

**JO DAVIESS COUNTY
EMERGENCY TELEPHONE SYSTEM BOARD**

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF APRIL 2, 2014

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:00 pm in the Jo Daviess County Sheriff's Office Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Greg Millerschone, Aaron Abt, Bill Kimball, R.J. Winkelhake, Mickey Huseman and Helen Kilgore

Board Members Absent: Chris Allendorf

Others Present: Ben Petitgout, Mike Moser, Dave Hachmeister, Nate Johnson and Melisa Hammer

A quorum was established.

PUBLIC COMMENTS: Ben Petitgout introduced Nate Johnson of the Galena Police Department as a perspective board member.

CORRESPONDENCE: NONE

MEETING MINUTES: March 5, 2014 meeting minutes approved with a motion by Bill Kimball, seconded by R.J. Winkelhake. Motion Carried

FINANCIAL REPORTS: Chairman Abt reviewed the financial statements and noted that a payment was received from CMS (Central Management Services). Claims Report for March 2014 in the amount of \$21,735.04 accepted unanimously on a motion by Bill Kimball seconded by Helen Kilgore.

REPORTS

A. Sheriff's Report: Dave Hachmeister reported that the FCC licensing for the Stockton Communication Tower has been approved and Comelec will be instructed to install the combiner. This process should be complete by the end of April.

Coordinator's Report: Mike Moser submitted his written report and noted that the next meeting to review the consultant RFP for the NG bids is scheduled for April 25, 2014. Moser reported that there continues to be problems with PNG long distance telephone service. Moser reported that individuals from the committee attended the Jo Daviess County Legislative Committee meeting on March 19th and discussed the current legislation that would affect the 911 committee at the State Legislative level. The JDC Legislative Committee and IT department are working on compiling information and making an instructional sheet for individuals on how to get onto the State website and check on the statues of bills that may be pertinent to them.

B. Assistant Coordinator's Report: Nothing to report at this time.

OLD BUSINESS

- A. Discussion and possible action on software RFP. Petitgout reported that there were 3 vendors that submitted RFP's and all three vendors were rejected because they did not comply with the RFP. There will be a re-bid placed in the papers and on the website with a due date of April 17, 2014. Item to be removed from agenda.
- B. ETSB By- Law Change to reflect the ETSB County Ordinance on the occupational make-up of the members of the ETSB committee. RJ Winkelhake made a motion to approve the ETSB by-law changes to reflect the ETSB County Ordinance on the specific occupational make-up of the members of the committee. Seconded by Bill Kimble. The committee discussed the motion and Bill Kimble stated that the County Ordinance states were all seven members come from and the proposed ETSB by-law only states were five members come from. Bill Kimble made a motion to amend the current motion to state were all seven members come from so that the ETSB by-laws would match the Jo Daviess County Ordinance by adding the verbiage of 'The 2 remaining members shall be representative of public members, and/or 911 public safety agencies'. Seconded by RJ Winkelhake. The amendment to the motion was voted on and passed unanimously. The original motion was opened for discussion and Mickey Huseman made a motion to postpone the original motion with the amendment to the next committee meeting on May 7, 2014 to allow for the 30 days of review of the change of by-laws. Seconded by Helen Kilgore. Motion voted on with a nay by RJ Winkelhake and Bill Kimble, motion passed.

NEW BUSINESS:

- A. ETSB Committee Term of Service Expirations - Chairman Abt read a resignation letter that was submitted by Mickey Huseman. Helen Kilgore made a motion to accept the resignation with regrets. Seconded by Bill Kimble and motion passed unanimously.
- Public Representative; Chris Allendorf, term expires 04.30.2014 - County Board Chairman Ron Smith will contact Chris Allendorf to see if he would like to seek re-appointment.
 - Law Enforcement Rep; Mickey Huseman, term expires 04.30.2014
 - Public Representative: Bill Kimball, term expires 04.30.2014 - RJ Winkelhake made a motion to recommend to County Board Chairman Ron Smith to re-appoint Bill Kimball to the ETSB Committee. Seconded by Mickey Huseman and motion passed with an abstain by Bill Kimball.
 - RJ Winkelhake made a motion to recommend to County Board Chairman Ron Smith that Nate Johnson of the Galena Police Department be appointed as a public safety member to the ETSB Committee. Seconded by Bill Kimball and motion passed unanimously.
- B. Illinois Commerce Commission ETSB Budget Report discussion. Sgt Moser reported that he submitted the report on March 20, 2014.
- C. 911 Call Back Line Service Providers discussion and possible action. Sgt Moser is asking the committee for permission to research the current 911 phone line services that are being used and what options are available.
- D. TC Uniforms discussion and possible action. There was a request for additional telecommunications uniforms and Sheriff Turner asked if the ETSB Committee would split the cost for additional uniforms. Bill Kimball made a motion to not provide funding for telecommunications uniform shirts. Seconded by Mickey Huseman and motion passed unanimously.

CLOSED SESSION: None

BOARD MEMBER CONCERNS: None

PUBLIC COMMENTS: Ron Smith, County Board Chairman, thanked Mickey Huseman and Dave Hachmeister for serving on the ETSB/911 Committee and wished them the best of luck in future endeavors. Smith also stated that he would place Nate Johnson as an appointment to the 911/ETSB Committee on the County Board agenda on April 7, 2014.

ADJOURNMENT:

The meeting adjourned at 8:05 pm following a motion made by Bill Kimball and seconded by Helen Kilgore.

Next meeting date is Wednesday, May 7, 2014 in the Sheriff's Conference Room.