

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF JUNE 4, 2014

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:00 pm in the Jo Daviess County Sheriff's Office Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL:

Board Members Present:	Greg Millerschone, Aaron Abt, Bill Kimball, Nate Johnson and Helen Kilgore
Board Members Absent:	RJ Winkelhake
Others Present:	Ben Petitgout, Mike Moser and Melisa Hammer

A quorum was established.

PUBLIC COMMENTS: NONE

CORRESPONDENCE: NONE

MEETING MINUTES: May 7, 2014 minutes were approved as presented.

FINANCIAL REPORTS: Chairman Abt reviewed the financial statements. Claims Report for May 2014 in the amount of \$19,559.25 accepted unanimously on a motion by Helen Kilgore seconded by Bill Kimball.

REPORTS

- A. **Sheriff's Report:** Mike Moser discussed that a contract for consolidation has been signed with Richard Tucker. There was a preliminary meeting with Tucker and additional dates have been scheduled; information session, June 18 followed with meeting on preliminary findings on July 16th and have a review draft analysis by August 20th with a final report completed by August 30th.
- B. **Coordinator's Report:** Mike Moser submitted his written report and noted that HB2453 on 911 fees did pass legislation. Moser stated that a monitor did fail in dispatch and that a critical spare was discussed. The committee discussed and decided that they will continue having a critical spare available in the 911 Coordinator's office. The Sheriff's Department completed the Initial FirstNet Survey which is the Illinois version of the Nationwide Public Safety Broadband Network. Moser discussed that the NG membership met with 2 vendors and is recommending LR Kimball for consideration of hiring as the vendor for the NG project. Moser informed the committee that Carroll County did back out of participating in the NG program and that there were 10 Counties participating instead of 11 Counties. Moser stated that this will affect the breakdown in the pricing that was quoted for each individual county. The total amount for Jo Daviess County was \$9,273.67 which the NINGA group came up with after Carroll County dropped out of the group.
- C. **Assistant Coordinator's Report:** Nothing to report at this time.

UNFINISHED BUSINESS

- A. **Discussion and possible action on software RFP.** Ben Petitgout informed the committee that the RFP's have been narrowed down to one vendor which is Spillman. Tentative dates of June 25th and 26th have been

scheduled for a presentation to the Sheriff's Department and any additional agencies that would like to participate. This item will be placed on the July 2nd committee agenda for possible approval of entering into an agreement with a software vendor. The committee discussed that an agenda should be posted for the presentation dates to meet the open meetings act in case of a possible quorum.

- B. **Discussion and possible action on membership to NENA and APCO.** The committee discussed that the cost for this membership is below the threshold of needing committee approval so this item can be removed from the agenda.

NEW BUSINESS:

- A. **Discussion and possible action on awarding a bid for NG software** -See Coordinator's report for discussion. **Bill Kimball made a motion to commit to funding \$9,273.67 to LR Kimball for consulting services for Next Generation software. Seconded by Helen Kilgore. Bill Kimball amended the original motion to include pending final contract approval. Seconded by Helen Kilgore and amendment passed. Vote on the original motion was voted on and passed unanimously.**
- B. **Discussion and possible action on board vacancy** - Abt asked if the members had any recommendations of possible board members. The committee discussed how they could get the word out that there is a vacancy to the ETSB/911 Board and discussed putting out an email blast to the local EMS, Fire Departments and Police Departments along with putting something on the Jo Daviess County website.

CLOSED SESSION: None

BOARD MEMBER CONCERNS: Abt discussed that there may need to be a special meeting scheduled in late July during the FY2015 budget session to approve the budget before it is presented to the County Board.

PUBLIC COMMENTS: None

ADJOURNMENT:

The meeting adjourned at 8:07 pm following a motion made by Bill Kimball and seconded by Nate Johnson.

Next meeting date is Wednesday, July 2, 2014 in the Sheriff's Conference Room.