

These minutes are not the official record until final approval at the next board meeting and all minutes may be changed until officially approved.



**Galena/Jo Daviess County Convention & Visitors Bureau**  
**Minutes for Nominating Committee**  
**CVB Administrative Office, 720 Park Avenue, Galena, IL 61036**  
**November 12, 2015**

**Call to order:** Meeting was called to order by Matthew Carroll 10:02 a.m.

**Roll Call Present:**

**CVB Board Members**

- Matthew Carroll
- Jess Farlow
- Erin Murphy
- Vacant
- Sharon Cholewinski
- Helen Schamberger
- Hal Gilpin
- Merri Berlage / JDC Board Member

**Staff**

- Katherine Walker, Executive Director
- Jeff Graack, Sales & Marketing Director
- Lori Kinnaman, Administrative Assistant
- Betsy Kaage, Social Media Specialist
- Melosa Belger, Events Coordinator

**Guests in attendance.** None

**Public Comments.** None

**Approval of Minutes.**

*Motion:* Moved by Jess Farlow to approve the minutes of the February 12, 2015 nominating committee meeting. Second by Sharon Cholewinski. **Motion carried.**

**New business.**

Discussion began regarding three qualified applicants for the CVB board. Katherine Walker advised that the two seats had different terms and that the seat held by Caitlin Williams resigned first and should be filled first. The seat held by Robert McMahon should be filled second.

Discussion centered on qualifications, expertise and what each candidate would bring to the table.

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*Motion:* Moved by Sharon Cholewinski to recommend Betsy Achett as the board member to take Caitlin Williams' place on the board. Jess Farlow had the second. **Motion carried.**

*Motion:* Moved by Matthew Carroll to recommend PT Murphy to fill the seat to be vacated by Robert Mahon. Jess Farlow had the second. Sharon Cholewinski had the nay vote. **Motion carried.**

**Public Comments.** None

**Adjournment.**

*Motion:* Moved by Sharon Cholewinski. *Second:* by Jess Farlow to adjourn the meeting.

**Motion carried.** The meeting was adjourned at 10:24 a.m.

Katherine Walker

Secretary

Galena/Jo Daviess County Convention & Visitors Bureau

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Date of Approval