

**JO DAVIESS COUNTY
EMERGENCY TELEPHONE SYSTEM BOARD**

330 N. BENCH STREET
GALENA IL 61036
PHONE: (815) 776-9310
FAX: (815) 777-9284

JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF JUNE 1, 2016

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:01 pm in the Jo Daviess County Courthouse Board Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present:

Bill Kimball, RJ Winkelhake, Kevin Stewart, and Matt Judges

Board Members Absent: Helen Kilgore, Nate Johnson, and Michael Staver

Others Present: Sgt. Mike Moser (7:10 p.m.), Ben Petitgout and Stacy Meade

A quorum was established.

PUBLIC COMMENTS: None at this time.

CORRESPONDENCE: Per a memo dated May 23, 2016 from Colonel Kelly Walter Illinois State Police Division of Administration – the 2016 surcharge distributions are progressing. Updates will continue.

MEETING MINUTES: The May 4, 2016 meeting minutes were approved with spelling correction.

FINANCIAL REPORTS: May financial reports were reviewed. The Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim for May is \$4,678.88. **Kevin Stewart made a motion to approve the accounts payable claim for May 2016 in the amount of \$4,678.88. The motion was seconded by RJ Winkelhake and motion passed.**

REPORTS:

- A. **Sheriff's Report:** No report at this time.
- B. **Coordinator's Report:** Sgt. Mike Moser, ETSB Coordinator, advised on the Joint 9-1-1 service agreement pertaining to the ten (10) Emergency Telephone System Boards. The agreement is currently pending legal review and approval.
- C. **Assistant Coordinator's Report:** Ben Petitgout, ETSB Assistant Coordinator, advised on the Spillman go live progress. Currently Jo Daviess County Sherriff's Dept., the Stockton PD, the Galena PD and the Warren PD went live with the Spillman software. Discussion was made regarding the features and any glitches experienced so far. Spillman representatives will be back in two weeks for any follow up, glitch fixes, etc. Ben Petitgout stated that he, as well as the Spillman representatives, is very impressed with the work that Bret Gempler from the Jo Daviess County GIS Department has done with the mapping assistance.

UNFINISHED BUSINESS:

- A. Discussion and possible action on NG911 Inc. contract pending legal review. This item was discussed and is currently pending legal review. This item may also require a regulatory hearing. **Bill Kimball made a motion to**

approve the agreement with NG911, Inc. pending final legal review and approval, and to forward the NG911, Inc. Invoice in the amount of \$108,400 to the Law and Courts Committee for consideration and, if approved by Law and Courts, to forward to the County Board for consideration and approval, all pending final legal review. The motion was seconded by Kevin Stewart and the motion passed.

- B. Discussion and possible action on contracting with L.R. Kimball to serve as project manager/liason in coordinating the transition to the new NG 911. Discussion regarding the final phases of the NG 911 project. **Bill Kimball** made a motion to approve the agreement with L.R. Kimball to serve as project manager/liason in coordinating the transition to NG 911 pending final legal review and approval. Agreement includes coordinating Task 4- Development and Implementation and Task 5 – PSAP visits at a cost of \$7,266.58 and consulting rate prices for options, if desired or needed. The motion was seconded by Matt Judges and motion passed.

NEW BUSINESS: Nothing new at this time.

CLOSED SESSION: None at this time.

BOARD MEMBER CONCERNS: RJ Winkelhake expressed concern regarding the State's funding.

PUBLIC COMMENTS: None at this time.

ADJOURNMENT: The meeting adjourned at 7:55 p.m. following a motion made by Kevin Stewart and seconded by RJ Winkelhake.

Next meeting date is Wednesday, July 6, 2016 in the *Jo Daviess County Sherriff's Conference Room*. .