

# COMMITTEE REPORT

**COMMITTEE:** Development & Planning (D&P)

**CHAIRPERSON:** Merri Berlage

**DATE/TIME:** March 25, 2014

**PRESENT:**

Merri Berlage

John O'Boyle

Robert Heuerman

Steve Rutz

Ron Smith

RJ Winkelhake

Other Board members:

Others: Linda Delvaux, Katherine Walker, Dan Reimer, Lisa McCarthy, Eric Dregne and John Cooke.

1. **Minutes** – John O'Boyle made a motion to approve the minutes of the February 25, 2014 and the March 11, 2014 Special Committee meeting. Seconded by Robert Heuerman and motion passed.

2. **Citizens' Comments.** None

3. **Staff Reports**

a) **Building and Zoning** - Linda Delvaux, Building and Zoning Administrator, reviewed her written staff report and provided the committee with an updated building permit report.

b) **Economic Development** - Katherine Walker, CVB Executive Director, provided a report on the current activities of the Galena/Jo Daviess County Convention and Visitors Bureau. Walker reviewed some of the events and activities that will be coming to Jo Daviess County. Walker also discussed that she was a speaker at the 25th annual rural community economic development conference which was held March 5 & 6 in Peoria. TCEDA Executive Director, Lisa McCarthy provided an update on economic development activities in Jo Daviess County and the region. TCEDA hosted its first Conference and Annual Meeting on March 20<sup>th</sup> at Chestnut Mountain. The event was well attended.

4. **Unfinished Business**

a) **FY2014 Strategic goals.** Nothing new to report

b) **Update on the Guest Accommodation licensing process and Ordinance** – Merri Berlage discussed some of the communications received on the proposed changes to the guest accommodation ordinance. There was some discussion on how the maximum occupancy is determined. Linda Delvaux will contact those in the guest accommodation business and invite them to the next Development and Planning Committee and also to send any comments on the proposed Ordinance. Delvaux will check with the States Attorney's Office on registration and occupancy. This item will remain on the agenda.

c) **Update on dates in April for touring Revolving Loan Fund facility recipients, Hoskins Lumber and Assisted Living in Elizabeth.** Merri Berlage reported that a tour of Hoskins Lumber and the Assisted Living Facility in Elizabeth is scheduled for April 2, 2014 with a meal served by NICAA Golden Meals.

d) **Update on Blackhawk Hills County Development Survey and Infrastructure Needs/Want List.** Steve Rutz reported that Blackhawk Hills is still compiling information and will forward when complete.

e) **Update on implementation of festivals/events in the Jo Daviess County Zoning Ordinance.** This item will be placed on a special Development and Planning Committee meeting agenda which will include topics associated with the Jo Daviess County zoning ordinance. The Committee discussed a possible special meeting date of June 17, 2014 at 7:00 pm.

5. **New Business**

a) **Discussion and possible action on a resolution to authorize an amendment to the Intergovernmental Agreement for the Operation of an Enterprise Zone for the purpose of expanding the Freeport/Stephenson County Enterprise Zone to include Prairie Ridge of Galena, LLC.** Berlage reported that this item was approved at last months meeting, however

procedurally a public hearing is required prior to action being taken. The public hearing to include Prairie Ride of Galena in the Freeport/Stephenson County Enterprise Zone was held on March 13, 2014 in Freeport. **Steve Rutz made a motion to approve a resolution to authorize an amendment to the Intergovernmental Agreement for the Operation of an Enterprise Zone for the purpose of expanding the Freeport/Stephenson County Enterprise Zone to include Prairie Ridge of Galena, LLC. Seconded by RJ Winkelhake and motion passed.**

- b) **Discussion and possible action on an ordinance amending the boundaries of the joint City of Freeport-County of Stephenson Enterprise Zone to include Prairie Ridge of Galena, LLC. Steve Rutz made a motion to approve an ordinance amending the boundaries of the joint City of Freeport-County of Stephenson Enterprise Zone to include Prairie Ridge of Galena, LLC. Seconded by Bob Heuerman and motion passed.**
  - c) **Discussion and possible action on a resolution to authorize an amendment to the Intergovernmental Agreement for the Operation of an Enterprise Zone for the purpose of expanding the Freeport/Stephenson County Enterprise Zone to include RT&T Logistics in East Dubuque, Illinois.** Berlage discussed that this item could not be addressed at this point because DECO has not yet approved the eligibility criteria application that was submitted for the City of East Dubuque for inclusion in the Freeport/Stephenson Enterprise Zone.
  - d) **Discussion and possible action on an ordinance amending the boundaries of the joint City of Freeport County of Stephenson Enterprise Zone to include RT&T Logistics in East Dubuque, IL.** Berlage discussed that this item could not be addressed at this point because DECO has not yet approved the eligibility criteria application that was submitted for the City of East Dubuque for inclusion in the Freeport/Stephenson Enterprise Zone.
  - e) **Discussion and possible action regarding amendment to Title 4 Chapter 6 Guest Accommodation Ordinance.** This item will be included with item 4b on the next agenda.
6. **Other Business-** There was discussion on how the Stephenson/Freeport Enterprise Zone is administered and how continued delays are hurting economic development in Jo Daviess County.
7. **Citizens' Comments -** Lisa McCarthy asked that future references regarding RT&T Logistics be revised to Rockfarm. Eric Dregne thanked the County Board and the committee for supporting Prairie Ridge of Galena and for all the assistance associated with the Freeport/Stephenson County Enterprise Zone approval process.
8. **Board Member Concerns -** Dan Reimer reviewed some economic statistics for the County.

Next meeting on Tuesday, April 22, 2014 @ 7:00 pm.

Steve Rutz made a motion to adjourn at 9:01 pm, seconded by RJ Winkelhake and motion passed.