing and moving along nicely.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Discussion and possible action on ESRI quote to purchase ArcGIS licenses and maintenance. This item was originally approved by the ETSB board in August 2014 for \$5,850 but the software was not required or purchased at that time. **Bill Kimball made a motion to approve the payment of \$5,750 be paid to ESRI for the ArcGIS software. This is to be paid for out of the Professional Services fund (007-41128-702). The motion was seconded by Kevin Stewart and the motion passed.**
- B. Discussion and possible action on approving funds to replace the generator radiator and control panel. **Helen Kilgore made a motion to approve the payment of \$4850 to replace the generator radiator and \$1950 to replace the control panel. Total of \$6,800 to Genesis Power out of the Capital Equipment Replacement and Investment Fund (075-46181-810). The motion was seconded by Kevin Stewart and the motion passed.**
- C. Discussion and possible action on removal of Knox Boxes. Discussion regarding the new 9-1-1 Legislation SB96: including AT & T removal of 9-1-1 call boxes and services from Incumbent Local Exchange Carrier end offices beginning January 4th. This will continue throughout the first quarter of 2016.
- D. Discussion and possible action on approving Addendum A to the Spillman Agreement to add Mobile Premises/Hazmat, Mobile Mapping, and Equipment Module to the Agreement for Jo Daviess County & ETSB, Galena PD, Warren PD & Stockton PD. The original agreement was signed by Sherriff Kevin Turner and Jo Daviess County Board President Ron Smith. Recommendation was to send the Addendum A back to the Sherriff and the County Board to approve.
- E. Discussion and possible action on transfer of fixed assets. This item requires more research and will be added to the February 2016 meeting agenda.
- F. Discussion and possible action on contributing ETSB funds for the UPS Maintenance agreement with Power Solution Services. The UPS Maintenance expense fee structure is as follows: 32.5% Sherriff Dept., 32.5% ETSB, 25% IT Dept., 10% Emergency Management. The total cost being \$1,430.80 The ETSB is responsible for \$465. **Helen Kilgore made a motion to approve contributing ETSB funds for the UPS Maintenance agreement with Power Solution Services. ETSB contribution is 32.5% of the total - \$465.00. Matt Judges seconded the motion and the motion passed.**

CLOSED SESSION: None

BOARD MEMBER CONCERNS: Ben Petitgout reported on the land line wireline counts for Jo Daviess County. The total for 2015 was 7,902 this is -26.05% from 2014 10,686.

PUBLIC COMMENTS: None

ADJOURNMENT: The meeting adjourned at 8:05 p.m. following a motion made by RJ Winkelhake and seconded by Michael Staver.

Next meeting date is Wednesday, February 3, 2016 in the Jo Daviess County Courthouse Board Room.