

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF JULY 2, 2014

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Vice - Chairman at 7:00 pm in the Jo Daviess County Sheriff's Office Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Greg Millerschone, Bill Kimball, RJ Winkelhake
Nate Johnson and Helen Kilgore entered at 7:03pm

Board Members Absent: Aaron Abt

Others Present: Ben Petitgout, Mike Moser, Michael Staver and Melisa Hammer

A quorum was established.

PUBLIC COMMENTS: Ben Petitgout introduced Michael Staver as a possible candidate to fill the vacant ETSB board member position that is currently open.

CORRESPONDENCE: NONE

MEETING MINUTES: June 4, 2014 minutes and June 25, 2014 special meeting minutes were approved as presented. Ben Petitgout explained to the committee that there was a motion in the June 4, 2014 minutes that stated approval of the dollar amount of \$9,273.67 for NG software. Petitgout wanted to clarify that this dollar amount was not a firm figure from LR Kimball that the amount quoted was a figure from the 9-1-1 NINGA group that was estimated after Carroll County dropped out, so this is not an exact amount.

FINANCIAL REPORTS: Vice-Chairman Kimball reviewed the financial statements. Claims Report for June 2014 in the amount of \$19,376.95 accepted unanimously on a motion by RJ Winkelhake seconded by Helen Kilgore.

REPORTS

- A. **Sheriff's Report:** Nothing to report.
- B. **Coordinator's Report:** Mike Moser reported that there have been problems with the phone system and the current system is being reviewed by the Information and Communications Department for possible options. Moser supplied a draft of the professional services contract with LR Kimball for consulting services.
- C. **Assistant Coordinator's Report:** Nothing to report at this time.

UNFINISHED BUSINESS

- A. **Discussion and possible action on software RFP.** Ben Petitgout discussed that there was a good turn out at the demonstration by Spillman Technologies.

NEW BUSINESS:

- A. Discussion and possible action on a recommendation to the County Board on appointing Michael Staver to the ETSB Board vacancy. Nate Johnson made a motion to recommend to the County Board on appointing Michael Staver to the vacant position. Seconded by Helen Kilgore and motion passed unanimously.
- B. Discussion and possible action with a recommendation to approve a Letter of Intent with Spillman Technologies Inc. RJ Winkelhake made a motion to approve a letter of intent with Spillman Technologies Inc. Seconded by Bill Kimball. Ben Petitgout reported that Spillman Technologies, Inc agreed that if a letter of intent was signed that in exchange for the letter and signed contract by July 31, 2014 that Spillman will include the Voiceless Dispatch module at no extra charge and credit \$8,000 toward the 2nd year of maintenance. The committee discussed which organization, Jo Daviess County or ETSB/911, would be entering into the agreement and who would sign the letter of intent. Bill Kimball wanted the minutes to reflect that the letter was passed at the July 2, 2014 meeting but was back dated to June 30, 2014. After further discussion, Bill Kimball amended the original motion to amend the letter to read Jo Daviess County ETSB instead of just Jo Daviess County in the first and third paragraph of the letter of intent with Spillman Technologies Inc. Seconded by RJ Winkelhake. The amendment to the motion was voted on and passed unanimously. The original motion was voted on with the amendment and motion passed.

CLOSED SESSION: None

BOARD MEMBER CONCERNS: The committee discussed that it is their understanding that they are an autonomous board and that the County Board has the authority to appoint individuals to the ETSB/911 Board but does not have the authority to make other decisions for the ETSB. RJ Winkelhake discussed that the ETSB/911 board will be preparing for the FY2015 budget year and stated that he had concerns with the continued financial circumstances of the decrease in revenues and increase in expenses.

PUBLIC COMMENTS: None

ADJOURNMENT:

The meeting adjourned at 8:02 pm following a motion made by Bill Kimball and seconded by RJ Winkelhake.

Next meeting date is Wednesday, August 6, 2014 in the Sheriff's Conference Room.