

# JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY  
COMMUNICATIONS  
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## MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 3, 2014

**CALL TO ORDER:** The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:00 pm in the Jo Daviess County Sheriff's Office Conference Room, 330 North Bench Street, Galena, Illinois.

**ROLL CALL:**

Board Members Present:	Aaron Abt, Bill Kimball, Greg Millerschone Nate Johnson, Helen Kilgore and Michael Staver
Board Members Absent:	RJ Winkelhake
Others Present:	Ben Petitgout, Mike Moser and Melisa Hammer.

A quorum was established.

**PUBLIC COMMENTS:** NONE

**CORRESPONDENCE:** NONE

**MEETING MINUTES:** August 6, 2014 regular meeting minutes were approved as presented.

**FINANCIAL REPORTS:** Aaron Abt asked about the budget line item 007-41128-603 Operating Supplies and why the budget amount is different from what was originally submitted. The reasoning for the budget amount change was from a line item transfer that was submitted to pay a claim for computer monitors. The committee discussed that since the claim that initiated the line item transfer was credited back that they would like to reverse the line item transfer to keep an accurate amount needed for that line item. Mike Moser will work with Tracy Phillips in the Treasurer's Office to reverse the line item transfer. Claims Report for August 2014 in the amount of \$114,426.97 accepted unanimously on a motion by Helen Kilgore seconded by Bill Kimball.

### REPORTS

- A. **Sheriff's Report:** Nothing to report.
- B. **Coordinator's Report:** Mike Moser reviewed a written report. Moser informed the committee that the Callone telephone contract that was approved last month will eliminate the services for powernet global. Moser discussed that the NG contract with LR Kimball is being reviewed by the State's Attorney's Office and other County State's Attorney's that are participating in the NG911 project. Moser reported that he received the ICC online program information and will start reviewing the material for submission.
- C. **Assistant Coordinator's Report:** Nothing to report at this time.

### UNFINISHED BUSINESS

- A. **Update on NG911 and professional services contract with LR Kimball.** There is a meeting with various States Attorneys and members scheduled for September 16th to go over the contract language. Aaron Abt asked if it was anticipated that this project would be complete in FY2014, if not then the budget will need to be amended for FY2015. The item of FY2015 budget review will need to be placed on the October 1st committee meeting.

- B. **Discussion and possible action on IPSTA (Illinois Public Safety Telecommunications Association) conference.** Ben Petitgout asked if there was any interest from the board to attend this conference. At this time, with the boards approval, Ben Petitgout, Mike Moser and Bruce Habel are planning to attend the conference. **Helen Kilgore made a motion to approve expenditures for up to four individuals to attend the IPSTA (Illinois Public Safety Telecommunications Association) conference. Seconded by Nate Johnson and motion passed.**

**NEW BUSINESS:**

- B. **Discussion and possible action regarding a 12 month contract with Callone for phone services.** The committee reviewed the proposed Callone contract. **Bill Kimball made a motion to approve and participate in the Callone 12 month contract that is between Jo Daviess County and Callone for up to three lines. Seconded by Michael Staver and motion passed.**

**CLOSED SESSION:** None

**BOARD MEMBER CONCERNS:** Bill Kimball asked if there has been an answer received from the States Attorney's Office on whether 911 funding can be used to pay the loan payment for the radio communications project. Mike Moser will follow up with the States Attorney's Office so that funding decisions can be made for the FY2015 budget. Aaron Abt gave a recap of the budget presentation to the Jo Daviess County Finance Committee and County Board members on August 27th. Aaron Abt discussed that the committee should look at having a capital investment fund and fund description with a reserve funding amount. This item should be placed on the next months agenda.

**PUBLIC COMMENTS:** None

**ADJOURNMENT:**

The meeting adjourned at 7:48 pm following a motion made by Greg Millerschone and seconded by Helen Kilgore.

Next meeting date is Wednesday, October 1, 2014 in the Sheriff's Conference Room.