



**MINUTES of the Galena/Jo Daviess County Convention & Visitors Bureau
Meeting date: Wednesday, May 6, 2015**

Call to order: A Community Outreach committee meeting of the Galena/Jo Daviess County Convention & Visitors Bureau was held at the CVB administrative offices, Galena, IL, on Wednesday, May 6, 2015. The meeting convened at 11:00 a.m. Robert Mahan served as chairperson and Betsy Kaage served as secretary.

Members in attendance: Erin Murphy, Robert Mahan and Helen Schamberger.

Members not in attendance: Caitlin Oponski.

CVB Staff in attendance: Betsy Kaage

Guests in attendance: None

Welcome and Introductions:

Public Comments: None.

Approval of minutes: None.

Unfinished business: None.

New business:

Murphy made the motion and was seconded by Schamberger that the committee will meet the 1st Wednesday of each month at 11am in locations around Jo Daviess County. **Motion carried.**

Discussion on potentially adding additional committee members

Kaage will include Chamber of Commerce contacts on meeting schedules and agendas and create a calendar of meeting locations and dates for 2015. Adding members was tabled.

Discussion of goals for committee and roles of board members/current face to face meetings being done by the CVB

Board members with ties to the meeting location will be encouraged to attend. The purpose of these meetings is to educate the communities on the tools and opportunities the CVB offers and listen to what is needed. Kaage will contact Jack Money Penny & Phil Berndt in Door County to see how they represent each town in their county.

Discussion and possible action on a listening tour for the CVB

The Community Outreach & Education committee meetings are held during the day and the monthly CVB staff visits will do for now. Changes to this plan can be made to accommodate the needs that are discovered, possibly holding town hall style meetings in the evening.

Announcements: The next meeting will be in Hanover at Charlie’s Place on June 3, 2015 at 11 am.

Public Comments: None.

Adjournment: The meeting was adjourned at 11:56 a.m.

Betsy Kaage
Secretary
Galena/Jo Daviess County Convention & Visitors Bureau

_July 8, 2015_____
Date of approval