

**JO DAVIESS COUNTY BOARD  
BUDGET WORKSHOP  
OCTOBER 13, 2016**

**CALL TO ORDER:** Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 6:06 p.m. on Thursday, October 13, 2016, at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**ROLL CALL** was answered as follows: Present-Brandon Behlke, Maryanne Bennett, Merri Berlage, William Bingham, Richard Dittmar, Randy Jobgen, John Lang, John O'Boyle, Ron Smith, Martin Werner, RJ Winkelhake and Don Zillig. Present: 12. Absent-Robert Heuerman, Dan Hughes, Steve McIntyre, Brad Petersburg and Terry Stoffregen, Absent: 5.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Ron Smith.

**AGENDA ITEM I – CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**AGENDA ITEM II – UNFINISHED BUSINESS**

There was no unfinished business brought before the board.

**AGENDA ITEM III – NEW BUSINESS**

There was no new business at this time.

**AGENDA ITEM IV – FY2016 BUDGET WORKSHOP**

County Administrator Dan Reimer reviewed the FY2017 budget process to date. He explained this 15 step process starts in May and will be completed in November when the board adopts the budget, the appropriations ordinance and tax levy ordinance. Dan thanked everyone for their contributions and work on the FY2017 budget.

County Administrator Dan Reimer reviewed the Jo Daviess County Five Year Capital Improvement Plan FY2017–FY2021 and the Jo Daviess County Vehicle Replacement Plan.

There were no additional adjustments to Round 3 General Fund revenue estimates at this time.

A motion to approve the Social Security Tax Fund (012), the fund description, with the associated minimum fiscal year-end fund balance policy and forward it on to the FY2017 Jo Daviess County comprehensive budget document was made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by voice vote.

A motion to approve the Illinois Municipal Retirement Fund (013), the fund description, with the associated minimum fiscal year-end fund balance policy as presented and forward it on to the FY2017 Jo Daviess County comprehensive budget document was made by Richard Dittmar and seconded by Randy Jobgen.

The motion carried by voice vote.

A motion to approve the Contingency Fund (016) and fund description as presented and forward it on to the FY2017 Jo Daviess County comprehensive budget document was made by Randy Jobgen and seconded by John O'Boyle.

The motion carried by voice vote.

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A motion to approve the adjusted General Capital Investment Fund (042) and fund description as presented and forward it on to the FY2017 Jo Daviess County comprehensive budget document was made by Bill Bingham and seconded by Randy Jobgen.

The motion carried by voice vote.

A motion to approve adjustments to the Tourism Promotion Fund (027) the fund description, with the associated minimum fiscal year-end fund balance policy as presented and forward it on to the FY2017 Jo Daviess County comprehensive budget document was made by Brandon Behlke and seconded by Merri Berlage.

The motion carried by voice vote.

A motion to approve adjustments to the Public Health Capital Investment Fund (055) and fund description and forward it on to the FY2017 Jo Daviess County comprehensive budget document was made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by voice vote with a nay vote recorded for RJ Winkelhake.

A motion to approve adjustments to the General Fund Budget 001-40102 County Board as presented and forward it on to the FY2017 Jo Daviess County comprehensive budget document was made by RJ Winkelhake and seconded by John Lang.

The motion carried by voice vote with nay votes recorded for Brandon Behlke, Bill Bingham and Randy Jobgen.

The FY2017 Interfund Transfer Schedule and the Interfund Transfer policy were approved following a motion made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by voice vote.

Two additional unfunded activities/requests/contingency requests were added to the FY2017 unfunded request; \$52,280 for replacements of third floor courthouse windows and \$7,500 for bar code reader to implement inventoried asset portion of fixed Asset Management Policy following approval of a motion made by Randy Jobgen and seconded by Bill Bingham.

The motion carried by voice vote.

A motion to approve the General Capital Equipment Replacement Fund (048) and fund description as presented with \$41,600 transferred back to the General Fund to reduce the FY2017 General Fund deficit and forward it on to the FY2017 Jo Daviess County comprehensive budget document was made by John Lang and seconded by Rick Dittmar.

The motion carried by voice vote.

The list of unfunded requests for FY2017 as presented, with items #5, #6 and #7 dealing with funding for the Soil & Water Conservation District removed from the list, was approved following a motion made by Merri Berlage and seconded by Bill Bingham.

The motion carried by voice vote.

A motion to remove items #3, #8, #11 and #16 from the unfunded requests list for FY2017 was made by RJ Winkelhake and seconded by Bill Bingham.

RJ Winkelhake withdrew this motion.

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A motion to rescind a previous motion setting the amount of unreserved fund balance to be allocated from the General Fund for unfunded activity requests and/or contingency at \$0 was made by Brandon Behlke and seconded by John O'Boyle.

The motion carried by voice vote with a nay vote recorded for Randy Jobgen.

A motion to allocate the amount of unreserved fund balance to be allocated from the General Fund for unfunded activity requests and/or contingency at \$40,000 for the purpose of funding item #3, a cost /fee study for services being provided was made by Brandon Behlke and seconded by John Lang.

The motion carried by voice vote with nay votes recorded for Merri Berlage and Randy Jobgen.

The following unfunded requests will be funded in FY2017 by the General Fund Capital Equipment Replacement Fund (048) budget:

- Request #1-\$27,500 for the replacement of Courthouse/PBS phone system and network switch
- Request #9-\$6,200 for updating lighting in dispatch
- Request #10-\$50,000 for repair and painting exterior soffit and fascia
- Request #17-\$52,280 for replacing Courthouse third floor windows
- Request #18-\$7,500 for obtaining bar code reader, inventory tags and associated software to implement inventoried asset portion of fixed asset management policy

with the remaining \$5,268 to remain in the undesignated interest in fund (048) following approval of a motion made by Brandon Behlke and seconded by RJ Winkelhake.

The motion carried by voice vote with nay votes recorded for Merri Berlage and Randy Jobgen.

Confirmation that a Truth in Taxation Hearing for the proposed 2016 (payable 2017) Jo Daviess County tax levy will not be required was approved following a motion made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by voice vote.

The FY2017 Budget Hearing meeting was scheduled for Tuesday, November 15, 2016 at 7:00 p.m. to review and adopt the FY2017 Jo Daviess County Annual Budget & Appropriation Ordinance and the Annual Tax Levy Ordinance following approval of a motion made by Bill Bingham and seconded by John Lang.

The motion carried by voice vote.

**AGENDA ITEM V– CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**AGENDA ITEM VI – ADJOURNMENT**

The meeting adjourned following a motion made by John O'Boyle and seconded by Merri Berlage.

The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 8:22 p.m. until Monday, November 7, 2016 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.