

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

330 N. BENCH STREET
GALENA IL 61036
PHONE: (815) 776-9310
FAX: (815) 777-9284

JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF AUGUST 6, 2014

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:00 pm in the Jo Daviess County Sheriff's Office Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL:

Board Members Present: Aaron Abt, Bill Kimball, RJ Winkelhake
Nate Johnson and Michael Staver

Board Members Absent: Greg Millerschone and Helen Kilgore

Others Present: Ben Petitgout, Mike Moser, Melisa Hammer, Ron Smith
and Dan Reimer.

A quorum was established.

PUBLIC COMMENTS: NONE

CORRESPONDENCE: NONE

MEETING MINUTES: July 2, 2014 regular meeting minutes were approved as presented.

FINANCIAL REPORTS: Aaron Abt asked about line item 007-41128-603 Operating Supplies and the overage of \$91.75. The committee discussed that recent purchase of monitors was expensed from line item 603 Operating Supplies and should have been from 810 Equipment Purchase. Mike Moser will work with Tracy Phillips in the Treasurer's Office to do a journal correction. Claims Report for July 2014 in the amount of \$30,680.99 accepted unanimously on a motion by Bill Kimball seconded by RJ Winkelhake.

REPORTS

- A. **Sheriff's Report:** Nothing to report.
- B. **Coordinator's Report:** Mike Moser reviewed a written report. Moser informed the committee that the Callone telephone contract will expire in September. Moser discussed that the NG contract with LR Kimball is being reviewed by the State's Attorney's Office and other County State's Attorney's that are participating in the NG911 project. Moser reported that the Geocomm 6 month contract will expire at the end of September and he has asked for details for another extension with payment options.
- C. **Assistant Coordinator's Report:** Nothing to report at this time.

UNFINISHED BUSINESS

- A. **Discussion and possible action on software RFP.** See below.
- B. **Update on Spillman Technologies, Inc. purchase and license agreement.** The committee discussed that agenda item A and B under unfinished business were in reference to the same item. Aaron Abt reported that the Spillman Technologies RFP has gone through the Law Enforcement Committee and Courts and Finance, Tax and Budget Committee and approved. Abt informed the committee since the original proposal from Spillman Technologies was submitted that it was discovered that Counties can not borrow money and there is a

commitment of \$45,000 per year for four years from Jo Daviess County to help with the financing of the project. In the proposal, Spillman structured to have a third party lender finance the project and have Jo Daviess County pay the lender over five years. In light of this information, Spillman Technology proposed to finance the total accumulative project in house over three years at a 0% rate with a total cost of around \$368,000. Abt reviewed a financial spreadsheet of seven years of the expenses and funding for the 911 software project. **RJ Winkelhake made a motion to approve a plan to finance a purchase license agreement with Spillman Technologies, Inc. for certain Spillman Software professional services, first year maintenance service, and 4 years of prepaid maintenance services. Seconded by Bill Kimball.** After discussion there was an amendment to the original motion. **Bill Kimball made an amendment to the original motion to include approve the contract in accordance with the 911 software project payment schedule as presented to the ETSB board. Seconded by RJ Winkelhake and motion passed.** The original motion was voted on and approved. The committee discussed that to be able to implement the Spillman software that the ESRI license would need to be continued and the new computer hardware would need to be implemented. **Bill Kimball made a motion to approve the plan to license ESRI for the software project in the amount of \$5,850 and to allocate computer hardware in the amount of \$6,000. Seconded by Nate Johnson and motion passed.**

NEW BUSINESS:

- A. **Discussion and possible action regarding a renewal contract with NG 911.** Mike Moser discussed that NG 911 is the 911 provider that receives the telephone call from the teleco and present it to the dispatcher as a 911 call. **Aaron Abt made a motion to approve a 1 year renewal contract with NG911 in the amount of \$4,652.00. Seconded by Bill Kimball and motion passed.**
- B. **Discussion and possible action on 007-41128 ETSB/911 budget.** Aaron Abt reviewed the budget spreadsheet line items and the amounts that were proposed for each line. It was discussed that ETSB may want to establish a capital equipment fund to use for future needs. The committee reviewed three possible options for the 990 interfund transfer line item. One of the options included that ETSB would pay the \$117,200 loan payment for the radio communication project and discontinue the payment toward salaries of communications officers. States Attorney Hay is researching the statute to see if this will allow ETSB/911 to fund the radio communication project. **Aaron Abt made a motion to approve FY2015 ETSB/911 budget with the interfund transfer option to pay the radio project and county services in the amount of \$137,989. Seconded by Nate Johnson and motion passed.**
- C. **Discussion and possible action on attending the IPSTA conference in Springfield on October 19 - October 22.** Ben Petitgout asked if any board members would be interested in attending the conference. This item will be placed on next months agenda.

CLOSED SESSION: None

BOARD MEMBER CONCERNS: Aaron Abt made the announcement that he will be resigning from the ETSB/911 board after the November meeting.

PUBLIC COMMENTS: None

ADJOURNMENT:

The meeting adjourned at 8:44 pm following a motion made by Bill Kimball and seconded by Michael Staver.

Next meeting date is Wednesday, September 3, 2014 in the Sheriff's Conference Room.