

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

330 N. BENCH STREET
GALENA IL 61036
PHONE: (815) 776-9310
FAX: (815) 777-9284

JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF FEBRUARY 4, 2015

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:01 pm in the Jo Daviess County Sheriff's Office Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Nate Johnson, Helen Kilgore,
Bill Kimball, Michael Staver and RJ Winkelhake

Board Members Absent: Bob Conley, Greg Millerschone

Others Present: Mary Althof and Mike Moser

A quorum was established.

PUBLIC COMMENTS: NONE

CORRESPONDENCE: NONE

LEGISLATION: NONE

MEETING MINUTES: The January 7, 2015 meeting minutes were approved as presented.

FINANCIAL REPORTS: The FY Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim is \$10,613.59. **Michael Staver made a motion to approve the accounts payable for January 2015 in the amount of \$10,613.59. Seconded by RJ Winkelhake and motion passed.**

REPORTS

A. **Sheriff's Report:** NONE

B. **Coordinator's Report:** Mike Moser reported everyone received his written report tonight. NG: Regular project conference calls have started. Console Electric: The final electricians walk through was completed on Monday, February 2. The other two estimates have been received. As part of that project, we have also asked for some grounding estimates on the server racks in the IT room. CAD: The second draft of the training schedule was discussed at our Command meeting today and tentatively looks like we will start the project in December, 2015, with "Go Live" in May, 2016. Training: Four T/C's are scheduled for training this Friday in Geneseo. IDPH: Normally, we request an EMD waiver for the fire departments that man our knox boxes during outages, so they are exempt from providing medical direction. This year, Illinois Department of Public Health, has implemented different procedures and paperwork on this matter. Moser has reached out to our resource hospital for guidance on this, as well as the need to complete new forms for them to provide our medical direction.

C. **Assistant Coordinator's Report:** NONE

UNFINISHED BUSINESS

NEW BUSINESS:

- A. Discussion and possible action on Power Phone Just in Time online training.** Powerphone offers "Just in Time Training" for a per T/C charge of \$89 - \$109 per person for monthly training. Moser did not receive the information from our resource hospital, so he asked that online training be held over on the agenda.
- B. Discussion and possible action on Rock River Region EMS online training resources.** This other online training may be structured as a fee per class per person basis. Moser plans on working with our local EMS providers so we can get telecommunicators to attend local trainings as well.

CLOSED SESSION: NONE

BOARD MEMBER CONCERNS: NONE

PUBLIC COMMENTS: Mary Althof shared the design for a service plaque for Aaron Abt which will be presented to him at the next County Board meeting on February 10th.

ADJOURNMENT:

The meeting adjourned at 7:26 pm following a motion made by RJ Winkelhake and seconded by Mike Staver.

Next meeting date is Wednesday, March 4, 2015 in the Sheriff's Conference Room.