

**JO DAVIESS COUNTY
EMERGENCY TELEPHONE SYSTEM BOARD**

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF MARCH 2, 2016

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:01 pm in the Jo Daviess County Courthouse Board Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present:
Bill Kimball, Kevin Stewart, RJ Winkelhake,
Nate Johnson, Michael Staver, Matt Judges, Helen Kilgore

Board Members Absent:

Others Present: Mike Moser, Ben Petitgout and Stacy Meade

A quorum was established.

PUBLIC COMMENTS: None

CORRESPONDENCE: Nothing new to report.

LEGISLATION: Nothing new to report.

MEETING MINUTES: The February 3, 2016 meeting minutes were approved as presented.

FINANCIAL REPORTS: February financial reports were reviewed. The Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim for February is \$8,862.03. **Kevin Stewart made a motion to approve the accounts payable claim for February 2016 for \$8,862.03. The motion was seconded by Matt Judges and motion passed.**

REPORTS:

- A. **Sheriff's Report:** No report at this time.
- B. **Coordinator's Report:** Assistant Coordinator Ben Petitgout read Mike Moser's written report due to Sgt. Moser being called out of the meeting regarding a problem at the jail. Ben reported that the generator failed to start during a PM check by Comelec. The parts needed have since been received for the 911 center generator work and the work is to be completed on the next 7-10 days based on the anticipated weather. Ben Petitgout also reported that Frontier decommissioned their lock boxes on 2/11 and 2/18. ATT took Galena down on 1/29. Email notifications were sent to fire departments regarding this matter. A generic press was created that can be completed and sent out, if notified of an outage.
- C. **Assistant Coordinator's Report:** Ben Petitgout reported that there was a conference call recently regarding the NG Project for the 911 to figure out what needs to be done to move forward. There is also a shared service

agreement proposal in the works. Ben also reported that the CAD project is running smoothly. JDC has the most recent version of the Spillman software. Several road patrol officers completed some training this week.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Discussion and possible action on transfer of fixed assets. Board members are going to meet with Dan Reimer and Mary Althof from the County Administrators office along with Sheriff Kevin Turner to further discuss the transfer of fixed assets.
- B. Discussion and possible action regarding ETSB contributing fund to upgrade NIUNET Internet Service to 50Mbps. Helen Kilgore made a motion to approve the payment of \$142.26 (from the Contingency Fund) to help fund the upgrade NIUNET Internet Service to 50Mbps. The motion was seconded by Kevin Stewart and the motion passed.

CLOSED SESSION: None

BOARD MEMBER CONCERNS: None at this time.

PUBLIC COMMENTS: Kevin Stewart mentioned that there will be a fundraiser for the Stockton Fire Dept, whose fire station was damaged due to a fire, on April 3rd at the Stockton High School.

ADJOURNMENT: The meeting adjourned at 7:28 p.m. following a motion made by RJ Winkelhake and seconded by Nate Johnson.

Next meeting date is Wednesday, April 6, 2016 in the Jo Daviess County Courthouse Board Room.