

COMMITTEE REPORT

COMMITTEE: Development & Planning (D&P)
CHAIRPERSON: Merri Berlage
DATE/TIME: February 25, 2014

PRESENT:

<input checked="" type="checkbox"/> Merri Berlage	<input checked="" type="checkbox"/> John O'Boyle	<input type="checkbox"/> Robert Heuerman
<input checked="" type="checkbox"/> Steve Rutz	<input checked="" type="checkbox"/> Ron Smith	<input checked="" type="checkbox"/> RJ Winkelhake

Other Board members:

Others: Linda Delvaux, Katherine Walker and Dan Reimer

1. **Minutes** – RJ Winkelhake made a motion to approve the minutes of the January 28, 2014. Seconded by John O'Boyle and motion passed.
2. **Citizens' Comments.** None
3. **Staff Reports**
 - a) **Building and Zoning.** Building and Zoning Administrator Linda Delvaux reported there are several ongoing investigations into nuisance/zoning violations. Two citations regarding nuisance violations will be served soon. The first court date could be in March. Delvaux reported that Melissa Soppe is working with the software developer on finalizing some reports, installation is expected to be completely soon. Things are going well with the 2012 International Codes. Delvaux reported that final notice to renew guest accommodations for 2014 was sent out a couple of weeks ago and due February 21st. Delvaux hopes to have the licensing year wrapped up by the beginning of March. Six requests are scheduled for the Zoning Board of Appeal this month, 5 of the 6 requests are variations.
 - b) **Economic Development.** CVB Executive Director, Katherine Walker discussed the new hotel/motel tax forms that should be ready to implement next month. Walker reported that she will be speaking in Peoria on the topic of success in downtowns. Walker discussed that Ed Amstutz addressed the public works and law and courts committees regarding the proposed 2014 Tour of Galena Bike Race and discussed the possibility of opening a youth farm camp. Ron Smith reminded the committee that there will be a TCEDA conference at Chestnut Mountain on March 20th and he will be submitting names of individuals that would be interested in going.
4. **Unfinished Business**
 - a) **FY2013 Committee goals.** The committee reviewed the goals and it was discussed that the ongoing items will be placed on the FY2014 goals.
 - b) **Update on the Guest Accommodation licensing process and Ordinance.** Linda Delvaux reported that she worked with Assistant States Attorney Dan Gilbert on the proposed revisions to the quest accommodations ordinance. **Steve Rutz made a motion to request Linda Delvaux to draft an amendment to the ordinance of Chapter 6 of the guest accommodations and bring back to the next meeting. Seconded by John O'Boyle and motion passed.**
 - c) **Update on dates for touring Gavilon facilities and Revolving Loan Fund facility recipients.** This item will remain on the agenda.
 - d) **Update on Blackhawk Hills County Development Survey and Infrastructure Needs/Want List.** Ron Smith reported that he will follow up with Blackhawk Hills and report back to the committee.
 - e) **Update on implementation of festivals/events in the Jo Daviess County Zoning Ordinance.** Delvaux recommended that this be included as a temporary use and be included with the other possible temporary use changes. Delvaux will work with the States Attorney office before bringing this back to the committee.
 - f) **Discussion and possible action regarding Zoning Ordinance revisions in regards to temporary housing in lieu of personal property disasters.** Berlage suggested that this item will be removed from the agenda. Rather than discuss individually Berlage and Delvaux recommended that a special meeting be scheduled to review and discuss possible zoning amendments all at one public hearing.

5. New Business

- a) **Discussion and possible action regarding a resolution/ordinance in support of the US Route 20 four lane highway and the request for federal and state funding.** The committee reviewed the proposed resolution. **Ron Smith made a motion to approve a resolution in support of the US Route 20 Four Lane Highway and requesting federal and state funding. Seconded by Steve Rutz and motion passed.**
- b) **Discussion and possible action on a resolution to authorize an amendment to the Intergovernmental Agreement for the Operation of an Enterprise Zone for the purpose of expanding the Freeport/Stephenson County Enterprise Zone to include Prairie Ridge of Galena, LLC.** Merri Berlage discussed the process to bring property into the enterprise zone. The committee discussed that Jo Daviess County has not received the proposed documents for this item and the consensus of the committee was to hold a special committee meeting on March 11th prior to the County Board meeting so that the documents can be received and reviewed by committee members before taking action.
- c) **Discussion and possible action on an Ordinance amending the boundaries of the joint City of Freeport-County of Stephenson Enterprise Zone to include Prairie Ridge of Galena, LLC.** This item will be placed on the special meeting agenda on March 11, 2014.
- d) **Discussion and possible action on a resolution to authorize an amendment to the Intergovernmental Agreement for the Operation of an Enterprise Zone for the purpose of expanding the Freeport/Stephenson County Enterprise Zone to include RT&T Logistics in East Dubuque, Illinois.** This item will be placed on the special meeting agenda on March 11, 2014.
- e) **Discussion and possible action on an Ordinance amending the boundaries of the joint City of Freeport-County of Stephenson Enterprise Zone to include RT&T Logistics in East Dubuque, Illinois.** This item will be placed on the special meeting agenda on March 11, 2014.
- f) **Discussion and possible action regarding amendment to Title 4 Chapter 6 Guest Accommodation Ordinance.** see 4b above
- g) **Discussion and possible action regarding membership to Illinois Enterprise Zone Association.** The committee discussed the benefits of becoming a member of the Illinois Enterprise Zone Association. **Steve Rutz made a motion to approve Jo Daviess County membership in the Illinois Enterprise Zone Association. Seconded by Ron Smith and discussion was initiated on the cost of the membership. Steve Rutz amended the motion to include that the \$200 annual fee be paid from the economic development fund. Seconded by Ron Smith and motion passed. The main motion was voted on and passed.**

6. Other Business

7. Citizens' Comments

8. **Board Member Concerns** - Steve Rutz discussed a recent article in the Dubuque Telegraph Herald "City Tries to Attract Rockfarm". Rutz discussed his disappointment with how the Freeport/Stephenson County Enterprise Zone is administered. Rutz also discussed proposed legislation in Wisconsin which would limit farmer's liability in relation to tours and tourism. The committee discussed sending this information to the Legislative Committee for research and possibly a similar proposal for Illinois legislation. Katherine Walker stated that she would forward this information on to the Illinois Tourism Bureau. Merri Berlage reported that the East Dubuque TIF District Annual meeting is March 4, 2014. Berlage will ask Don Zillig if he is available to represent Jo Daviess County at the meeting.

Next meeting on Tuesday, March 25, 2014 @ 7:00 pm.

John O'Boyle made a motion to adjourn at 8:33 pm, seconded by RJ Winkelhake and motion passed.