

# JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY  
COMMUNICATIONS  
LAW\*FIRE\*EMS



## MINUTES FOR THE REGULAR MEETING OF JULY 7, 2016

**CALL TO ORDER:** The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:01 pm in the Jo Daviess County Courthouse Board Room, 330 North Bench Street, Galena, Illinois.

**ROLL CALL:** Board Members Present:

Bill Kimball, RJ Winkelhake, Michael Staver, and Nate Johnson

Board Members Absent: Helen Kilgore, Kevin Stewart and Matt Judges

Others Present: Sgt. Mike Moser, Ben Petitgout and Stacy Meade

A quorum was established.

**PUBLIC COMMENTS:** None at this time.

**CORRESPONDENCE:** The Governor signed a stopgap budget for Illinois. Contained in that stopgap bill were certain provisions for state held funds, including the Statewide 9-1-1 Fund. There are many sections of the stopgap budget that apply only for six months, but the section appropriating funds from the Statewide 9-1-1 Fund to the Illinois State Police is for a full year of funding, which will allow the ISP to continue to disburse money through June 30, 2017 without interruption. In addition, there were no sweeps from the Statewide 9-1-1 Fund.

**MEETING MINUTES:** The June 1, 2016 meeting minutes were approved.

**FINANCIAL REPORTS:** There were two additional claims from May 2016 that were presented after the regular June ETSB meeting. These two additional claims in the amounts of \$875.92 and \$90,462.00 were discussed. **RJ Winkelhake made a motion to approve the two additional claims in the amounts of \$875.92 and \$90,462.00. The motion was seconded by Nate Johnson and motion passed.**

June financial reports were reviewed. The Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim for June is \$75,481.36. **RJ Winkelhake made a motion to approve the accounts payable claim for June 2016 in the amount of \$75,481.36. The motion was seconded by Nate Johnson and motion passed.**

### REPORTS:

- A. **Sheriff's Report:** No report at this time.
- B. **Coordinator's Report:** Sgt. Mike Moser, ETSB Coordinator, advised on the NG911 meeting he attended in Dekalb.
- C. **Assistant Coordinator's Report:** Ben Petitgout, ETSB Assistant Coordinator, advised on the Spillman progress. The Spillman functionality is improving.

### UNFINISHED BUSINESS:

**NEW BUSINESS:**

- A. Discussion and possible action on recommending to the County Board that they amend or rescind Title 2, Chapter 7/9-1-1 Emergency Telephone System Surcharge of the Jo Daviess County Code. **Bill Kimball recommended the County Board consider repealing Title 2, Chapter 7 9-1-1 Emergency Telephone System Surcharge of the Jo Daviess County Code, in its entirety. The motion was seconded by Michael Staver and motion passed.**
- B. Discussion and possible action on recommending any amendments needed to update Title 3, Chapter 2/Emergency Telephone System Board of the Jo Daviess County Code. This item was discussed and will be added to next month's ETSB agenda to continue discussion.
- C. Discussion and possible action regarding the renewal of the Archonix contract. The discontinued use of Archonix was discussed. Sgt. Mike Moser has given the required notice to Archonix. Effective September 1, 2016 the Archonix contract will be terminated. There was a discussion regarding the possible need of an archival license to access files stored using Archonix software. This will be discussed further between the Sherriff and the vendor. **Bill Kimball made a motion to approve the termination of the Archonix contract effective September 1, 2016. This motion was seconded by Michael Staver and motion passed.**
- D. Discussion and possible action on the proposed 2017 Revenue and Expense Estimates. Discussion regarding the proposed FY2017 ETSB Revenue Estimates. **Bill Kimball made a motion to approve the proposed FY2017 Revenue Estimates in the amount of \$324,804. The motion was seconded by RJ Winkelhake and motion passed. Bill Kimball made a motion to approve the proposed FY2017 Expense Estimates in the amount of \$277,779. The motion was seconded by Nate Johnson and motion passed.**
- E. Discussion and possible action on recommending Capital Improvements. Capital Improvements were discussed. Improvements discussed were touch screen monitors for the dispatch department as well as LED lighting fixtures for the dispatch department. This item was discussed and will be added to next month's ETSB agenda to continue discussion.

**CLOSED SESSION:** None at this time.

**BOARD MEMBER CONCERNS:** None at this time.

**PUBLIC COMMENTS:** None at this time.

**ADJOURNMENT:** The meeting adjourned at 8:18 p.m. following a motion made by Michael Staver and seconded by RJ Winkelhake.

Next meeting date is Wednesday, August 3, 2016 in the Jo Daviess County Sherriff's Conference Room. .