

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
DECEMBER 9, 2014**

**CALL TO ORDER:** Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 7:00 p.m. on Tuesday, December 9, 2014 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**ROLL CALL** was answered as follows: Present-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, Martin Werner, RJ Winkelhake and Don Zillig. Present: 15. Absent-Jody Covert and Terry Stoffregen. Absent: 2.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Smith.

**THE INVOCATION** and thought for the day were given by Merri Berlage.

**AGENDA ITEM I – CONSENT AGENDA**

The consent agenda was approved as attached following a motion made by Merri Berlage and seconded by Randy Jobgen.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 15. Nays: 0. Absent-Jody Covert and Terry Stoffregen. Absent: 2.

**AGENDA ITEM II – CITIZENS' COMMENTS**

Randy Pepin representing the Stockton Strong group addressed the board about pursuing a Visitor Center in Stockton. The group has received resolutions of support toward the Stockton Visitor Center concept from East Dubuque, Elizabeth, Warren and Stockton.

Matt Carroll, chairman of the Galena/Jo Daviess County Convention & Visitors Bureau, thanked the board for their past support and looks forward to continuing a good relationship.

Katherine Walker, Executive Director of the CVB, informed the board that the current issue of Brides magazine has a 4-page spread on getting married in Jo Daviess County.

**AGENDA ITEM III – UNFINISHED BUSINESS**

There was no unfinished business brought before the board at this time.

**AGENDA ITEM IV – NEW BUSINESS AND COMMITTEE REPORTS**

**LEGISLATIVE:**

This committee had no business to bring before the board.

**EXECUTIVE:**

This committee had no business to bring before the board.

**INFORMATION AND COMMUNICATIONS TECHNOLOGY:**

This committee had no business to bring before the board.

**CVB BOARD OF DIRECTORS:**

This committee had no business to bring before the board.

**FINANCE, TAX AND BUDGET:**

A motion to approve the following FY2014 line item transfer requests in the amount of \$1,115.68 was made by Steve Rutz and seconded by RJ Winkelhake.

- a) Transfer of \$1,115.68 from 001-42131-621 Courts/Print Material to Courts/Other Service Charges

The motion carried by voice vote.

A motion to approve the following FY2014 line item transfer requests and associated claims in the amount of \$172,875.64 was made by Steve Rutz and seconded by RJ Winkelhake.

- a) Transfer of \$1,207.51 from 027-45161-706 CVB/Printing to 027-45161-704 CVB/Electronic Communication to pay a claim to Purchasing Card in the amount of \$1,207.51.
- b) Transfer of \$552.50 from 001-42131-621 Courts/Print Material to 001-42131-702 Courts/Professional Service to pay a claim to Center for Sight & Hearing in the amount of \$552.50.
- c) Transfer of \$1,725.00 from 001-42131-621 Courts/Print Material to 001-42131-702 Courts/Professional Service to pay a claim to Julie Mark Helman in the amount of \$1,725.00.
- d) Transfer of \$629.68 from 001-44153-719 Highway/Other Services to 001-44153-601 Highway/Maintenance Supplies to pay a claim to Eastern Iowa Tire in the amount of \$629.68.
- e) Transfer of \$752.00 from 002-43141-901 Highway/Contingency to 002-43141-441 Highway/Uniforms to pay a claim to G & K Services in the amount of \$256.64, to pay a claim to Ronald Hammer in the amount of \$250.00, to pay a claim to Robert Ferrell in the amount of \$134.99 and to pay a claim to Cory Bourquin in the amount of \$52.00.
- f) Transfer of \$1,001.42 from 002-43141-901 Highway/Contingency to 002-43141-603 Highway/Operating Supplies to pay a claim to G & K Services in the amount of \$143.90, to pay a claim to Purchasing Card in the amount of \$418.00, to pay a claim to Newman Traffic Signs in the amount of \$347.24 and to pay a claim to Newman Traffic Signs in the amount of \$92.28.
- g) Transfer of \$844.53 from 002-43141-901 Highway/Contingency to 002-43141-604 Highway/Computer Supplies to pay a claim to Positioning Solutions Company in the amount of \$844.53.
- h) Transfer of \$151,806.00 from 010-43144-991 Highway/Contingency to 011-39997 County Aid to Bridges to pay a claim to County Aid to Bridges in the amount of \$151,806.00.
- i) Transfer of \$1,040.00 from 001-41123-704 Sheriff/Telephone to 001-41123-701 Sheriff/Maintenance Service to pay a claim to CliftonLarsonAllen in the amount of \$1,040.00.
- j) Transfer of \$1,725.98 from 069-41131-603 Sheriff/Operating Supplies to 069-41131-702 Sheriff/Professional Service to pay a claim to Hartig Drug in the amount of \$30.48, to pay a claim to IHS Pharmacy in the amount of \$346.71, to pay a claim to Midwest Medical Center in the amount of \$1,302.99 and to pay a claim to Medical Associates Clinic in the amount of \$45.80.

**Jo Daviess County Board Meeting Minutes**

**December 9, 2014**

**Page 3 of 7**

- k) Transfer of \$1,905.50 from 038-46179-810 Sheriff/Equipment to 038-46179-702 Sheriff/Professional Service to pay a claim to Buss Boys Customs in the amount of \$1,905.50.
- l) Transfer of \$3,000.00 from 009-41129-603 Sheriff/Operating Supplies to 009-41129-905 Sheriff/Miscellaneous to pay a claim to Vohne Liche Kennels in the amount of \$3,000.00.
- m) Transfer of \$4,340.41 from 001-41121-701 Sheriff/Maintenance Service to 001-41121-611 Sheriff/Auto Fuel to pay a claim to Saunder's Oil in the amount of \$6,743.89.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 15. Nays: 0. Absent-Jody Covert and Terry Stoffregen. Absent: 2.

A motion to approve the following FY2014 over budget requests and associated claims in the amount of \$2,759.00 was made by Steve Rutz and seconded by Randy Jobgen.

- a) Claim from AIT Laboratories in the amount of \$905.00 to be paid from County Coroner budget line item 001-41127-702 Professional Services; over budget by \$905.00.
- b) Claim from Mark Peters, MD in the amount of \$1,854.00 to be paid from line item 001-41127-702 Professional Services; over budget by \$1,854.00

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 15. Nays: 0. Absent-Jody Covert and Terry Stoffregen. Absent: 2.

This brings the total claims paid in December 2014 to \$788,708.75.

**DEVELOPMENT AND PLANNING:**

This committee had no business to bring before the board.

**PUBLIC WORKS:**

The 2015 County Fuel bid was awarded to Saunders Oil Co. of Warren, Illinois in the amount of \$295,246.85 following approval of a committee motion made by Randy Jobgen.

The motion carried by voice vote with nay votes recorded for Gerald Bennett, Rick Dittmar, Bob Heuerman, John O'Boyle and Don Zillig.

The estimated engineering costs of \$12,832 for a culvert project on Stagecoach Trail over Clear Creek west of Warren to be paid from line item 011-43145-702 County Aid to Bridges/Professional Service was approved following approval of a committee motion made by Randy Jobgen.

The motion carried by voice vote.

The estimated engineering costs of \$10,697.40 for a culvert project on Stagecoach Trail over a tributary of Clear Creek west of Warren to be paid from line item 011-43145-702 County Aid to Bridges/Professional Service was approved following approval of a committee motion made by Randy Jobgen.

The motion carried by voice vote.

The estimated engineering costs of \$13,991 for a culvert project on Willow Road over Muddy Plum River south of Stockton to be paid from line item 011-43145-702 County Aid to

**Jo Daviess County Board Meeting Minutes**

**December 9, 2014**

**Page 4 of 7**

Bridges/Professional Service was approved following approval of a committee motion made by Randy Jobgen.

The motion carried by voice vote.

The estimated engineering costs of \$13,991 for a culvert project on Massbach Road over Scrub Creek south of Elizabeth to be paid from line item 011-43145-702 County Aid to Bridges/Professional Service was approved following approval of a committee motion made by Randy Jobgen.

The motion carried by voice vote.

An intergovernmental agreement between Jo Daviess County and Washington Township for the winter maintenance (snow plowing) of 1.6 miles of Jo Daviess County highways in the former Savanna Army Depot at a cost of \$2,250 to be paid from line item 002-43141-701 County Highway/Maintenance Service was approved following approval of a committee motion made by Randy Jobgen.

The motion carried by voice vote.

A 50/50 project for the replacement of a bridge carrying Dewey Avenue over Hughlett Branch with an estimated cost of \$60,000 to be paid from line item 011-43145-890 County Aid to Bridges/Other Improvements was approved following approval of a committee motion made by Randy Jobgen.

The motion carried by voice vote.

**LAW ENFORCEMENT AND COURTS:**

This committee had no business to bring before the board.

**SOCIAL AND ENVIRONMENTAL:**

This committee had no business to bring before the board.

**PLANNING COMMISSION/ZONING BOARD OF APPEALS:**

A request for an amendment to Special Use Permit 14-36, by James B. Vincent Trust, Mary M. Vincent, Trustee and Sarah Newton, Trustee, owners, and Arc Design Resources, Inc., Loves Park, Illinois, to allow for changes in the site plan in a Commercial District at 10850 and 10862 US Route 20 West, Galena was approved following a motion made by John O'Boyle and seconded by Gerald Bennett.

The motion carried by roll call vote: Ayes-Brandon Behlke, Gerald Bennett, Merri Berlage, William Bingham, Richard Dittmar, Robert Heuerman, Dan Hughes, Randy Jobgen, Steve McIntyre, John O'Boyle, Steven Rutz, Ron Smith, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 15. Nays: 0. Absent-Jody Covert and Terry Stoffregen. Absent: 2.

**OTHER COMMITTEES AND BOARDS:**

Board members appointed to other special committees updated the board with actions involving those committees.

**AGENDA ITEM V – BOARD MEMBER CONCERNS**

There were no board member concerns.

**AGENDA ITEM VI – CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**AGENDA ITEM VII – CLOSED SESSION**

There was no need for the board to enter into closed session at this time.

**AGENDA ITEM VIII - POSSIBLE ACTION AS A RESULT OF CLOSED SESSION**

There was no action needed since the board did not enter into closed session.

**AGENDA ITEM IX - ADJOURNMENT**

The meeting adjourned following a motion made by Steve McIntyre and seconded by William Bingham.

The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 8:24 p.m. until 7:00 p.m. Tuesday, January 13, 2015, at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**JO DAVIESS COUNTY BOARD  
CONSENT AGENDA APPROVED  
December 9, 2014**

MINUTES APPROVAL

1. County Board meeting minutes from the November 10, 2014 meeting and the November 18, 2014 budget hearing.

APPOINTMENTS

1. Appointment of Bill Kimball to fill the vacancy of Chairman on the Emergency Telephone System Board.
2. Appointment of Merri Berlage, Rick Dittmar, Bob Heuerman, John O'Boyle, Steve Rutz and RJ Winkelhake to serve on the Development & Planning Committee with Merri Berlage to serve as Chairperson and Steve Rutz to serve as Vice Chair.
3. Appointment of Merri Berlage, Rick Dittmar, Randy Jobgen, John O'Boyle, Steve Rutz and RJ Winkelhake to serve on the Finance, Tax & Budget Committee with Steve Rutz to serve as Chairperson and RJ Winkelhake to serve as Vice Chair.
4. Appointment of Gerald Bennett, Steve McIntyre, John O'Boyle, Terry Stoffregen and Martin Werner to serve on the Information & Communications Committee with Gerald Bennett to serve as Chairperson and Steve McIntyre to serve as Vice Chair.
5. Appointment of Brandon Behlke, Gerald Bennett, Bill Bingham, Terry Stoffregen, RJ Winkelhake and Don Zillig to serve on the Law Enforcement & Courts Committee with RJ Winkelhake to serve as Chairperson and Bill Bingham to serve as Vice Chair.
6. Appointment of Merri Berlage, Randy Jobgen, Terry Stoffregen, Steve McIntyre and Don Zillig to serve on the Legislative Committee with Don Zillig to serve as Chairperson and Merri Berlage to serve as Vice Chair.
7. Appointment of Merri Berlage, Rick Dittmar, Bob Heuerman, Dan Hughes, and Randy Jobgen to serve on the Public Works Committee with Randy Jobgen to serve as Chairperson and Dan Hughes to serve as Vice Chair.
8. Appointment of Brandon Behlke, Bill Bingham, Bob Heuerman, Dan Hughes, Steve McIntyre and Martin Werner to serve on the Social & Environmental Committee with Brandon Behlke to serve as Chairperson and Steve McIntyre to serve as Vice Chair.
9. Appointment of Brandon Behlke, Gerald Bennett, Merri Berlage, Randy Jobgen, Steve Rutz, RJ Winkelhake and Don Zillig to serve on the Executive Committee with Merri Berlage to serve as Chairperson and Ron Smith to serve as Vice Chair.
10. Appointment of Brandon Behlke as County Board liaison to the Jo Daviess County 708 Mental Health Board.
11. Appointment of Steve Rutz as County Board liaison to the Blackhawk Hills RC&D.
12. Appointment of Bill Bingham as County Board liaison to the Jo Daviess County Board of Health.
13. Appointment of Steve Rutz as County Board liaison to the Dubuque Metro Area Transportation (DMATS) committee.
14. Appointment of RJ Winkelhake as County Board liaison to the Jo Daviess County Emergency Telephone Systems Board (ETSB 9-1-1).

**Jo Daviess County Board Meeting Minutes**

**December 9, 2014**

**Page 7 of 7**

15. Appointment of Merri Berlage as County Board liaison to the City of Freeport/Stephenson County Enterprise Zone Committee.
16. Appointment of Steve Rutz and Steve McIntyre as County Board liaisons to the Jo-Carroll Enterprise Zone and the Jo-Carroll Foreign Trade Zone at the LRA.
17. Appointment of Rick Dittmar as County Board liaison to the Extension Education Council.
18. Appointment of Don Zillig as County Board liaison to the Local Emergency Planning Committee (LEPC).
19. Appointment of Dan Hughes as County Board liaison to the Juvenile Justice Council.
20. Appointment of Ron Smith, Merri Berlage, RJ Winkelhake and Gerald Bennett to the Jo Daviess County Labor Negotiating committee.
21. Appointment of Don Zillig, Martin Werner and Ron Smith to the Jo Daviess County Liquor Control Commission.

**CONTRACTS, AGREEMENTS, & PETITIONS**

1. Stray Dog Pick-up Contract for Jo Daviess County with the municipality of Apple River.
2. Stray Dog Pick-up Contract for Jo Daviess County with the municipality of East Dubuque.
3. Stray Dog Pick-up Contract for Jo Daviess County with the municipality of Stockton.

**CLAIMS**

1. Claims approval in the amount of \$613,074.11.
2. Emergency Telephone Systems Board Fund claims in the amount of \$9,511.28.
3. Sheriff's Forfeiture Fund claims in the amount of \$3,000.00.
4. Sheriff's DUI claims in the amount of \$50.94.