

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF JANUARY 7, 2014

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:02 pm in the Jo Daviess County Sheriff's Office Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL:

Board Members Present:	Bob Conley, Nate Johnson, Greg Millerschone, Bill Kimball, Michael Staver and RJ Winkelhake
Board Members Absent:	Helen Kilgore
Others Present:	Mary Althof, Mike Moser, Ben Petitgout and Ron Smith

A quorum was established.

PUBLIC COMMENTS: NONE

CORRESPONDENCE: There is a letter in the packet that we get every year from AT&T, which is our 9-1-1 provider, giving us contact information. It tells us what our line count is which will relate to another handout in the Coordinator's Report. It also gives the system error ratio which has always been 0 percent.

LEGISLATION: NONE

MEETING MINUTES: The December 3, 2014 meeting minutes were approved as presented.

FINANCIAL REPORTS: The FY Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim is \$14,257.83. **Bill Kimball made a motion to approve the accounts payable for December 2014 in the amount of \$14,257.83. Seconded by RJ Winkelhake and motion passed.**

REPORTS

- A. **Sheriff's Report:** NONE
- B. **Coordinator's Report:** Mike Moser reported that he emailed his report to the Board. He also handed out the AT&T Line Count Report and the Revenue By Source YTD Chart. There is always concern about our line count going down and there has been a slightly fewer than 5 1/2 percent reduction each year since 2007. On average it is 5.47 percent. The chart shows you the trend downward. The pie chart shows the breakdown between wireline, wireless, VOIP and Interest. Wireless is going up slightly, but we do not get as much revenue as wireline. He will be hearing more on the Kimball project in the next week. There is a tentative training scheduled for the CAD project in November. We have had two incidents where we have tripped a breaker. Ben Petitgout reported that the two incidents shut down console 1 – once on day shift and once on night shift. There are only two circuits so we either lose console 1 or we lose consoles 2 and 3. We are looking at bringing in additional service that doesn't feed off of the UPS system. Unfortunately it is very expensive due to prevailing wages that the County must pay so they are looking at getting some bids to maybe add some

additional circuits in there and split up some of the power. Right now, the quotes that are coming in are right around \$3,000.00.

- C. **Assistant Coordinator's Report:** Ben Petitgout handed out contact information for the board members. He also gave information to new board member Bob Conley regarding the Illinois Open Meetings Act. Bob needs to register as the OMA designee, take the test, print out the certificate and bring it to the Sheriff's office to be filed.

UNFINISHED BUSINESS

NEW BUSINESS:

- A. Discussion and possible action to amend a previously adopted motion to purchase three (3) PC's with Office Standard 2013 with upgrades and video card at a cost of \$9,786.21 with the Sheriff's Department Contributing \$2,500. *Original Motion:* To go with Option 3 to purchase three (3) PC's and Office Standard 2013 with upgrades and video card at a cost of \$9,786.21 with the Sheriff's Department contributing \$2,500.00. There was a communication error regarding the Sheriff's Department contribution. The Sheriff's Department only has \$2,000.00 to contribute. RJ Winkelhake made a motion to amend the previously adopted motion to go with Option 3 to purchase three (3) PC's with Office Standard 2013 with upgrades and video card at a cost of \$9,786.21 with the Sheriff's Department Contributing \$2,500.00 by replacing "at a cost of \$9,786.21" with "at a cost not to exceed \$9,900," replacing the "Sheriff's Department contributing \$2,500.00" with the "Sheriff's Department contributing \$2,000.00" and adding "ETSB's portion of the purchase to be funded with funds from the ETSB Capital Fund. Seconded by Bob Conley and motion passed.
- B. Discussion and possible action on purchasing a service recognition plaque for past ETSB Chair Aaron Abt. Bill Kimball asked Dan Reimer if it would be more appropriate for a plaque or presentation coming from the County Board chair as recognition for Aaron's service. Ron Smith added that we have a company in Dubuque that makes a standard plaque that we can order and pay for out of the County Board budget. Smith will work with Mary Althof to get the plaque ordered. We will invite Aaron back and present it by the County Board at the February County Board meeting.
- C. Discussion and possible action on recommending the County Board consider revising The Emergency Telephone System Board Ordinance (Chapter 2 paragraph 3-2-7 Powers And Duties to match Illinois Statute (50 ILCS 750 Sec. 15.4 (b)(6) Emergency Telephone System Act by adding Item F. *Participating in a Regional Pilot Project to implement next generation 9-1-1, as defined in the Emergency Telephone System Act, subject to conditions set forth in the act.* The reason this is being brought up is there was an addition to the duties included in last years legislation that revised that statute. Since our ordinance matched the wording of the statute our ordinance should be updated to match the revised Illinois Statute. **Bill Kimball** made a motion that we propose sending a letter to the County Administrator telling him that the next time they revise the statute to consider adding to 3-2-7 Powers And Duties of the Emergency Telephone System Board to include an Item F to read *Participating in a Regional Pilot Project to implement next generation 9-1-1, as defined in the Emergency Telephone System Act, subject to conditions set forth in the act.* Seconded by RJ Winkelhake and motion passed.
- D. Discussion and possible action on recommending the County Board Chair discuss declining 9-1-1 Land Line Surcharge Revenue and any other matters the Board recommends in an upcoming meeting with elected state officials and, in the interest of public safety by providing local governments with adequate financial resources to maintain their emergency communication systems, to discuss the need to extend and consider increasing the Wireless Emergency Telephone Safety Act surcharge. Ron Smith attended the meeting on December 15th. Bill Kimball thought it was coming up in January. Smith brought up about the declining 9-1-1 and the extension of the wireless surcharge in July. Something more than just an extension is needed. Any new legislation has to be submitted by the last Friday in February. Our Legislative Committee needs to be involved in this and we need to get some talking points to Don Zillig so that are all on the same page. Bill Kimball put together a list of recommendations and Ron Smith has addressed all of those items.

Smith will take responsibility for getting items to the Legislative Committee and/or meeting with legislators. RJ Winkelhake commented he feels we need to be able to say this is what 9-1-1 Board thinks you ought to be able to do and that we should have the same level of funding for all lines. Maybe more even. Ben Petitgout commented that wireless is driving the industry. We need one voice in Springfield from all of the ETSB's. Mike Moser would like to see all ETSB's asking for the same things and not sending mixed signals which get very confusing. Bill Kimball added that at a minimum we would like to see the wireless emergency telephone surcharge go up to mirror the landline surcharge. Ron Smith asked Mike Moser and Ben Petitgout to work with the other ETSB's to see what their recommendations are.

CLOSED SESSION: NONE

BOARD MEMBER CONCERNS: NONE

PUBLIC COMMENTS: Ron Smith asked if there was a full ETSB Board now. Bill Kimball responded that they do have a full board at this time; however, there will be a vacancy in the near future.

ADJOURNMENT:

The meeting adjourned at 7:36 pm following a motion made by RJ Winkelhake and seconded by Mike Staver.

Next meeting date is Wednesday, February 4, 2015 in the Sheriff's Conference Room.