

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF MARCH 5, 2014

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:00 pm in the Jo Daviess County Sheriff's Office Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL:

Board Members Present:	Greg Millerschone, Aaron Abt, Bill Kimball, R.J. Winkelhake
Board Members Absent:	Chris Allendorf, Helen Kilgore, Mickey Huseman
Others Present:	Ben Petitgout, Mike Moser, Dave Hachmeister

A quorum was established.

PUBLIC COMMENTS: NONE

CORRESPONDENCE: ICC Letter was sole correspondence. This was previously sent to Board by the ETSB Coordinator.

LEGISLATION: Legislation that would impact surcharge dollars submitted by DeKalb County 911 in a written report. Recommendation is as follows:
SB2973: Retain Wireless Surcharge – removes sunset date of 7.01.2014: **Support**
SB2674 & HB4230: Poison Control – requesting .02 of wireless monies: **Oppose**
SB2599: Wireless Carrier – No Fund Sweep: **Support**
SB3393 and HB5722: Wireless Carrier Surcharge – increases money from wireless surcharge from .57 to .70 with possibility to get add'l .02 based on population: **Support**

MEETING MINUTES: February 5, 2014 meeting minutes approved on a motion by Bill Kimball, second by R.J. Winkelhake. Motion Carried

FINANCIAL REPORTS: Chairman Abt submitted the balance sheet, revenue and expenditure statement for audit, and noted that the revenues were significantly under budget, especially the revenue from CMS (Central Management Services). Chairman Abt requested ETSB Coordinator Moser look into this particular situation and report back to the Board at the next meeting in April. Claims Report for February 2014 in the amount of \$20,437.13 accepted unanimously on a motion by Bill Kimball seconded by Greg Millerschone.

REPORTS

A. **Sheriff's Report:** Request to have ETSB Coordinator refresh them on the Stockton Frequency. The Frequency has been assigned for new Stockton Repeater. A new application will be submitted to the State.

Coordinator's Report: Mike Moser submitted his written report. NG bids were received in Rockford on Feb. 28, 2014. There were 5 total responses and were sent to the ETSB Board electronically for review. This

item will be discussed at the April ETSB meeting. Additionally the Coordinator has contacted ATT and Frontier about escalating bills.

- B. **Assistant Coordinator's Report:** Reported on the contribution by ETSB to the retiring Sheriff's Office Manager. A successful event.

OLD BUSINESS

- A. Discussion and possible action to replace radio room printer with new printer or All-In-One (share cost with Sheriff's Office) Tabled from Fe. 5, 2014 meeting: Motion by Aaron Abt to purchase Lexmark XM3150 Monochrome Workgroup Document System from Midwest Business Products at a cost of \$1590. ETSB to pay \$795 out of the contingency fund. Bill Kimball seconded the motion. Passed
- B. Discussion and possible action on retention and disposal of older ETSB files. Tabled from February 5, 2014 meeting. Assistant Coordinator Petitgout is working on removing and cataloguing the old files. When complete, a list will be forwarded to the State Records Commission for approval. When approved, this document must be kept in perpetuity. Item to be removed from agenda.
- C. Discussion and possible action on software RFP. Process ongoing with meetings on 3.14, 3.24 and 3.28.2014 culminates in a demonstration by the chosen vendors. Item to remain on agenda.
- D. ETSB By- Law Change to reflect the ETSB County Ordinance on the occupational make-up of the members of the ETSB committee. By-law revision presented to Committee and per by-laws will be voted upon at the April 2, 2014 meeting. Discussion ensued with some members concerned about the proposed revision. Item to remain on agenda with vote to be taken at April 2, 2014 meeting.
- E. Discussion and possible action regarding the ETSB office telephone. Item tabled from February 5, 2014 meeting. Motion by Aaron Abt to extend the Call One contract through August 14, 2014, Bill Kimball second and motion passed.
- F. Discussion and possible action on contract renewal with Geocomm, Inc. for GIS Maintenance and Software support. Item tabled from February 5, 2014 meeting. Motion to enter into a contract with Geocomm for 6 months by Aaron Abt, second by RJ Winkelhake. Motion Passed.
- G. Discussion and possible action on contract renewal with Securus Technologies, Inc. (formerly Archonix Public Safety Software) for maintenance and software support to CAD. Item tabled from February 5, 2014 meeting. Contract expires on May 31, 2014. No action taken, item to remain on agenda.

NEW BUSINESS:

- A. Telecommunicator Week April 13-19, 2014. This week is dedicated to recognizing the dedication and hard Work of the staff of telecommunicators. Considerable discussion ensued in what would be suitable for these 10 individuals. It was decided to give \$25 Chamber buck gift cards to each individual telecommunicator from the Contingency Fund. Motion by RJ Winkelhake with a second by Aaron Abt. Motion passed. Sgt Moser will facilitate.

CLOSED SESSION: None

BOARD MEMBER CONCERNS: Stockton Repeater funding concern voiced by RJ Winkelhake due to the fact that the 911 Radio Communications System has been closed. Any additional invoices would be paid as stand alone projects after approval by the County Board.

PUBLIC COMMENTS: None

ADJOURNMENT:

The meeting adjourned at 8:10 pm following a motion made by Bill Kimball and seconded by RJ Winkelhake

Next meeting date is Wednesday, April 2, 2014 in the Sheriff's Conference Room.