

# JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY  
COMMUNICATIONS  
LAW\*FIRE\*EMS



## MINUTES FOR THE REGULAR MEETING OF AUGUST 3, 2016

**CALL TO ORDER:** The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:03 pm in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

**ROLL CALL:** Board Members Present:

Bill Kimball, RJ Winkelhake, Helen Kilgore, and Nate Johnson

Board Members Absent: Kevin Stewart, Michael Staver and Matt Judges

Others Present: Sgt. Mike Moser and Stacy Meade

A quorum was established.

**PUBLIC COMMENTS:** None at this time.

**CORRESPONDENCE:** None at this time.

**MEETING MINUTES:** The July 6, 2016 meeting minutes were approved as presented.

**FINANCIAL REPORTS:** July financial reports were reviewed. The Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim for July 2016 is \$12,647.12. **RJ Winkelhake made a motion to approve the accounts payable claim for July 2016 in the amount of \$12,647.12. The motion was seconded by Nate Johnson and motion passed.**

### REPORTS:

- A. **Sheriff's Report:** No report at this time.
- B. **Coordinator's Report:** Sgt. Mike Moser, ETSB Coordinator, advised on the meeting he attended in DeKalb on Monday with the new State 9-1-1 Administrator.
- C. **Assistant Coordinator's Report:** None at this time.

### UNFINISHED BUSINESS:

- A. Discussion and possible action on recommending any amendments needed to update Title 3, Chapter 2/Emergency Telephone System Board of the Jo Daviess County Code. This item was discussed and will be added to next month's ETSB agenda to continue discussion.
- B. Discussion and possible action on the Shared 911 Call Taking System and Related Network Services Agreement. Discussed that currently seven counties have signed the agreement. The Jo Daviess County States Attorney's office has reviewed the agreement. **Bill Kimball recommended approving the Shared 911 Call taking System and Related Network Services agreement. This motion was seconded by Helen Kilgore and motion passed.**

- C. Discussion and possible action regarding Capital Improvements. This item was discussed and there are no recommendations at this time.

**NEW BUSINESS:** None at this time.

**CLOSED SESSION:** None at this time.

**BOARD MEMBER CONCERNS:** None at this time.

**PUBLIC COMMENTS:** None at this time.

**ADJOURNMENT:** The meeting adjourned at 7:54 p.m. following a motion made by Helen Kilgore and seconded by Nate Johnson.

Next meeting date is Wednesday, September 7, 2016 in the Jo Daviess County Sherriff's Conference Room. .