

**JO DAVIESS COUNTY
EMERGENCY TELEPHONE SYSTEM BOARD**

330 N. BENCH STREET
GALENA IL 61036
PHONE: (815) 776-9310
FAX: (815) 777-9284

JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF JULY 1, 2015

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:01 pm in the Jo Daviess County Sheriff's Office Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball, Nate Johnson, Helen Kilgore, Kevin Stewart, RJ Winkelhake

Board Members Absent: Bob Conley, Michael Staver

Others Present: Brenda Lohry, Ben Petitgout

A quorum was established.

PUBLIC COMMENTS: None

CORRESPONDENCE: None.

LEGISLATION: SB 96 was passed by both houses and has been signed by the Governor. Bill Kimball informed the committee of highlights of the bill. This bill affects 911 centers in the state, establishes a state-wide 911 administrator office, changes service fees for 911 on both landlines and wireless, and establishes a central collection and distribution point for 911 fees. Additional highlights were provided by Bill Kimball.

MEETING MINUTES: One correction was put forth by Bill Kimball after which the May 6, 2015 meeting minutes were approved.

FINANCIAL REPORTS: May and June financial reports were reviewed. The Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim for May is \$9,691.48. **Helen Kilgore made a motion to approve the accounts payable claim for May 2015 for \$9,691.48. The motion was seconded by RJ Winkelhake and motion passed.** The total accounts payable claim for June 2015 is \$7,627.48. **Nate Johnson made a motion to approve the accounts payable for June 2015 in the amount of \$7,627.48. The motion was seconded by Helen Kilgore and motion passed.**

REPORTS:

A. **Sheriff's Report:** None

B. **Coordinator's Report:** This report was provided by Ben Petitgout in the absence of Mike Moser. Highlights of the written report include an update on the Spillman users' group meeting. Ben Petitgout reported that some improvements have been made in the software. Training for the software will kick off after the 1st of the year. NG: The Deputy State's Attorney has approved the NG RFP. Project schedule has not been established. That schedule is needed to release RFP. Some problems with garbled information on 911 screens but the vendor has replaced bad parts.

- C. **Assistant Coordinator's Report:** Ben Petitgout gave a report on damage to our radio tower near the Menomonie-Dunleith fire station during a storm on June 22. No electronic components were damaged, some structural damage only. Service is up and running.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Discussion and possible action on 10-County RFP – Hiring a regional next generation 911 system integrator – The Assistant State's Attorney has given approval of the legal aspects of the RFP. Some other counties have already approved the RFP. Dollars will still have to be figured out. **Helen Kilgore made a motion that this committee gives tentative approval of the RFP for 911 next generation system integrator. Seconded by Kevin Stewart.** Motion passed after discussion. .
- B. Review of the budget process – Bill Kimball gave an update on 2016 budget preparation thus far. This was Round 1 revenue projections. Additional rounds in budget planning will be forthcoming. General discussion on current and future budget concerns took place.

CLOSED SESSION: None

BOARD MEMBER CONCERNS: None. Members were asked to give thought to changing the meeting night to Thursday.

PUBLIC COMMENTS: None. Bill Kimball gave a formal welcome to Kevin Stewart, new committee member.

ADJOURNMENT:

The meeting adjourned at 7:40 p.m. following a motion made by Helen Kilgore and seconded by Nate Johnson.

Next meeting date is Wednesday, August 5, 2015 in the Sheriff's Conference Room.