

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
OCTOBER 11, 2016**

1. CALL TO ORDER: Chairperson of the Jo Daviess County Board, Ron Smith, called the meeting to order at 7:00 p.m. on Tuesday, October 11, 2016 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

2. ROLL CALL was answered as follows: Present-Brandon Behlke, Merri Berlage, William Bingham, Richard Dittmar, Randy Jobgen, John Lang, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Present: 14. Absent-Gerald Bennett, Robert Heuerman and Dan Hughes. Absent: 3.

3. THE PLEDGE OF ALLEGIANCE was led by Chairperson Ron Smith.

4. THE INVOCATION and thought for the day were given by Bill Bingham.

5. MINUTES APPROVAL

County Board meeting minutes from the September 13, 2016 meeting were approved following a motion made by Randy Jobgen and seconded by RJ Winkelhake.

The motion carried by voice vote.

County Board Budget Workshop minutes from the September 27, 2016 meeting were approved following a motion made by Brandon Behlke and seconded by Merri Berlage.

The motion carried by voice vote.

6. REPORTS AND CORRESPONDENCE

There were no reports or correspondence submitted.

7. CITIZENS' COMMENTS

There were no citizens' comments at this time.

8. UNFINISHED BUSINESS

There was no unfinished business to bring before the board at this time.

9. NEW BUSINESS AND COMMITTEE REPORTS

The board presented Linda Delvaux a plaque in recognition of her 20 plus years of service to Jo Daviess County as Zoning Administrator. Merri Berlage told Linda she will be greatly missed and expressed gratitude for Linda's large contribution to the success of the Jo Daviess County Zoning Ordinance.

Sheriff Turner presented John Cox a plaque in recognition of his 11 years of service on the Jo Daviess County Merit Commission. He thanked him for his help and advice during those years of dedicated service.

A letter of resignation from Gerald Bennett for County Board District #6, Apple River, Warren 1 and part Rush was accepted with regrets following approval of a motion made by Merri Berlage and seconded by Steve McIntyre.

The motion carried by voice vote.

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County Board seat district #6, Apple River, Warren 1 and part Rush was declared vacant following approval of a motion made by Merri Berlage and seconded by John Lang.

The motion carried by voice vote.

The board appointed Maryanne E. Bennett to the vacant seat for County Board District #6-Apple River, Warren 1 and part Rush for the remainder of a four-year term ending November 30, 2018 following approval of a motion made by Merri Berlage and seconded by Brad Petersburg.

The motion carried by voice vote.

County Clerk Jean Dimke administered the oath of office to Maryanne Bennett and she was seated as County Board member representing County Board District #6.

APPOINTMENTS:

Maryanne Bennett was appointed to the Information & Communications Technology Committee for the remainder of a two-year term ending November 30, 2016 following approval of a motion made by Brad Petersburg and seconded by Steve McIntyre.

The motion carried by voice vote.

Maryanne Bennett was appointed to the Law Enforcement & Courts Committee for the remainder of a two-year term ending November 30, 2016 following approval of a motion made by Merri Berlage and seconded by RJ Winkelhake.

The motion carried by voice vote.

CONTRACTS, AGREEMENTS & PETITIONS:

There were no contracts, agreements or petitions requiring approval.

ORDINANCES, RESOLUTIONS, & PROCLAMATIONS:

A proclamation declaring October as Domestic Violence Awareness Month was approved following a motion made by Brandon Behlke and seconded by John Lang.

The motion carried by voice vote.

CVB BOARD OF DIRECTORS:

A full page advertisement in the 2017 edition of the Spring/Summer Travel Illinois publication for \$15,766 to be paid out of the FY2017 budget was approved following a motion made by Merri Berlage and seconded by John Lang.

The motion carried by voice vote.

A transfer of \$2,000 from line item 027-45161-401 Salaries to line item 027-45161-405 Overtime for the current fiscal year was approved following a motion made by Merri Berlage and seconded by John O'Boyle.

The motion carried by voice vote.

FINANCE, TAX AND BUDGET:

Regular county claims and utility claims in the amount of \$464,473.96, Emergency Telephone Systems Board Fund claims in the amount of \$3,662.84, Sheriff's DUI claims in the amount of \$2,306.00 and Sheriff's Forfeiture Fund claims in the amount of \$256.00 were approved following a motion made by RJ Winkelhake and seconded by Randy Jobgen.

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The motion carried by roll call vote: Ayes-Brandon Behlke, Maryanne Bennett, Merri Berlage, William Bingham, Richard Dittmar, Randy Jobgen, John Lang, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 15. Nays: 0. Absent-Dan Hughes and Robert Heuerman. Absent: 2

A motion to approve the following FY2016 line item transfer requests in the amount of \$2,000.00 was made by RJ Winkelhake and seconded by John O'Boyle.

- a. Transfer of \$2,000.00 from 027-45161-401 Salaries Full-time to line item 027-45161-405 Overtime.

The motion carried by voice vote.

Brandon Behlke left the meeting at this time.

A motion to approve the following FY2016 line item transfer requests and associated claims in the amount of \$14,386.90 was made by RJ Winkelhake and seconded by John Lang.

- a. Transfer of \$500.67 from 001-41122-711 Utilities to 001-41122-702 Professional Services to pay an associated claim IHS Pharmacy in the amount of \$367.65 and an associated claim to Heather Ward in the amount of \$133.02.
- b. Transfer of \$10,000.00 from 002-43141-901 Contingency to 002-43141-601 Maintenance Supplies to pay an associated claim to Lafayette Co. Highway Department in the amount of \$12,690.00.
- c. Transfer of \$500.00 from 027-45161-703 Postage to 027-45161-401 Salaries Temp to pay an associated claim to Sedona Staffing in the amount of \$565.40.
- d. Transfer of \$1,000.00 from 027-45161-703 Postage to 027-45161-451 Mileage to pay an associated claim to Katherine Walker in the amount of \$477.62 and an associated claim to Lori Kinnamon in the amount of \$189.11.

The motion carried by roll call vote: Ayes-Maryanne Bennett, Merri Berlage, William Bingham, Richard Dittmar, Randy Jobgen, John Lang, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 14. Nays: 0. Absent-Brandon Behlke, Dan Hughes and Robert Heuerman. Absent: 3

Brandon Behlke returned to the meeting at this time.

The claims total approved in October 2016 is \$478,860.86.

An Audit Interview Committee to interview two low proposal auditing firms Wipfli LLP and CliftonLarsonAllen LLP and appoint Sharon Wand, Jean Dimke, Dena Brown, Tammy Cahill, Angie Kaiser, Sandy Bloom, Melisa Hammer, Mary Althof, Randy Jobgen and Dan Reimer to the Audit Interview Committee was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

A recommendation that the County does not want the trustee to pick up delinquent taxes on mobile homes at the tax sale was approved following a committee motion made by RJ Winkelhake.

The motion carried by voice vote.

DEVELOPMENT AND PLANNING:

This committee had no business to bring before the board.

PUBLIC WORKS:

A recommendation to change the time of the next Public Works Committee meeting in Hanover on October 24, 2016 from 7:00 pm to 5:00 pm was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

LAW ENFORCEMENT AND COURTS:

An Ordinance Amending Title 3, Chapter 2/Emergency Telephone System Board of the Jo Daviess County Code of Ordinances was approved following a committee motion made by RJ Winkelhake.

The motion carried by roll call vote: Ayes-Brandon Behlke, Maryanne Bennett, Merri Berlage, William Bingham, Richard Dittmar, Randy Jobgen, John Lang, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 15. Nays: 0. Absent-Dan Hughes and Robert Heuerman. Absent: 2

Bill Bingham made a committee motion to award a contract to Globalcom Technologies in the amount of \$60,320 for the Jo Daviess County Courthouse/Public Safety Building CCTV Improvements Project allowing an additional \$5,875 for an annual maintenance agreement to be paid from the following allocation:

\$25,000 - General Capital Equipment Fund (042) activity code 414

\$30,990 - General Capital Equipment Fund (042) activity code 651

\$2,165 - Sheriff's Forfeiture Fund (009)

\$2,165 - JDC Sheriff DUI Fund (019)

\$5,250 - Inmate Commissary Fund (Engineering Fees)

\$5,875 - General Fund (001) Public Safety Building (Annual Maintenance Fee)

The motion carried by voice vote.

SOCIAL AND ENVIRONMENTAL:

A resolution authorizing execution and an amendment of the Downstate Operating Assistance Grant Agreement was approved following a committee motion made by Brandon Behlke.

The motion carried by voice vote.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

An application by Harold D. Gilpin & Wendy L. Bade-Gilpin, (address: 2752 W. Cording Road, Galena, IL 61036), owners, requesting a Special Use Permit to allow for replacement of existing Special Use Permits and continued use as a Bed & Breakfast/Inn, Licensed Guest Accommodations and all associated uses, including the barn structure to be used as a meeting/event area as well as future improvements to the property located in the Agricultural District. Common location: 2752 W. Cording Road, Galena, IL was approved following a motion made by Merri Berlage and seconded by Steve McIntyre

The motion carried by voice vote.

Text amendments amending the Jo Daviess County Zoning Ordinance, Title 8, Chapter 7, Article 2: Defined Terms, by adding definitions for Solar Energy Systems, both private and commercial was approved following a motion made by Merri Berlage and seconded by John O'Boyle.

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The motion carried by roll call vote: Ayes-Brandon Behlke, Maryanne Bennett, Merri Berlage, William Bingham, Richard Dittmar, Randy Jobgen, John Lang, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 15. Nays: 0. Absent-Dan Hughes and Robert Heuerman. Absent: 2

A motion to approve text amendments amending the Jo Daviess County Zoning Ordinance, Title 8, Chapter 5-A: Use Table, Chapter 5-B: Use Standards and Chapter 7, Article 2: Defined Terms, by adding Detached Accessory Dwellings to the Use Table, attaching Use Standard 8-5B-52 Use Standard and adding a definition for Detached Accessory Dwelling Unit was made by Merri Berlage and seconded by RJ Winkelhake.

An amendment to the motion to return the mobile home language to the Ordinance as was previously approved by the Development Planning Committee and County Board was made by Rick Dittmar and seconded by Randy Jobgen.

The amendment carried by voice vote with nay votes recorded for John O'Boyle, Ron Smith and Terry Stoffregen.

The original motion including the amendment carried by roll call vote: Ayes-Brandon Behlke, Maryanne Bennett, Merri Berlage, William Bingham, Richard Dittmar, Randy Jobgen, John Lang, Steve McIntyre, Brad Petersburg, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 12. Nays-John O'Boyle, Ron Smith and Terry Stoffregen. Nays: 3. Absent-Dan Hughes and Robert Heuerman. Absent: 2

Text amendments amending the Jo Daviess County Zoning Ordinance, Title 8, Chapter 5-A: Use Table, Chapter 5-B: Use Standards and Chapter 7, Article 2: Defined Terms, by adding Festivals/Events, Large Scale to the Use Table, adding to Use Standard 8-5B-37, Temporary Uses; Amusement Events/Festivals, Adding to 8-5B-1 Use Standard; Accessory Uses, Small Scale Events and adding a definition for Amusement Events/Festivals and Amusement Events/Festivals, Large Scale was approved following a motion made by Merri Berlage and seconded by Brandon Behlke.

The motion carried by roll call vote: Ayes-Brandon Behlke, Maryanne Bennett, Merri Berlage, William Bingham, Richard Dittmar, Randy Jobgen, John Lang, Steve McIntyre, John O'Boyle, Brad Petersburg, Ron Smith, Terry Stoffregen, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 15. Nays: 0. Absent-Dan Hughes and Robert Heuerman. Absent: 2

EXECUTIVE:

The date of the November County Board meeting will be changed from Tuesday, November 8 to Monday, November 7, 2016 due to the election following approval of a committee motion made by Merri Berlage.

The motion carried by voice vote.

A recommendation to approve the use of the Contingency Fund to pay for nuisance removal under Title 5 Chapter 3 Section 11 of the Jo Daviess County Code not to exceed \$10,000 per case was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote with nay votes recorded for Merri Berlage and RJ Winkelhake.

A resolution to authorize payment of expenses, associated with advertising the Planning & Development Administrator Position, from the Contingency Fund (016) was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

LEGISLATIVE:

This committee had no business to bring before the board.

INFORMATION AND COMMUNICATIONS TECHNOLOGY:

A recommendation to update the Jo Daviess County GIS Cost Recovery Policy with changes as presented was approved following a committee motion made by Steve McIntyre and seconded by Terry Stoffregen.

The motion carried by voice vote.

A recommendation to renew the CallOne Customer Service agreement for a one-year term was approved following a committee motion made by Steve McIntyre.

The motion carried by voice vote.

10. OTHER COMMITTEES AND BOARDS:

Board members appointed to other special committees updated the board with actions involving those committees.

11. BOARD MEMBER CONCERNS

There were no board member concerns.

12. CITIZENS' COMMENTS

There were no citizens' comments at this time.

13. CLOSED SESSION

The board had no reason for entering closed session at this time.

14. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

No action was needed since the board did not enter closed session.

ADJOURNMENT

The meeting adjourned following a motion made by Steve McIntyre and seconded by John O'Boyle.

The motion to adjourn carried by voice vote.

Chairperson Smith adjourned the meeting at 8:28 p.m. until 7:00 p.m. Monday, November 7, 2016 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.